

## **BIBCO Annual Report FY2010**

### **Achievements**

#### **BIBCO Standard Record for Printed Books**

January 2010 marked the implementation of the new BIBCO Standard Record (BSR) for Printed Books, now renamed the BSR for Textual Monographs. Development of BSRs for Rare Books and six non-print formats continued throughout the spring and summer under the Standing Committee on Standards chair Rebecca Culbertson (University of California, San Diego) for the October 1<sup>st</sup> implementation. Iris Wolley (Columbia), Louise Ratliff (UCLA), and Rebecca Malek-Wiley (Tulane) developed content for BSR training on behalf of the Standing Committee on Training to be made available in FY2011.

#### **BIBCO Partners' Use of the BSR**

A few narratives credit the new BIBCO Standard Record with increasing the institutions' BIBCO record statistics. The University of Washington presented findings of a local test that demonstrates higher productivity when creating BSR records instead of traditional full-level BIBCO records. They are among several libraries considering how they will implement the new BIBCO Standard Record. In past years, the annual BIBCO record statistics typically included twice as many full level records as core level records. Following this pattern, some BIBCO libraries intend to add every allowable field to their records. Others are considering which fields beyond the BSR "floor" they will add to serve their local users' needs.

#### **Two New BIBCO Institutions in FY2010**

Pennsylvania State University joined BIBCO late in 2009, and has become independent for monographs and maps. Review continues for their music and AV records. The University of Minnesota also joined late in 2009, contributing mostly non-English monographs. Their review continues. Both new libraries have healthy contribution levels. Thanks are due to trainer John Sluk (previously at Oberlin College) and to reviewers Kate Harcourt, Iris Wolley, and Susan Summer (Columbia University) and to Magda El-Sherbini (Ohio State University).

#### **Record Contributions**

BIBCO record contributions grew to 76,079 in FY2010, an increase of 2.24% over FY2009, in spite of the reported challenges to staffing, collections, and program activity due to budget constraints and shifting priorities. Records from the two new BIBCO partners, Penn State, and University of Minnesota, represent about one-third of the increase in FY2010 over FY2009.

#### **RDA Testing and Learning**

BIBCO partners play many roles in the US National Libraries RDA Test. The National Agriculture Library and the National Library of Medicine, with the Library of Congress, form the Test Coordinating Committee. The seven [BIBCO partners in the RDA Test](#)

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studied and practiced with the RDA Toolkit in preparation for the October 1 start date. One BIBCO library states that it will continue to create RDA records even after the test ends on December 31, 2010. BIBCO partners not in the test group are acquainting themselves with RDA to be ready when the PCC makes future decisions about incorporating RDA into existing cooperative cataloging programs.

### **BIBCO Operations Committee Representatives**

Jennifer Davis (USGPO), Karen Detling (NLM), Bruce Trumble (Harvard), and John Wright (Brigham Young U) stepped into three-year terms as representatives to the springtime BIBCO Operations Committee Meeting (OpCo). Thanks are due to all ten BIBCO OpCo representatives, especially to those who completed their terms at the end of September 2010, Andrew Elliott (Center for Library Research), Kate Harcourt (Columbia U), and Adam Schiff (U of Washington). New OpCo reps for the October 2010-September 2013 term will be announced soon. Compiled by Carolyn Sturtevant

### **BIBCO FY2010 Annual Reports by Library:**

#### **ARIZONA STATE UNIVERSITY**

Arizona State University continues to create BIBCO records for Arizona publications with related name and series authority records and subject proposals, as well as upgrading acquisitions records. With a shortage of staff who of necessity also need to do a lot of non-PCC cataloging, we focus our PCC contributions on creating records for publications, people, entities and places in Arizona and the West. Submitted by Rebecca Uhl

#### **BRIGHAM YOUNG UNIVERSITY**

We have been preparing to participate in the RDA test. During July, August, September we have been cataloging and creating institution records in OCLC following RDA. We also created and/or updated over 1500 NARs and SARs to add RDA headings and other RDA features. We anticipate processing these during the first week of October 2010. We have enjoyed learning the new guidelines and look forward to getting more experience using these as we go along. We will participate in the official RDA test during Oct., Nov. and Dec. 2010. We have identified employees to participate in the Common set and Copy set. All of our Catalogers will be participating in the Extra set, producing at least 10 RDA records each from the materials in their unique assignments. Submitted by John Wright

#### **CENTER FOR RESEARCH LIBRARIES**

In FY 2010 our BIBCO activities include a number of major cataloging projects: Incunabula – an analyzed microfiche set that includes Bibles and Commentaries and German vernacular literature (over 200 titles were cataloged); publications of Russian Academy of Sciences (263 titles cataloged); over 1000 records in the Japanese language were enhanced with Japanese characters. There were also some smaller scale projects, including Russian monographs on agriculture (1900-1950) and Manga series, a collection of comics and print cartoons of postwar Japan.

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During FY 2010 our catalogers were heavily involved in many other activities at CRL, such as: preparing topic guides for our website, acquiring foreign doctoral dissertations through online catalogs and repositories; and describing digital repositories for the Center's certification and auditing initiative.

It is worth mentioning our participation in webinars on multiple 260s and new 588 fields, the new practice was implemented in our cataloging. We also attended training sessions with overview of RDA core elements and changes from AACR2. The sessions were held by University of Chicago, an official RDA Test Partner institution. It was a very good learning experience. Submitted by Serafima Dukhan

### **CLEVELAND PUBLIC LIBRARY**

#### **COLUMBIA UNIVERSITY**

2009/2010 has been largely shaped by our acceptance as an RDA test library. Catalogers have spent a good portion of the year reading listservs, attending RDA sessions at conferences and reading library literature on RDA and FRBR. The summer was especially busy as we learned how to navigate the RDA toolkit and attended weekly meetings to learn RDA cataloging and the test requirements. We could not have done it without the truly excellent training materials and record examples produced by Adam Schiff, Bob Maxwell and Chris Cronin and catalogers at the University of Chicago! Kate Harcourt has also been working on RDA webinars as co-chair of the ALCTS CCS RDA Planning and Training Task Force.

On the BIBCO front, Iris Wolley has been working hard on training materials for the BIBCO Standard Record. Iris, Kate and Susan Summer also reviewed Penn State BIBCO records and are pleased to see them become our newest BIBCO library. Iris will be providing BIBCO training for staff at the Frick Library this Fall and will be able to test drive the new BSR training materials. Kate has been elected to PoCO and is looking forward to serving in that capacity.

We continue to expand our PCC cataloging of belles lettres, including the establishment of literary author numbers. We have also increased the number of bibliographic and authority records with parallel fields in non-Latin scripts, especially Greek and Slavic. We continue to provide NACO headings for international human rights organizations as part of our Mellon-funded grant to develop and implement a program for incorporating web content into the Libraries' collections. Submitted by Kate Harcourt, and by Sarah Elman for the East Asian Library

#### **CORNELL UNIVERSITY LIBRARIES**

During the 2009-2010 federal fiscal year, Cornell contributed over 2100 records to the BIBCO program this year. Cornell's BIBCO contributions decreased by about 28%, due to less physical materials being cataloged on-site than in the years past. Our materials ranged greatly in Western languages and Southeast Asian Languages. Library Technical Services contributed the majority of the efforts to full and core records, as well as new and updated names and series records. The Law Library continues to contribute PCC and NACO records for law materials. Overall, the Law Library's contribution of BIBCO activities remained about the same as last year. However, new series authority records

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increased while the contribution of new and updated name authority records slightly decreased compared with the year before. The Music Library has consistently added new name authority records for scores and sound recordings. Submitted by Glen Wiley

### **DUKE UNIVERSITY**

As reported last year, our BIBCO numbers are down because of reduced staff and because BIBCO records have been excluded from editing by OCLC's Expert Community. We continue to be very active NACO participants. Submitted by Amy Turner

### **EASTMAN SCHOOL OF MUSIC**

In FY 2010, Sibley Library's BIBCO contributions decreased somewhat due to staffing changes and changes in workflow. Sibley staff members had been upgrading appropriate OCLC records to national level when adding links to digitized scores, but in the past year that activity has been taken over by new grant-supported staff who have not yet been trained in BIBCO procedures. We have also lost one full-time cataloger who will not be replaced. However, our grant-funded project librarian is about to attend NACO training, and after that is completed, he will be trained to contribute BIBCO records as well. Hopefully this will result in increased numbers for next year. Submitted by Linda Blair

### **HARVARD UNIVERSITY**

Harvard will contribute approximately the same number of records to the BIBCO program this year as last year; last year's total contribution was 1970 records. As in previous years, the major part of our contribution came from cataloging done at our Tozzer library with its collections supporting the study of anthropology and all subfields, including archaeology, cultural/social anthropology, biological/physical anthropology, and anthropological linguistics, as well as noted collections relating to the indigenous peoples of the Americas. This past year, we held in-house NACO training, which we hope will enable us to increase our contribution. In addition, Harvard continues to contribute to the other PCC programs. Submitted by Bruce Trumble

### **HARVARD UNIVERSITY YENCHING LIBRARY**

As in previous years, we continued to contribute NACO and BIBCO records. Due to a shortage of manpower, however, we mainly focused on reducing our backlog and other project activities. Submitted by Yuh-Fen Chiou

### **INDIANA UNIVERSITY**

The Indiana University Libraries (InU) continued to produce BIBCO records in Western European languages, major Asian languages, and several esoteric languages of Europe and Asia. Through August 2010, 11 catalogers contributed a total of 3,901 BIBCO records with a projected total for FFY2010 of approximately 4,255 records. This figure represents a production decrease of 20% as compared with FFY2009. Core-level records represent a small percentage of our output with 49 created during the current FFY. Both our Hebraica and Japanese monographic catalogers remain under LC review, and our Chinese cataloger has just begun the process of LC review for BIBCO cataloging.

In addition to our BIBCO cataloging activities, many Indiana University staff members participated in other Program-related activities. In February 2010, eight staff members on the Indiana University, Bloomington campus participated in the NACO Names

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Workshop conducted by Carl Horne, our resident PCC NACO Regional Trainer. Throughout the year, Carl also revised NACO names records submitted by the Chicago Public Library and the St. Cloud (Minnesota) State University Library. Gary Charbonneau, Systems Librarian, was appointed to a three-year term as member of the Standing Committee on Automation. Indiana University Libraries was also represented by James Castrataro, Serials Cataloging Unit Head, at the May 2010 joint meeting of the CONSER and BIBCO Operations Committees.

It was with great sadness that we note the passing of Arsen (Ralph) Papakhian, Head of Technical Services, Cook Music Library on December 28, 2009. Within the Program for Cooperative Cataloging, Ralph was well-known for his work as NACO Music Project (NMP) Coordinator. Formed in 1988, NMP was the first NACO funnel project and Ralph was directly responsible for training and reviewing the work of many prospective NACO contributors. Thanks in large part to Ralph's hard work and dedication, the ~50 NACO Music Funnel member institutions had contributed more than 281,000 new and changed authority records to the LC/NACO Authority file as of September 2009. Submitted by Jacqueline Byrd

### **INDIANA UNIVERSITY SCHOOL OF LAW-INDIANAPOLIS**

In 2009/2010, we continued to contribute NACO and BIBCO records, although at a reduced rate from the previous fiscal year. As our collection development patterns have changed, we have seen a shift in the type of records we create. In the past, most of our records have been for print resources; now the bulk of our records seem to be for electronic resources. Consequently, our emphasis this past year has been to implement the provider-neutral model for our BIBCO records. Submitted by Chris Long

### **JOINT FORCES STAFF COLLEGE**

### **NATIONAL AGRICULTURAL LIBRARY (NAL)**

Dr. Simon Liu became the Director of the National Agricultural Library in spring 2010. The National Agricultural Library (NAL) has been a BIBCO participant since 1993. Six catalogers are involved in BIBCO activities (ranging from cataloging publications for the program to reviewing the catalogers' work). As of August 31 of this fiscal year, NAL cataloged 600 publications for BIBCO. Monographs as well as Internet resources were contributed. NAL joined the ECIP program and began contributing records in March 2006. NAL contributes ECIP titles as part of the BIBCO program. Of the 600 BIBCO titles cataloged by NAL this year, approximate 475 are ECIP titles. Submitted by Donna Collins

### **NATIONAL LIBRARY OF MEDICINE**

#### **BIBCO Contribution**

- The National Library of Medicine (NLM) has contributed a total of 5,643 records to BIBCO for FY2010, October 2009-August 2010.
- Core level records represent 35% of the contributions to date, and full level records 65%. The increase in full level records contributed is due to NLM's

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implementation of the BIBCO Standard Record in January 2010. NLM continues to contribute records for print monographs, audiovisuals, and monographic electronic resources to the BIBCO program.

- In all, 3,001 titles, or 53% of NLM's total BIBCO contributions, were the result of NLM's continued participation as a partner in the Library of Congress Cataloging-in-Publication (CIP) program.

### Cataloging and related activities

NLM implemented the BIBCO Standard Record (BSR) for the original cataloging of textual monographs on January 4, 2010. In addition to the fields required by the BSR, NLM has decided to continue adding, among others, the 041 and 044 fields for language and country codes, the 500 field for bibliographic history notes, and the 530 note for additional formats because it better suits NLM's single record approach.

On June 21, 2010, NLM ceased culling of general collection monographs.

NLM has long entered the latest publishers of serials into a local 269 field. Following the implementation of multiple 260 fields by the NLM opted to replace that 269 field with the new 260 3# field. In the spring, NLM converted all 269 fields into 260 3# fields in its database. Going forward, NLM will use multiple 260 fields for serials and multipart monographs.

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The 2010 edition of the NLM Classification was released on April 29, 2010. It incorporates all additions and changes to the schedules and index from April 2009 through March 2010, including those made as a result of the systematic review of the WX (Hospitals and Other Health Facilities) and WY (Nursing) schedules. The PDF version also was updated (on May 24, 2010). The Classification is available at: <http://wwwcf.nlm.nih.gov/class/#>. A new updated version of the classification poster will be available in late 2010. The 8.5x11 version of the current poster is freely available at: <http://www.nlm.nih.gov/class/nlmclasspost.html>.

NLM cataloging staff developed Fundamentals of the NM Classification, a free self-taught online course, which became available to the public on September 21. It is available at <http://www.nlm.nih.gov/tsd/cataloging/trainingcourses/classification/index.html>. NLM also presented two 2-hour sessions on the NLM Classification via Adobe Connect to over 90 librarians on April 12 and 19.

NLM also continued testing the use of ONIX data in CIP cataloging. ONIX data from Blackwell, Cambridge, Harper Collins, Johns Hopkins University Press, Jossey-Bass,

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Lippincott Williams & Wilkins, McGraw-Hill, MacMillan/Palgrave, Oxford, Springer (and subsidiaries), Taylor & Francis, Thieme, and Wiley, is being used to create preliminary MARC records in Voyager. The growing number of participating publishers, as well as the method by which NLM receives ONIX data (from LC in a single weekly file, instead of a series of files from each publisher) has resulted in a substantial increase in ONIX CIPs cataloged. NLM staff has provided progress reports and recommendations to LC.

Staff who catalog in vernacular script began using Transliterator software to catalog materials directly in Voyager. The software allows a cataloger to enter vernacular data and get a Romanized transliteration of vice-versa. Currently Transliterator is used for Slavic Cyrillic, Chinese, Arabic, and Hebrew material, and testing continues for Korean.

### Standard Review and Cooperative Activities

The National Library of Medicine has been working with the Library of Congress and the National Agricultural Library to test RDA prior to making a joint decision on implementation. Three catalogers at NLM will be cataloging entirely in RDA during the test phase from October through December. One will primarily catalog serials. In addition, three catalogers from the History of Medicine Division will create some records using RDA.

NLM's Metadata Librarian became chair of the Medical Heritage Library (MHL) Metadata Working Group. She drafted and received consensus approval for the Working Group charter and coordinated the designation and approval of a collection name for the MHL digital objects accessible via the Internet Archive.

### Personnel

Dianne McCutcheon, Chief of the Technical Services Division (TSD) at NLM since 2004, retired on July 2. Jennifer Marill, currently Deputy Chief of TSD, is serving as Acting Chief.

Chong Chung, a supervisor in the Cataloging Section and a Korean cataloging expert, retired in May. NLM will be selecting a new Cataloging Unit Head shortly.

Two new catalogers began working at NLM in July. Elizabeth Lilker was previously Acting Head of Original Cataloging at New York University, while Toshu Takamaru comes from the University of California-Riverside. Once fully trained, Mr. Takamaru will be cataloging Japanese-language serials and monographs. Submitted by Karen Detling

### **NEW YORK PUBLIC LIBRARY**

#### **NEW YORK UNIVERSITY**

All BIBCO records at NYU continue to be done by one part-time cataloger who works on other cataloging projects as well. With most resources being limited, as our new campus

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opens in Abu Dhabi, and major renovations take place in Bobst Library, it is unlikely that our BIBCO contributions will be able to increase. Submitted by Diana Greene

### **NEW YORK UNIVERSITY LAW SCHOOL LIBRARY**

New York University Law School Library remains a steady contributor to all the cooperative PCC programs. In FY 2009/2010, we will contribute about 600 BIBCO records, mostly records for law books written in Western European languages. This figure represents an increase of over 50% from the last fiscal year, due in part to extensive work on our foreign language backlog. We are continuing to do full series authority control, including the contribution of series authority records for all our PCC contributions.

The Law School is also involved in a broad range of other PCC activities, including membership in the Standing Committee on Training, participation in the periodic revision of the Provider-Neutral E-Monograph MARC Record Guide and the MARC Record Guide for Monograph Aggregator Vendors, and ongoing NACO name and series review for several libraries. Last October, we provided basic NACO training for Rutgers University.

At the end of August 2010, the head of the Cataloging Department will begin the first half of his six month sabbatical, so PCC contributions during this time will be substantially less. Submitted by George Prager

### **NORTHWESTERN UNIVERSITY**

Northwestern University Library had a mixed year in terms of PCC program contributions. Our NACO contributions were higher than they have ever been, with 6512 transactions representing a 32% increase over last fiscal year.

In contrast, our BIBCO stats were down by 22% to 1095 records. The subset of BIBCO records that result from our Electronic Cataloging in Publication partnership with the Library of Congress, currently limited to Northwestern University Press publications, will be increasing in the coming year because we are working with LC to expand our participation to include works in African studies from multiple publishers. Submitted by Michael Babinec

### **OBERLIN COLLEGE**

Oberlin College activities dropped significantly during the year due to staff turnover. We hope to restart our local operations next year. Submitted by Alan Boyd.

### **OHIO STATE UNIVERSITY LIBRARIES**

### **OKLAHOMA STATE UNIVERSITY**

For 2009/2010, the production of BIBCO contributions from Oklahoma State University decreased by 39% as compared to the previous year. It was the lowest production ever except for the first partial year when we joined the program. The considerable reduction in contributions was partly due to the retirement of one experienced cataloging librarian who was a major contributor and reviewer for our production of BIBCO and NACO records. There was also one cataloging librarian on long term disability leave, and two resignations of library technicians. None of the vacant positions has been filled. This has resulted in redistribution of duties and training of the remaining staff for their additional



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new responsibilities. In addition, two of the cataloging librarians were selected to serve on the Reappointment, Promotion and Tenure Committee as well as the Cumulative Review Committee. Serving on the committees required them to be away from work for almost two months. Other projects also demanded our time, such as batchloading vendor-supplied MARC records for electronic e-book collections, and assisting in the development of a new unified discovery service. With the shortage of staff and our participation in other projects and initiatives, the in-house NACO training held in June of 2009 did not yield more contributions of name headings to the NACO program as we had hoped. Submitted by Co-ming Chan

### **PENNSYLVANIA STATE UNIVERSITY**

Pennsylvania State University's Cataloging and Metadata Services Department is one of the new members of the BIBCO family and happy to be contributing to the great work we all are doing. We are OCLC Enhance Participants for the maps, monographs, and visual materials formats, and thus staff members participating in BIBCO come from those three cataloging teams. Thirteen staff members participated in a day-long BIBCO training session on February 19, 2010 and once a BIBCO Reviewer was assigned to work with us we began the formal review process, allowing us to contribute our first few BIBCO records beginning in March. During the ensuing weeks another staff member from the Maps Cataloging Team was trained for BIBCO and added to the group, we hope to be able to add others as well. In addition, training received was based on the new BSR for Printed Books and thus our work from the start is based on the BSR concept of full-level records as opposed to the old "full" versus "core" levels.

We received BIBCO independent status for the maps and monographs formats in July (thanks go to Iris Wolley and Kate Harcourt for assisting us through the review process!) and our Music/AV Cataloging Librarian will be working towards achieving the same status in the near future. Members of our BIBCO Group continue an internal review process for the near future to assure quality of work, whether that is the creation of new records under the BSR or doing National Level Enhance work for copy being used locally. One exciting outcome of achieving BIBCO status is that Penn State is now active in all four PCC cooperative programs, rounding out a goal we have been aiming for over the past few years.

BIBCO output started small but has been increasing steadily as each month goes by. For the period March - August 2010 we have created or enhanced a total of 374 records. We hope to reach an internal goal of 100 titles per month and then sustain at that level or higher over the long haul. Since Penn State has long been focused on cataloging at full level our records reflect this category of work. In addition, staff members are contributing records in a variety of languages, including CJK, and across a broad spectrum of topics. One strength is that we have had a Maps Cataloging Team made up of four members (3 FTE) for more than a decade, and thus we will be contributing heartily to BIBCO records for cartographic materials, primarily sheet maps.

In addition, our Maps Cataloging Librarian, Paige Andrew, has served on the two BSR committees for cartographic materials from Fall 2009 through August 2010, and volunteered to serve as the Department's BIBCO Liaison, contributing to PCC/BIBCO efforts in addition to cataloging. We look forward to further contributions for the BIBCO program. Submitted by Paige Andrew

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### **PRINCETON UNIVERSITY**

Princeton's BIBCO participation suffered this year as we adjusted to accommodate staff losses from the University's retirement incentive program. We lost 1.5 professional catalogers, and 1 copy cataloger this year. Most of our efforts went towards adjusting workflows and responsibilities to manage with a smaller staff.

We had increased SACO activity last year which has extended into this year. We completed our effort to establish many campus buildings and other campus features for a digital library project.

The recent flurry of large-scale projects which I mentioned the last two years has not abated. We are still sending material to the Google Books project. Our reclassification project to convert our local Richardson call number system to LCC has progressed to the on-site relabeling and reshelving stage. We are nearing the end of our in-house project to reclassify ML410 numbers from locally-assigned cutters to LC cutters.

It has become more difficult to support these large-scale projects, as well as the plethora of special requests from public services staff with a reduced staff. I have hopes that the coming year will see some improvements. To compensate for the staff losses in my division, I proposed a new position – Cataloging and Metadata Technology Specialist. The position was approved and was filled this month. Submitted by Joyce Bell

### **QUEENS BOROUGH PUBLIC LIBRARY**

We continued our BIBCO and NACO contributions generally similar to last year. However, we did do some upgrades of older Government Documents to PCC standard. Our most notable contributions for the year were our Subject Authority Proposals. Based upon our cataloging of materials from the Archives at Queens Library, especially the vertical files we have contributed to the establishment of names of geographical features of Long Island and parks. Our research on confusing points of geography should be valuable and available to catalogers throughout the country. Submitted by Yuan-shang Constance Hsi

### **SAINT LOUIS UNIVERSITY LAW LIBRARY**

By the end of 2009 we had finished processing in our local catalog most of the 105,000 volumes that were moved to off-site storage. Most of the problems have been resolved, with only a few mystery volumes remaining.

We continue to catalog items digitized by LLMC (Law Library Microform Consortium). St. Louis University Law Library is contributing the cataloging for the Native American digitization project of LLMC.

We conducted a successful search for a new law library director. The new director, Joseph Custer, began his duties in July 2010. Submitted by Margaret Smith

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### **SMITHSONIAN INSTITUTION LIBRARIES**

BIBCO production is down slightly this year, ca. 120 records. NACO production has decreased significantly—not sure why. We have about six catalogers (including some who are not strictly cataloging staff) who do NACO work, but output is small due to multiple duties and responsibilities other than cataloging. Most of our original cataloging is being done by contract catalogers, and we are beginning to use contract staff to process routine copy cataloging as well. Retirements and resignations continue to deplete the ranks in cataloging. Available resources are being targeted for new initiatives.

Submitted by Lowell Ashley

### **STANFORD UNIVERSITY**

Despite the increased participation of catalogers in various non-MARC library projects and the loss of one BIBCO cataloger, SULAIR contribution of BIBCO records in FY 2010, although at a slightly reduced level in comparison with the previous year, remained very significant (over 5,400 records). Two of our BIBCO colleagues continue cataloging monographs published by the Stanford University Press as part of the ECIP Cataloging Partnership Program.

Stanford maintains a high level of participation in NACO and SACO in support of all BIBCO and non-BIBCO original cataloging.

Since July, BIBCO catalogers have also been devoting a considerable amount of time to learning the new RDA rules, the RDA Toolkit, and to creating local RDA test records. As one of the official RDA Test Partners, we will start contributing RDA BIBCO records on October 1, 2010. We plan to continue to catalog following RDA after the official test ends. Submitted by Joanna Dyla

### **STATE UNIVERSITY OF NEW YORK AT BUFFALO**

During the 2009/2010 BIBCO reporting period, we have contributed a total of 286 full level bibliographic records. This represents a decrease of about 23% from the 2008/2009 reporting period. Our personnel and budgetary outlook have not improved and, as a matter of fact, have experienced further erosion. Additionally, one of our two contributing BIBCO catalogers has been on maternity leave. We will try to continue to do our level best in the coming year and hopefully see an increase in our total contributions in the 2010/2011 reporting period. Submitted by Serafino Porcari

### **TEXAS A&M UNIVERSITY**

The Cataloging Unit of the Texas A&M University Libraries was pleased to participate in the BIBCO program again this year. Although we did not match our record output of 2008-2009, we continued to contribute at a high level. 865 BIBCO Standard Records (BSRs) were created, which represents a 30% decrease from the combined core- and full-level output of the year before, but is slightly higher than the output of two years ago. This difference reflects numerous developments in the unit and overall library context this past year. A number of our catalogers have assumed additional responsibilities for various non-English languages and non-book formats that were new to them. Many original catalogers were involved with a thorough review of procedures and documentation for the copy cataloging process in the unit. Additionally, in the spring of 2010 the library switched to a new e-mail system and a new computer operating system.

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Our complement of BIBCO record creators currently stands at 6 individuals. Three of these catalog primarily print monographs; one splits time between serials and print monographs; one handles mostly print monographs with increasing DVD format responsibilities; and one resides administratively outside our department, cataloging primarily rare books for our special collections library, and contributing BIBCOs when feasible.

This year saw the introduction of the BSR, and after a series of discussions, in April we finalized a set of guidelines pertaining to local implementation of the new standard. In brief, we came to the consensus recommendation that our catalogers create records which basically conform to the standards of the previous full-level record. Series entries will be provided (and headings established if needed), a second place of publication if within the U.S. will be given, and 043s will be assigned. Pagination is no longer mandatory for bibliography notes, however. Provision is made for cataloger discretion as to whether an 007 is provided for accompanying materials and to whether to justify every added entry with a note if not mentioned elsewhere in the description.

We have continued our affiliation with the ECIP program, cataloging monographs issued by the Texas A&M University Press and its six affiliated publishers. Approximately 71 titles have come our way to be cataloged for the period October 2009-August 2010 (none have been forwarded to us so far in September); a similar period last year saw 80 items dropped into our queue. The individuals creating ECIP records are the same as those creating BIBCO records.

Our library continues to support the Program for Cooperative Cataloging in all of its components (NACO, including series; SACO; BIBCO; and CONSER). Submitted by Jon Marner

### **TULANE UNIVERSITY**

At Tulane University's Howard-Tilton Memorial Library, significant personnel changes during the past year have affected and will affect our workflow and our participation in the PCC, in different ways. The retirement of our Copy Cataloging Coordinator in the fall of 2009 led to new interim responsibilities for cataloguing librarians. Recovery from the flooding of our basement following Hurricane Katrina, training commitments, and the large number of nonprint acquisitions needing cataloguing also continue to be factors impacting our BIBCO participation. More recently, the arrival in June 2010 of a new Head of Cataloging, Gena George, is expected to result in changes in policies and priorities over the coming year.

We have maintained our local series policy of performing authority checking on series and, for all records that we code "pcc," providing NACO series authority records when lacking. Faculty requests, comments from our bibliographers, and technical services needs have continued to support the importance of our providing consistent series access.

As of 31 August 2010, we had contributed 229 BIBCO records for the LC fiscal year, both original cataloguing and upgraded OCLC copy. This figure represents an increase over our contributions at the same point in the previous three fiscal years.

Submitted by Rebecca Malek-Wiley

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### **UNITED STATES GOVERNMENT PRINTING OFFICE**

GPO's reported contributions of 8735 titles for FY2010 have been nearly doubled the reported production of FY2009 (4789 titles). Part of the increase can be attributed to a greater devotion of staff time to full level monograph cataloging, and part of the increase can be attributed to improved statistical reporting within the department. Eight catalogers regularly contribute BIBCO records and/or are involved in BIBCO activities, despite much of our attention this year being devoted to the Historic Shelflist Transcription project. GPO just added two new staff members to our roster and both of those experienced catalogers will be working solely on monographs to start in the coming fiscal year. Despite the multiple competing projects for our staff time, we look forward to continuing our raised contribution levels in FY2011. Submitted by Jennifer K. Davis

### **UNIVERSITY OF CALIFORNIA, BERKELEY**

The University of California, Berkeley campus offered two rounds of a severance incentive program (SIP) (one in June and one in October). The Technical Services Department was heavily hit by both. The AUL and Director for Technical Services was one of the individuals opting for the SIP. The Original Cataloging Division lost a total of six employees via SIP and other departures. The Database Maintenance Unit was dissolved due to the departure of all three staff. In addition, the campus implemented a one year staff furlough plan which is coming to an end this fall.

With the departure of the AUL and Director for Technical Services, the Department was split under two other directors as two separate departments. Cataloging Department went under the Director of Information Technology. The Acquisitions Department went under the AUL for Collections. We've had to refocus onto core activities to maintain the work flow, so BIBCO and NACO statistics have gone down. As of September 1st, the AUL for Collections departed. Acquisitions now sits under the Director of IT. The Library plans to review next steps as to hiring an AUL (e.g. define what this position should be). Submitted by Armanda Barone

### **UNIVERSITY OF CALIFORNIA, LOS ANGELES**

UCLA has been heavily involved in the PCC Standing Committee on Standards Task Force on Non-Latin Script Cataloging Documentation. Peter Fletcher is Chair of the committee. Other UCLA task force members include Nora Avetyan, Sharon Benamou, and Caroline Miller. The Final Draft-PCC Guidelines for Creating Bibliographic Records in Multiple Character sets which constitutes the final report of the Task Force on Non-Latin Script Cataloging Documentation was submitted to SCS on April 29, 2010 and can be viewed at:

<http://www.loc.gov/catdir/pcc/scs/PCCNonLatinGuidelinesFinalReport.pdf>

In May 2010 Louise Ratliff was asked by Becky Uhl, Chair, PCC Standing Committee on Training, to serve on a task group to develop training materials for the BSR (BIBCO Standard Record). From June through August 2010, Louise served with Iris Wolley (chair) and Rebecca Malek-Wiley as a member of the BIBCO Training Materials Task Group charged with preparing training documentation for the BIBCO Standard Record and accompanying Metadata Application Profiles. The documentation was submitted on August 10, and the PCC Steering Committee approved October 1, 2010 as the new

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implementation date for the BIBCO Standard Record (BSR) guidelines for the following materials:

- Textual Monographs (revised, originally titled BSR for Printed Books)
- Rare Books
- Electronic Resources
- Cartographic Materials
- Sound Recordings
- Graphic Materials
- Projected Visual Materials
- Notated Music

UCLA's BIBCO contributions have decreased about 13% from 1138 to 989 because of UC-wide mandated furloughs and re-prioritization of our workflow.

With approximately two weeks left in the federal fiscal year, our NACO work to support all our cataloging, including our BIBCO activity, totals as follows:

985 New Names  
355 Changed Names

254 New Series  
80 Changed Series

As part of our regular work on digital library project metadata, we are now systematically matching names against the national authority file, as well as occasionally establishing new names and making subject heading proposals.

In hopes of strengthening our expertise in corporate name authority work, our Names and Uniform Titles Specialist, Paul Priebe, attended specialized training at LC in conjunction with the ALA Annual Meeting. Submitted by Caroline Miller

### **UNIVERSITY OF CHICAGO LIBRARY**

The University of Chicago continued to produce a healthy number of BIBCO records during the previous fiscal year, even though our staffing levels are still lower than normal. A part time cataloger began creating PCC level records in the spring of 2010. Unfortunately, we lost our music cataloger to Cornell University at the end of July, but we are hoping to hire for that position in the near future. We are also expecting some slowdown of contributions to BIBCO as a result of being a test partner for RDA during the next three months. Hopefully, by January we should be back in a production mode. Submitted by Pat Williams

### **UNIVERSITY OF COLORADO AT BOULDER LIBRARIES**

During FY2010, the University of Colorado at Boulder (CoU) continued to maintain its productivity in contributing BIBCO records, with just above 1,000 records. As in the past, our contributions have included both original records and enhanced minimal-level and vendor records in OCLC. The records have been for books in a wide range of disciplines and many have been written in the major European languages. Our original

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and special collections catalogers have submitted BIBCO records for materials in several special collections and have contributed a number of NACO records in conjunction with cataloging our archival collections. We are in the second year of outsourcing our new monthly individual and batch-loaded cataloging for processing to an authority control vendor. In the follow-up work on unmatched headings, we have had the opportunity to contribute NACO records for many headings that were not matched in the vendor processing, including series headings. Our commitment to the BIBCO program remains strong and we look forward to continued productivity in the coming year.

Submitted by Windy Lundy

### **UNIVERSITY OF DAYTON**

In fiscal year 2009 the University of Dayton continued its participation in the BIBCO program. Staffing remained stable, and we continued with the same contributors that we had during the past year. BIBCO production was down a bit because two staff members are involved in a special collections cataloging project, taking time away from regular activities. Some digitization work has also diverted time away from the more traditional cataloging activities. One cataloger noted that the number of bibliographic records available for upgrading seems to be decreasing. Submitted by Michael Krieger

### **UNIVERSITY OF FLORIDA**

UF BIBCO contributions for fy10 totaled 600, a considerable decrease of 406 or 40% from the fy09 1,006. The decrease can be attributed in part to changes in cataloging priorities and a personnel change due to the retirement of one of our BIBCO catalogers. UF had hoped to be fully participating in LC's ECIP program by the end of fy10 but due to some technical difficulties it didn't happen. We're still interested and look forward in becoming a cataloging partner.

On January 4, 2010 the BIBCO standard record (BSR) for printed monographs was implemented. The catalogers at the University of Florida are happy with the single encoding level but we have made a decision to continue to contribute BIBCO records, adding access points or additional information to the bibliographic record, at a level above the "floor." We continue to rely on cataloger judgment. However, as we move in to a full year of BIBCO cataloging after the implementation, I expect to begin to look at some testing to compare the BSR "floor" with the BSR "above the floor." The testing will inform on the kind of information catalogers are choosing to add to the BSR and will provide an opportunity to for us to look closely at the BIBCO workflow. Submitted by Priscilla Williams

### **UNIVERSITY OF HAWAII, MANOA**

In FY 2010, the University of Hawaii at Manoa contributed a total of 310 BIBCO records, including 66 ECIP records for monographs published by UH Press.

Submitted by Nancy Sack

### **UNIVERSITY OF MARYLAND LIBRARIES**

There has been very little change at University of Maryland compared to the year before. We continued to struggle with budget limitations, hiring freezes and loss of catalogers. Overall, the volume of our BIBCO and NACO records remained similar to the previous years. We continued to focus our cataloging efforts on our special collections, which shaped the nature of our BIBCO and NACO contributions, putting the emphasis on older,

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less widely available materials. We also noticed an increase in pcc records for the Japanese language books. Submitted by Gordana Ruth

### **UNIVERSITY OF MINNESOTA**

The University of Minnesota is currently under review for full BIBCO membership. We have contributed 65 records since commencing our contributions in March., the majority of them being for non-English-language monographs.

Our Associate University Librarian for Access Services, Peggy Johnson, has been elected as BIBCO representative to the Program for Cooperative Cataloging (PCC) Policy Committee (PoCo). Submitted by Chew Chiat Naun

### **UNIVERSITY OF NEW MEXICO**

After a few years off the radar, University of New Mexico Libraries Cataloging & Discovery Services Department (CDS) refocused its energies and attention on BIBCO and NACO contribution. After a NACO refresher training week back in March of 2009 and meetings on local cataloging policies and priorities, UNM's CDS was poised in FY10 to make contributions to these programs via its regular work supply.

Our department concentrates on cataloging Spanish and Portuguese language titles and the large amount of science and engineering conferences that our libraries collect. The science and engineering materials plus heavy representation of foreign publishers provide our opportunity to use our rich local experience and expertise towards BIBCO enhancement. Submitted by Rebecca Lubas

### **UNIVERSITY OF NORTH CAROLINA, CHAPEL HILL**

This past year saw the second year of a reorganized Technical Services Division. Staff took advantage of the changes in requirements for BIBCO records and increased their contributions. This past year, Michelle Cronquist was chosen to go to the PCC NACO Corporate Names Workshop, June 28-29, 2010. She came back full of enthusiasm and ready to create headings for the North Carolina Collection area where she works. She was also willing to share her knowledge with those who were unable to attend. While staffing was better, the E-Resources Cataloger and Latin American cataloging positions remained vacant but were filled by temporary staff to assist with processing the material. Staffs are anticipating the loss of two long time catalogers in the coming year, Page Life and Nancy Frazier. Submitted by Wanda Gunther

### **UNIVERSITY OF OREGON**

### **UNIVERSITY OF PENNSYLVANIA**

This has been an auspicious year for Penn as we are attempting to ratchet up BIBCO contributions in light of the new BSRs. Jon Shaw has replaced Jean Craig as the University's BIBCO Representative. Jean's service was greatly appreciated by Penn. Penn has joined the ECIP program and began contributing records for Penn Press in July 2010 – they publish approximately 100 titles annually. And Ruth Rin has been granted independent status as a contributor of NACO authority records through the Hebraica funnel. Submitted by Jon Shaw

### **UNIVERSITY OF TEXAS AT AUSTIN**



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### UNIVERSITY OF WASHINGTON

When the BIBCO Standard Record for Printed Textual Monographs was implemented in January 2010, the UW Libraries continued its practice of creating full BIBCO records. To investigate the premise that the BSR would save time, we devised a test, which is described in full at <http://staffweb.lib.washington.edu/committees/CPC/bsr>. The test showed that the BSR did indeed save an average of about 26% less time than it took to create full records.

We are now in the process of developing a proposal to implement the BSR here at UW, but with some elements that will be added above the floor. It is anticipated that some of the elements that will be added will be the use of field 043 for some types of resources, 520 summary notes for children's belle lettres, and 538 system requirement notes for some accompanying materials. The UW Libraries will continue to establish and trace series.

UW catalogers served on a number of PCC committees and task groups in 2009/2010:

Diana Brooking: Member, Task Force for Non-Latin Guidelines

Joseph Kiegel: Member, Standing Committee on Standards

Adam Schiff: Member, BIBCO Operations Committee

Submitted by Adam L. Schiff

### UNIVERSITY OF WISCONSIN-MADISON

Our total BIBCO contributions in fiscal 2009-2010 were 2174 records. This is down from 2994 in the previous year, probably because our most prolific BIBCO contributor is no longer with us. We were not allowed to fill the vacant position, so our contributions will probably not rise to the previous level for some time. Our policy remains to produce full-level BIBCO records which are as complete as we can make them, including all fields which are now considered optional. Submitted by James L. Woods

### VANDERBILT UNIVERSITY

Vanderbilt continued to participate in all PCC programs and, in addition, to support the PCC by supplying trainers and reviewers. Cataloging and authority production were adversely affected by the renovation of the General Library Building. Catalogers were heavily involved in projects to move materials to offsite storage facilities (barcoding, changing locations, etc.) and we moved from offices we had occupied for 18 years. We also spent time learning about RDA and keeping up, as best we could, with cataloging changes. We still need BSR training.

The Science and Engineering library continued to concentrate on electronic access and purchased few print materials. BIBCO contributions remained small but we continue to use our national enhance authorization for corrections that do not show in our statistics. Our CJK cataloger continues to add and correct personal and corporate names in the National Authority File.

We are committed to continue to support the efforts of the PCC as long as our Dean and library administration remain supportive of our doing so. Submitted by Mary Charles Lasater

### YALE UNIVERSITY