

Implementation of the BIBCO Standard Record for Printed Books

November 23, 2009

Implementation of the BIBCO Standard Record for Printed Books, January 4, 2010

January 4, 2010 is the implementation date for the new BIBCO Standard Record (BSR) for printed monographs. The new BIBCO standard record model for printed monographs (excluding rare books and electronic books) uses a single encoding level, “blank”, replacing the original BIBCO full and core encoding levels, “blank” and “4”, respectively. The Program for Cooperative Cataloging Policy Committee (PCC PoCo) has charged the Standing Committee on Training to revise BIBCO training materials.

It is the PCC policy that new BIBCO records for printed books contributed on or after January 4, 2010 will follow the new BSR guidelines and will be encoded “blank.” Existing BIBCO core records in OCLC will retain their original encoding level. It is understood that some records may enter OCLC as BIBCO core records encoded “4” even after January 3, 2010 from libraries that catalog in their local systems and batch load to OCLC.

Not Included in the January 4 Implementation

BIBCO Standard Record models do not exist yet for rare books, electronic books, or monographs in non-book formats. Records for these materials will continue to carry the appropriate designations (i.e. “blank” for full level, “4” for core level). The Program for Cooperative Cataloging Policy Committee (PCC PoCo) has charged the Standing Committee on Standards to develop models to extend the BSR to these formats, in consultation with other stakeholders.

The cataloging environment in which the BSR exists is dynamic and changing at a rapid pace. To stay up-to-date, the BSR must be reviewed on a periodic basis. One major change is the potential adoption of Resource Description and Access (RDA), which may well prompt modifications to the BSR. A second area undergoing significant change is the use of genre/form headings, with projects underway at the Library of Congress. As cataloging practice evolves, the BSR needs to change with it.

Characteristics of the BIBCO standard record (BSR)

1. The BSR is a “floor” record that promotes an essential set of elements to serve user needs. Emphasis is given to access points, not to extensive descriptive data. The BSR supports the importance of controlled subject and name access points in library catalogs.
2. One encoding level for the BSR replaces the two used for the core and full level records.
3. The BSR element set combines use of those elements that are mandatory (M) and those elements that are mandatory if applicable (A). It avoids requiring unessential and redundant elements. Essential elements support user tasks to find, identify, select, and obtain needed resources.
4. BIBCO Standard Records are considered to be as full as is necessary for user tasks. The uniqueness of individual resources is represented by adding elements that are mandatory if applicable for the item in hand. In addition, elements not included in the essential element set may be added if determined to be important for access by cataloger judgment and/or local policy.

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5. Main entry headings (1XX), added entries (7XX), and subject headings (6XX) are supported by authority records established through the NACO and SACO programs.
6. Using the defined element set in the BSR will allow the consistency for more uniform data in catalog records and allow catalogers to concentrate on appropriate added access.
7. BSR content is supported through use of MARC 21 Format for Bibliographic Data.
8. The BSR is intended for use by experienced catalogers knowledgeable in AACR2, LCRIs, national standardized classification systems, and LCSH.

Metadata Application Profile (MAP) BIBCO Standard Record (BSR) for Printed Books

The MAP is defined for print books, including reproductions. Accompanying materials, alternate graphic representation, and electronic books are not included. Elements in the MAP are represented by fields, subfields, and codes from the MARC 21 Format for Bibliographic Data. Elements are defined as being either mandatory (M) or mandatory if applicable (A). Elements not included in the MAP are not required for use in the BSR. However, they may be used if cataloger judgment and/or local policy determine a need for them. Unless otherwise noted, all indicators and subfields related to an element may be used when appropriate to the item being cataloged. Codes for some elements are included.

Element	Labels and notes	Use
Leader		
06	Type of record “a” or “t”	M
07	Bibliographic level “m”	M
17	Encoding level “blank”	M
18	Descriptive cataloging form “a”	M
008 Variable Control Fields-Fixed-Length Data Elements: Books		
06	Type of date/Publication status	M
07-10	Date 1	M
11-14	Date 2	A
15-17	Place of publication, production or execution	M
23	Form of item	M
35-37	Language	M
38	Modified record	A
39	Cataloging source “c”	M
Variable data fields		
010	Library of Congress Control Number LCCN	A
020	International Standard Book Number ISBN \$c not required for BSR	A
041	Language code	A
042	Authentication code “pcc”	M
050, etc.	Classification number: Assign at least one classification number from an established classification system recognized in the MARC 21 Format for Bibliographic Data.	M

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Element	Labels and notes	Use
100/110/ 111/130	Main entry—personal name; corporate body; meeting name; uniform title	A
240	Uniform title Supply if known or can be easily inferred from the item being cataloged.	A
245	Title and statement of responsibility	
	\$a Title proper	M
	\$n, \$p, \$b, \$c, \$h	A
246	Varying form of title: \$a, \$n, \$p Assess each item or collection and assign titles that cover variations deemed important to assist users. The importance of varying title information is intended to reflect individual cataloger judgment and/or local policy. Code the 246 for parallel title as 246:31; all other varying titles may be coded as 246:13.	A
250	Edition statement	A
260	Publication, distribution, etc. (imprint) \$a, \$b, \$c Supply data appropriate for \$a and \$b if readily available; otherwise, use [S.l] and [s.n]. \$a Place of publication For items with only one publisher but multiple places are presented, catalogers may give only the first place listed.	M
300	Physical description	
	\$a Extent	M
	\$b Other physical details	A
490	Series statement Transcribe here the form of the series statement as it appears on the prescribed source in the item.	A
500	Source of title proper	A
501	With note	A
502	Dissertation note	A
505	Formatted contents note Contents may be encoded at one of two levels; “basic” or “enhanced”.	A
533	Reproduction note	A
546	Language note Give the language(s) of the described materials if not apparent from the rest of the description. Also describe alphabets, script, or other symbol systems appearing in the item.	A
600-630, 650-651	Subject access fields Use judgment in assessing each item. As appropriate, assign a complement of headings that provides access to at least the primary/essential subject and/or form of the work at the appropriate level of specificity. Assign such headings from an established thesaurus, list, or subject heading system recognized by the MARC 21 Format for Bibliographic Data. Follow the conventions of the particular subject heading system being used, including instances in which paired or related headings are needed to represent fully the primary subject	A

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Element	Labels and notes	Use
	aspect. Include all subfields provided in the particular subject heading system that are necessary to provide appropriately specific access or represent relevant aspects of the subject or form.	
700-740	Added entry fields Use judgment in assessing each item. Assign a complement of added entries that covers the significant relationships associated with the work, expression, or manifestation of which the item is a part. The inclusion and importance of added entries are intended to reflect individual cataloger's judgment and/or local policy, in the context of shared cataloging.	A
776	Additional physical form entry Prefer use of this field with "\$i Display text" in lieu of the 530.	A
8XX	Series added entry If cataloger judgment or local cataloging policy is to trace a series, include in this field the authorized form of the series as established in the LC Name Authority File.	A