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PCC RDA Documentation Task Group Report

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This Task Group was formed in August 2013 as a “quick action” group at the request of the PCC Steering Committee. As PCC RDA policy and documentation has grown, there has been increasing need for an organizational/structural review to assure that important information can easily be found and obsolete information can be identified.

This report is in response to our charge to:

- Improve access to PCC RDA documentation
- Recommend how to systematize the documentation
- Provide a vision of how PCC RDA documentation would best be organized and an outline of what it will take to get there.

We did our work under the following assumptions:

- Our scope is limited to PCC RDA documentation (not the entire PCC website).
- We recognize the very full portfolios of the Secretariat. We will recommend reasonable adjustments to the site, not comprehensive change.
- The PCC website primarily serves catalogers, and this is the audience that the site should be designed for.
- Catalogers need to find the most recent and authoritative documentation. Obsolete documentation should be identified and archived.
- Improvements to documentation (content) and organizational structure will be ongoing; the recommendations made here are only a first step. At some point in the future, the transition to RDA will be complete, and a separate section for it will no longer make sense.

We began our work by surveying the PCC RDA documentation available now, in the form of a spreadsheet, which is appended to this report. From this exercise we learned:

- There are many PCC RDA documents in many places, as can be seen in the appendix. Even though PCC has tried hard to be clear and systematic, the current arrangement is confusing.
- There is a mixture of in-force documentation and outdated documentation. Especially problematic is when both are present in a single document.
- Titles are important. In lists of links, sometimes titles are abbreviated or re-arranged, for better visual identification or alphabetization. However, this occasionally causes problems, such as misconstruing a known title, or duplication of links. In general, we need to pay better attention to document titles and naming.
- PCC RDA policies for specific rules are found in the LC-PCC Policy Statements included in the RDA Toolkit. This is the first place catalogers often look. Framers of

those PSs often find it useful to link to more detail on the PCC website, or to use the PCC web site as a temporary place to access the policies as they are working their way through the publication process.

Recommendations:

1. The following tasks require discussion and action from **PoCo** or the **Steering Committee**:

A. We strongly recommend that PCC RDA policy be articulated only in

- LC-PCC PSs
- Manuals (like the CONSER Cataloging Manual or DCM Z1)
- Standards (like the BSR and CSR)
- Guidelines

This would mean a commitment by and a prospective workload for PoCo to identify and extract policy guidelines from Task Group reports, FAQs, email messages, and training materials, and to make sure the information is integrated into the appropriate place. We suggest that this practice be adopted prospectively, and that review of past RDA materials not take place (too onerous a workload).

B. PoCo should have a short discussion to agree upon archiving processes and practices.

Outdated RDA policy and documentation should be preserved on a separate web page that is clearly labeled, in case these documents need to be revisited. Archiving, however, can be problematic, because sometimes part of a document is in-force and part is obsolete. The Secretariat should not be burdened with reviewing the content of a document and extracting currently-in force sections when making the decision to archive; a new process may need to be put in place. Is this something a new group could assist with? We suggest that this not be undertaken by the Standing Committee on Standards or the Standing Committee on Training (both also overburdened) but certainly in coordination with them.

C. We strongly recommend a survey of the PCC membership to identify the most-used content (and therefore the content that should be most prominent). This would serve to inform further web re-design by the Secretariat.

D. The PCC RDA FAQ should be reviewed and updated, with special care to integrate policy statements into the official documentation described in 1A.

E. Pursue adding a link to the PCC RDA landing page (see Recommendation 2G, below) from the 'Resources' section in the RDA Toolkit (and maybe from somewhere in Cataloger's Desktop as well).

F. After the PCC RDA landing page and subpages are ready, increase awareness with the membership of the various kinds of documentation PCC generates and where it can be found. E-mail PCCLIST (and otherwise promote) to encourage its use.

2. If approved by PoCo, the following tasks could be implemented by the **Secretariat** and worked on as time permits:

G. Create a single PCC RDA "landing page" where all things RDA are consolidated (even if repeated elsewhere). Categories (and subpages) for this landing page are:

- i. What's New for the PCC with RDA?
This is the holding place for policies awaiting publication in the RDA Toolkit; for newly introduced guidelines; for other specific, new announcements and information. This will need to be carefully maintained for currency. Note that PCC also has a more general "What's New" section on its main page.
- ii. RDA Guidelines and standards
Examples of links here are: BSR, CSR, Relationship Designator Guidelines, manuals. Text should be added to this page to emphasize that these guidelines supersede the content of their related Task Group reports. This category could have subpages for Authority and Bibliographic guidelines and standards, much as Example 3 already does.
- iii. RDA Training materials
There should be a link to the CLW page and the current RDA Training page. The Standing Committee on Training could be asked to review the structure and the currency for training sites. We recommend that training presentations that have fallen out of date should be archived.
- iv. RDA Presentations
We recommend separating general RDA presentations from formal training (which would be maintained under Training materials).
- v. A-Z list of all PCC RDA documentation
The category would be a catch-all for current PCC RDA documentation. Note that RDA Task Group reports and FAQs would fall here.
- vi. Archived RDA documentation
This could be an A-Z list of all obsolete documentation. Notes about any specific aspects of obsolescence would also be helpful.

As shown below in Examples 1-3, PCC RDA materials are currently spread across three (or more) different pages; these need to be brought together in one place. We believe (but do not know for certain) that catalogers currently heavily use the Example 3 page (below). A survey (see recommendation 1C) of the PCC membership to ascertain the most frequently used documentation would inform a new organizational structure.

As shown in Example 4, we recommend stylistically that the headings for the categories above be displayed with 2-3 links underneath each (so that users get a sense of what the category contains, as well as one less click for popular documents) but that each of these categories is its own subpage. Document dates should be displayed next to document links so that users can ascertain currency.

H. Provide a link on each of the four PCC program pages (BIBCO, CONSER, NACO, SACO) to a parallel RDA landing page with materials relevant to that program. This

may not apply to NACO, because NACO is already heavily, if not completely, RDA. These pages should link to the documents provided from the main RDA landing page for ease of maintenance (in other words, link to content, don't replicate content here).

- I. The PCC home page (Example 1) should retain the section for RDA and PCC. That section should have links to
 - o What's New for PCC with RDA
 - o RDA Guidelines and Standards
 - o A-Z list of all PCC RDA documentation
 - o View more RDA and PCC resources [linked to the PCC RDA landing page]
- J. Develop a regular maintenance plan for website review, to keep the "What's New" areas fresh, to identify information that needs to be updated, archived, etc.
- K. Fix some of the obvious but minor issues noted below. We also recommend more careful and consistent naming practices for documentation, as well as using the official document name as the link.

(1) Page: BIBCO Documentation & Updates page (<http://loc.gov/aba/pcc/bibco/doc-updates.html>)

- o 'Enhancing and Editing RDA Monograph Records' links to the *Integrating Resource* document (<http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/IR-RDA.doc>) instead of the *Monographs* one

(2) Page: RDA and PCC page (<http://loc.gov/aba/pcc/rda/RDA%20Resources.html>)

- o 'PCC RDA BIBCO Standard Record (BSR) Metadata Application Profile, Christopher Cronin (University of Chicago) (PPTX)' - under 'Presentations, updates and news' - somewhat confusing that this presentation has the same title as the actual BSR document that appears elsewhere

(3) Page: CONSER home page and CONSER Documentation & Updates pages

- o There are essentially *two* CONSER Documentation & Updates pages with different things on them (<http://www.loc.gov/aba/pcc/conser/doc-updates.html> and <http://www.loc.gov/aba/pcc/conser/more-documentation.html> (one titled 'CONSER Documentation & Updates' and the other 'CONSER Documentation and Updates')

(4) Page: BIBCO Standard Record Metadata Application Profiles (MAPS)

(<http://loc.gov/aba/pcc/bibco/bsr-maps.html>)

- o Text for PCC RDA BIBCO Standard Record (BSR) Metadata Application Profile (<http://www.loc.gov/aba/pcc/scs/documents/PCC-RDA-BSR.docx>, under RDA-based BSR MAPS section) says 'November 2012,' but it's actually the updated 1/1/2013 document

(5) Page: Multiple (including BIBCO Home page, PCC Provider-Neutral E-Resources MARC Record Guidelines, RDA PCC Proposed Guidelines and Standards, Program for Cooperative Cataloging (PCC) Provider-Neutral E-Resource MARC Record Guidelines)

- o Link text for Combined Provider-Neutral E-Resource Guidelines for RDA document (<http://www.loc.gov/aba/pcc/scs/documents/PN-RDA-Combined.docx>) is different on different pages - should be consistent to avoid confusion

Example 1: Current PCC home page

PCC Program for Cooperative Cataloging
BIBCO / CONSER / NACO / SACO

- [PCC Home](#)
- [Join the PCC](#)
- [Calendar](#)
- [Statistics](#)
- [Discussion Lists](#)
- [PCC Reports & News](#)
- [Organization & Governance](#)
- [Contact Us](#)

PCC Resources for

- [Library Directors](#)
- [Vendors](#)
- [Resource & Forms Directory](#)



Programs of the PCC:

As of Tuesday, October 1, 2013, the Library of Congress will be temporarily closed until further notice as a result of the federal government shutdown. During this period, the Library will not be responding to any communications that are received.

The Program for Cooperative Cataloging (PCC) is one of two [cooperative cataloging](#) ventures. The PCC is an international cooperative effort aimed at expanding access to library collections by providing useful, timely, and cost-effective cataloging that meets mutually-accepted standards of libraries around the world. [Read more about the PCC](#) >

PCC programs include:

- [Monographic Bibliographic Record Cooperative Program \(BIBCO\)](#)**
Members contribute high quality bibliographic records that conform to approved standards.
- [Cooperative Online Serials Program \(CONSER\)](#)**
Members create high quality bibliographic records for serials and integrating resources that conform to approved standards.
- [Name Authority Cooperative Program \(NACO\)](#)**
Members input authority records for personal, corporate, and jurisdictional names; uniform titles; and series headings to the LC/NACO Authority File.
- [Subject Authority Cooperative Program \(SACO\)](#)**
Members propose LCSH subject headings and LCC classification numbers to the Library of Congress.

What's New, Decisions, Policies and Guidelines

- [Non-MARC Name Authority Task Group: Final Report](#) (PDF, 610 KB)
- [Relationship Designators in Bibliographic Records](#): guidelines for application (Word: 24 KB)
- [PCC relationship designator proposal form](#)
- [Post RDA Implementation Guidelines and Standards](#): PCC authority and bibliographic guidelines for RDA
- [Cataloging Questions / NAR Deletion Requests](#) (Word: 28 KB)

[View more Decisions, Policies, and Guidelines](#) >

RDA and PCC

- [Frequently Asked Questions](#) (Word, 111 KB) (Apr. 1, 2013)
- [Post RDA Implementation Guidelines and Standards](#): PCC authority and bibliographic guidelines for RDA
- [RDA and PCC](#) links to implementation information, guidelines, presentations and more.
- [Task Groups](#)

[View more RDA and PCC resources](#) >

Join the PCC

PCC members participate in programs that shape the future of cataloging and reduce the costs of cataloging for everyone.

Learn about:

- [Member benefits](#)
- [Member responsibilities](#)

Read more about [joining the PCC](#) >

Plus: [Special information for Library Directors](#) >

Upcoming Meetings and Events

November 2013

11/7-8/2013: PCC Policy Committee Meeting, Library of Congress, Washington, DC

January 2014

01/24-28/2014: ALA 2014 Midwinter Meeting, Philadelphia, PA

- [View the PCC Calendar](#) >

PCC Reports

Locate essential PCC reports and meeting summaries

- [PCC Policy Committee Meeting November-December 2012 Outcomes](#) (Word, 52 KB)
- [PCC Operations Joint Meeting 2013 Outcomes](#) (Word, 67 KB)

Example 2: The “View more RDA and PCC resources” on the PCC home page leads to

 Print  Subscribe  Share/Save  Give Feedback

RDA and PCC

Programs of the PCC:

[BIBCO](#)

[CONSER](#)

[NACO](#)

[SACO](#)

Guidelines and Standards

- [RDA PCC FAQ](#) (April 1, 2013) (Word, 111 KB)
- [Post Implementation Guidelines and Standards](#) (April 2013)
 - Authority and Bibliographic Guidelines and Standards
- [RDA Implementation](#)
- [Cataloging Questions / NAR Deletion Requests](#) (Word: 28 KB)

Presentations, updates and news

ALA Midwinter 2013 Presentations

- [Authority Record Creation On Day One: What Catalogers Need To Know](#), Joanna Dyla (Stanford University Libraries) (PPTX)
- [Modifying The LC/NACO File, Phase 2](#), Gary L. Strawn (Northwestern University Library) (PPT)
- [PCC RDA BIBCO Standard Record \(BSR\) Metadata Application Profile](#), Christopher Cronin (University of Chicago) (PPTX)
- [PCC RDA Post-Implementation Guidelines](#), Gene Dickerson (Ralph J. Bunche Library U.S. Dept. of State) (PPTX)

PCClist RDA Updates:

- [May 2012](#) [PDF : 82 KB]
- [April 2012](#) [PDF : 73 KB]
- [March 2012](#) [PDF : 82 KB]

[Bibliographic Framework Transition Initiative](#)

The Library of Congress has launched a review of the bibliographic framework to better accommodate future needs. A major focus of the initiative will be to determine a transition path for the MARC 21 exchange format in order to reap the benefits of newer technology while preserving a robust data exchange that has supported resource sharing and cataloging cost savings in recent decades.

RDA Resources for Library Directors

PCC Participants' Meeting Summary: [US RDA Test Participant's Panel Discussion](#) [Word : 6 p. : 47 KB], ALA Midwinter—San Diego, CA, Jan. 9, 2011

Representatives from PCC institutions that participated in the RDA test describe their institutional philosophies in applying RDA, experiences with using the code to create metadata for a variety of resources, and offered opinions as to how RDA was received by librarians in their institutions.

[RDA: A Library Service Organization's Perspective](#) [PDF: 130 KB 12 p.]

Backstage Library Works, a professional library service organization based in Provo, Utah, participated in the US RDA Test. At the 2011 ALA Midwinter meeting in San Diego, California, Maritta Coppieters, Vice President for Bibliographic Services at Backstage Library Works, discussed the organization's involvement in the test. Coppieters starts with the assumptions at the outset of the test, and then contrasts the assumptions with the realities at the end of the test. Presentation Date: 01/07/2011.

[RDA for Administrators](#) [PDF: 637 KB 26 p.]

How can library administrators and managers make an informed decision on whether to transition from AACR2 to RDA? Chris Cronin, Director of Metadata and Cataloging Services at the University of Chicago Library, presented an ALCTS Webcast titled “RDA for Administrators” on October 13, 2010. The slides and notes from the presentation are included here.

All RDA questions should be directed to LChelp4rda@loc.gov.

Comments on PCC-related aspects of RDA implementation may be sent to: coop@loc.gov with the words “PCC/RDA aspects” in the subject line.

Example 3: The “Post-RDA Implementation Guidelines and Standards” page on the PCC home page leads to

 Print  Subscribe  Share/Save  Give Feedback

Post RDA Implementation Guidelines and Standards

Programs of the PCC:

BIBCO

CONSER

NACO

SACO

PCC RDA Name Authority Guidelines

General Guidelines:

- [Changes to the LC/NACO Authority File: What LC-PCC RDA Catalogers need to know](#) (PDF : 9p. 220 KB) (Aug. 1, 2012)
- [Post RDA Test Guidelines](#) (Updated July 19, 2013)
 - For: PCC members continuing to create RDA bibliographic and authority records after the RDA test period
 - PCC catalogers needing to use an authorized access point established in an RDA authority record

MARC 21 Encoding:

- [MARC 21 encoding to accommodate new RDA elements 046 and 3XX in NARs and SARs](#) [Word: 139 KB; 9 p.] (Sept. 14, 2013)
 - Recommended interim PCC practice when giving 046 and 3XX data in NACO authority records.
- [New PCC policy on formulating place names to be used in MARC 21 field 370 \(Associated place\) in NACO authority records](#) [PDF : 21 KB : 2 p.] (Sept. 26, 2013)
- [New first indicator and new subfields for MARC 21 field 382 \(Medium of performance\) in NACO authority records](#) [PDF : 10 KB : 1 p.] (Sept. 26, 2013)

Personal Names:

- [Fuller Form of Names](#) [PDF: 86 KB] (Feb. 13, 2013)
 - New PCC policy on Fuller Form of Names
- [Undifferentiated Personal Name Authority Records](#) [PDF: 15 KB; 1 p.] (Jan. 7, 2013)

PCC RDA Bibliographic Description:

- [264 field PCC Guidelines](#) [Word: 45 KB]
- BIBCO RDA Standard Record (BSR) Metadata Application Profile:
 - [\[PDF, 705 KB\]](#) [\[Word, 147 KB\]](#) (January 2013)
- [CONSER RDA cataloging checklist and core elements](#)
- Post Implementation Hybrid Record Guidelines April 2013:
 - Pre-RDA Records: [Integrating Resources](#) [Word: 26 KB] [Monographs](#) [Word: 28 KB] [Serials](#) [Word: 27 KB]
 - Also applicable post implementation: [Guidelines for working with RDA and non-RDA records prior to implementation of RDA](#)
- Guides for editing RDA bibliographic records for catalogers unfamiliar with RDA:
 - [Integrating Resources](#) [Word: 65 KB] [Monographs](#) [Word: 77KB] [Serials](#) [Word: 85 KB]
- [Provider-Neutral E-Resource MARC Record Guidelines](#) RDA and AACR2
- [Relationship designators in bibliographic records](#): guidelines for application [Word: 24 KB]
- [Relationship designator proposal form](#): used by PCC members to request new relationship designators and revisions to existing designators.

 [Back to Top](#)

Example 4: Proposed single PCC RDA "landing page" (which consolidates and reorganizes the links from the previous three examples)

The screenshot shows a web page titled "RDA and PCC" under the "Library of Congress" header. The breadcrumb trail is "The Library of Congress > Cataloging, Acquisitions > PCC > RDA Resources". The page features a left sidebar for "CATALOGING AND ACQUISITIONS" with the "Program for Cooperative Cataloging (PCC)" logo and a list of links: PCC Home, Join the PCC, Calendar, Statistics, Discussion Lists, PCC Reports & News, Organization & Governance, and Contact Us. Below these are "PCC Resources for" with links to Library Directors, Vendors, and Resource & Forms Directory. The main content area is titled "RDA and PCC" and includes a "Print" button, "Subscribe" button, "Share/Save" button, and "Give Feedback" button. A "Programs of the PCC:" section has buttons for BIBCO, CONSER, NACO, and SACO. The main content is organized into several sections, each with a list of topics and a "View more" link:

- What 's New for the PCC with RDA?**
 - > Topic 1
 - > Topic 2
 - > Topic 3
 - [View more What 's New for the PCC with RDA>>](#)
- RDA Guidelines and Standards**
 - > Topic 1
 - > Topic 2
 - > Topic 3
 - [View more Guidelines and Standards >>](#)
- RDA Training Materials**
 - [View more Training Materials >>](#)
- RDA Presentations**
 - [View more Presentations >>](#)
- A-Z list of all PCC RDA documentation**
 - > Topic 1
 - > Topic 2
 - > Topic 3
 - [View more A-Z list of all PCC RDA documentation >>](#)
- Archived RDA documentation**
 - > Topic 1
 - > Topic 2
 - > Topic 3
 - [View more Archived documentation >>](#)

The following suggestions were sent to us, but we felt they were out of scope for our work. PoCo, however, might also want to consider:

- Further enhancements should be made to the web site; for example, providing a view of RDA documentation broken out by format.
- The most recent OpCo and PoCo meeting summaries and ALA meeting updates should be posted in a timely way and in a prominent place on the PCC main page, with links also available from individual program pages. Previous years' meeting results should also be available via a link on the main page.
- Different color, animation or other labeling techniques could be used to highlight the most important items or recent updates (documents, decisions, or events, etc.)
- Provide links to other non-PCC resources that are helpful to the cataloging community in general, e.g., BIBFRAME, JSC, FRBR, etc.
- Provide a more reliable and dynamic search function for the search box on the PCC home page; the current search function does not work well.

The following idea was discussed but rejected:

- Retrospectively going back through RDA Task Group reports or other materials to look for imbedded current policies or practices.

Appendix: RDA documents provided on the current PCC website

Title of document	URL of document	Date	File format (.pdf, .doc, .ppt, etc.)	Category	Audience	Page(s) that contain this link	Description (optional/If needed)	Importance	Other?
Guidelines for working with RDA and non-RDA bibliographic records prior to implementation of RDA	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Bib-Interim-RDA.html	9/1/2011	.docx	Guidelines	Catalogers	RDA PCC Proposed Guidelines and Standards	HTML page to bring together 6 sets of guidelines (not separately listed here) for monos, serials, and integrating resources		Archive these
PCC Day One for RDA Authority Records	http://www.loc.gov/aba/pcc/rda/PCC%20Day%20One/PCC%20Day%20One%20for%20RDA%20Authority%20Records.docx	3/23/2012	.docx	Guidelines	Catalogers	Resources & Forms Directory			
MARC21 encoding to accommodate new RDA elements 046 and 3XX in NARs and SARs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/RDA%20in%20NARs-SARs_PCC.doc	8/1/2013	.docx	Guidelines	Catalogers	RDA Training			
RDA PCC Proposed Guidelines and Standards	http://www.loc.gov/aba/pcc/rda/RDA%20PCC%20Proposed%20Guidelines%20and%20Standards.html	none	.html	Guidelines	Catalogers	RDA Task Groups	HTML page to bring together proposed guidelines and standards. Most recent doc on page is Jan 2013.		Discard in favor of something more current?
RDA Test: recommended RDA-CSR guidelines	http://www.loc.gov/aba/pcc/conser/documents/CSR-RDA-Test.pdf	1/12/2011	.pdf	Guidelines, Quick Reference	Catalogers	CONSER Serials Cataloging Issues			Out of date
PCC Guidelines for the 264 field	http://www.loc.gov/aba/pcc/documents/264-Guidelines.doc	6/1/2012	.doc	Guidelines, Quick Reference	Catalogers	BIBCO Documentation & Updates, CONSER Home page			
CONSER RDA Cataloging Checklist	http://www.loc.gov/aba/pcc/conser/documents/CONSER-RDA-checklist.doc	7/25/2012	.doc	Guidelines, Quick Reference	Catalogers	CONSER Serials Cataloging Issues	Working Draft		
CONSER MARC 21 to RDA core elements	http://www.loc.gov/aba/pcc/conser/documents/CONSER-MARC-to-RDA.doc	7/31/2012	.doc	Guidelines, Quick Reference	Catalogers	CONSER Serials Cataloging Issues	Working Draft		
CONSER RDA core elements	http://www.loc.gov/aba/pcc/conser/documents/CONSER-RDA-core-elements.doc	7/31/2012	.doc	Guidelines, Quick Reference	Catalogers	CONSER Serials Cataloging Issues	Working Draft		
MARC 21 encoding to accommodate new RDA elements 046 and 3XX in NARs and SARs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/RDA%20in%20NARs-SARs_PCC.doc	8/1/2013	.doc	Guidelines, Quick Reference	Catalogers	NACO Home page	"Recommended interim PCC practice when giving 046 and 3XX data in NACO authority records"		
Enhancing and Editing RDA Integrating Resource Records	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/IR-RDA.doc	N/A	.doc	Guidelines, Quick Reference	Catalogers	BIBCO Documentation & Updates			
Enhancing and Editing RDA Monograph Records	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/IR-RDA.doc	N/A	.doc	Guidelines, Quick Reference	Catalogers	BIBCO Documentation & Updates			This does not have the correct document linked! Same document as IR one above.
At A Glance MARC21 encoding to accommodate new RDA elements 046 and 3XX in NARs and SARs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/RDA_MARC%2021%20Fields%20At-a-Glance.doc	none	.docx	Guidelines, Quick Reference	Catalogers	RDA Training			
CONSER Comments on RDA drafts (2006-2008)	http://www.loc.gov/aba/pcc/conser/issues/ad-hoc-rda.html		multiple	Guidelines, Quick Reference	Catalogers	CONSER Serials Cataloging Issues	Includes various older documents		Out of date
RDA: Resouce Description & Access Training Materials	http://www.loc.gov/catworkshop/RDA%20training%20materials/index.html	7/19/2013	.html	Link to CLW site	Catalogers	RDA Training			Links to CLW page (not a PCC page)
Library of Congress Policy and Standards Division (PSD) Training Modules for RDA	http://www.loc.gov/aba/rda/training_modules.html	6/14/2012	.html	Links to LC site	Catalogers	RDA Training	Page itself is titled Archived Training Modules for RDA		Archive?
Catalogers Learning Workshop: RDA Resource Description and Access Training Materials	http://www.loc.gov/catworkshop/	6/26/2013	.html	Links to LC site	Catalogers	PCC Home Page	I'm not going to list all the separate training links here; not a PCC page	Yes	
PCC list RDA Update: March 2012	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20Update%20201203.pdf	3/2012	.pdf	Listserv messages	Catalogers	RDA and PCC page			
PCclist RDA Update: April 2012	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20Update%20201204.pdf	4/2012	.pdf	Listserv messages	Catalogers	RDA and PCC page			
PCclist RDA Update: May 2012	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20Update%20201205.pdf	5/2012	.pdf	Listserv messages	Catalogers	RDA and PCC page			
BIBCO Participant's Manual (2013 revision - DRAFT)	http://www.loc.gov/aba/pcc/bibco/documents/BPMDraft2013.doc	6/2013	.doc	Manual, Guidelines	Catalogers	BIBCO Home page, BIBCO Documentation & Updates	Draft for review & comment		
PCC Policy Statement on RDA Training	http://www.loc.gov/aba/pcc/rda/RDA%20PCC%20Policy%20on%20Training.html	8/25/2011	.html	Policy Statement	Catalogers, Administrators	RDA Training	Dated now?		

PCC/NACO RDA Policy on Authority Issues Summary of Recommendations Authority record creation on Day One: what catalogers need to know	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC%20Decisions%20Needed%20OpCo%202012%20Report.pptx	5/3/2012	.ppt	Presentation	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
PCC RDA BIBCO Standard Record (BSR) metadata application profile	http://www.loc.gov/aba/pcc/documents/What-Calgrs-Need-to-Know.pptx	1/27/2013	.pptx	Presentation	Catalogers	RDA and PCC page			
PCC RDA Post-Implementation Guidelines	http://www.loc.gov/aba/pcc/documents/RDA-BSR-Update-2013.pptx	1/27/2013	.pptx	Presentation	Catalogers	RDA and PCC page			Different document than the PDF of the same title
	http://www.loc.gov/aba/pcc/documents/Post-Impl-Gdlns.pptx	1/27/2013	.pptx	Presentation	Catalogers	RDA and PCC page			
RDA: A library service organization's perspective	http://www.loc.gov/aba/pcc/rda/BSLW%20RDA%20Test%20presentation.pdf	1/2011	.pdf	Presentation	Catalogers, Administrators	RDA and PCC page	Presentation from representative of Backstage Library Works about the organization's involvement in the U.S. RDA Test		
Modifying the LC/NACO file: Phase Two	http://www.loc.gov/aba/pcc/documents/LC-NACO-File-Strawn.ppt	1/2013	.ppt	Presentation	Catalogers	RDA and PCC page			
RDA for administrators	http://www.loc.gov/aba/pcc/rda/ALCTS%20RDA%20Webinar_RDA%20for%20Administrators.pdf	10/2010	.pdf	Presentation	Administrators	RDA and PCC page	Slides from an ALCTS webcast presentation by Christopher Cronin		
264 field PCC Guidelines	http://www.loc.gov/aba/pcc/documents/264-Guidelines.doc	6/11/2012	.doc	Quick Reference	Catalogers			Used in day to day bibliographic description	
Changes to the LC/NACO Authority File: What LC-PCC RDA Catalogers need to know	http://www.loc.gov/aba/rda/pdf/lcnaf_rdapphase.pdf	7/30/2012	.pdf	Quick Reference	Catalogers	Post RDA Implementation Guidelines and Standards; RDA and PCC; PCC Post RDA Test Guidelines		Contains important information for authority work	
Relationship Designators in Bibliographic Records	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Relat-Desig-Guidelines.docx	5/15/2013	.docx	Quick Reference	Catalogers	PCC Home Page	Guidelines from Final Report This category of documents and the one that follows are somewhat confusing- could they be summarized or boiled down for the current context? They were written before and during the transition period and could be a little more focused on the current environment?		
Post Implementation Hybrid Record Guidelines Integrating Resources	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Hybrid-Guidelines-IRs-Post-Impl.docx	April 2013	.doc	Quick Reference	Catalogers				
Post Implementation Hybrid Record Guidelines Monographs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Hybrid-Guidelines-Monographs-Post-Impl.docx	April 2013	.doc	Quick Reference	Catalogers				
Post Implementation Hybrid Record Guidelines Serials	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Hybrid-Guidelines-Serials-Post-Impl.docx	April 2013	.doc	Quick Reference	Catalogers				
MARC 21 encoding to accommodate new RDA elements 046 and 3XX in NARs and SARs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/RDA%20in%20NARs-SARs_PCC.doc	August 1, 2013 (no date on referring page)	Word	Quick Reference	Catalogers			Important for day to day NACO work, training and review of NARs	
Bibliographic Framework Transition Initiative	http://www.loc.gov/marc/transition/	date unknown	html	Quick reference	Catalogers, Administrators	RDA and PCC page	Webpage about BIBFRAME		
Post RDA Implementation Guidelines and Standards	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Post-RDA-Implementation-Guidelines.html	date unknown	.html	Quick Reference	Catalogers	PCC Home Page (twice), RDA and PCC page			
Post RDA Implementation Guidelines and Standards	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Post-RDA-Implementation-Guidelines.html	date unknown	.html	Quick Reference	Catalogers	PCC Home Page (twice), RDA and PCC page		Contains current guidelines and standards that incorporate PCC RDA decisions for authority and bibliographic record creation:	
RDA and PCC page	http://www.loc.gov/aba/pcc/rda/RDA%20Resources.html	date unknown	html	Quick reference	Catalogers, Administrators				

Provider-Neutral E-Resource MARC Record Guidelines	http://www.loc.gov/aba/pcc/scs/documents/PCC-PN-guidelines.html	Links to five documents posted here with various dates. Two RDA documents in slightly different versions Jan. 2013 and March 2012. The rest are AACR2 based.	.html with links to .doc documents	Quick Reference	Catalogers		Recommend having SCS look at these- probably only one of the RDA documents is needed since it is a combined doc.	
Guides for editing RDA bibliographic records for catalogers unfamiliar with RDA: Integrating Resources	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/IR-RDA.doc	No Date	.doc	Quick Reference	Catalogers			
Guides for editing RDA bibliographic records for catalogers unfamiliar with RDA: Monographs	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Mono-RDA.doc	No Date	.doc	Quick Reference	Catalogers			
Guides for editing RDA bibliographic records for catalogers unfamiliar with RDA: Serials	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Serial-RDA.doc	No Date	.doc	Quick Reference	Catalogers			
BIBCO RDA Standard Record (BSR) Metadata Application Profile:	http://www.loc.gov/aba/pcc/scs/documents/PCC-RDA-BSR.docx and: http://www.loc.gov/aba/pcc/scs/documents/PCC-RDA-BSR.pdf	1/1/2013	.doc and .pdf	Quick Reference	Catalogers		Used in day to day bibliographic description	
Fuller Form of Names	http://www.loc.gov/aba/rda/pdf/LC_PCC_PS_9_19_1_4_option%20web.pdf	2/13/2013	.pdf	Quick Reference	Catalogers		Wording has been incorporated into the LC-PCC PS-Interim document still needed?	
Updated DCM Z1 675 instruction due to revised Field Definition and Scope	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/675Source%20Data%20Not%20Found.doc	5/15/2013	Word	Quick Reference	Catalogers		The wording has been incorporated into Catalogers Desktop- perhaps was posted on PCC website in the interim? Wonder if it is still needed here.	
CONSER RDA cataloging checklist and core elements (Title of actual page "Serials cataloging issues")	http://www.loc.gov/aba/pcc/conser/issuues/index.html	2012 and earlier documentation	.doc	Quick Reference	Catalogers	This page contains many links to various serials cataloging documentation. At the top are links to current CONSER RDA documents (dated 2012 but still valid)	Used in day to day bibliographic description	
Post RDA Test Guidelines	http://www.loc.gov/aba/pcc/rda/PCC%20Post%20RDA%20Test%20Guidelines.html	8/29/2013- though date on referring page is July 2013	.html	Quick Reference	Catalogers		When to recode existing authority records to RDA; handling treaties, conference names, undifferentiated names all summarized and updated here	
Relationship designators in bibliographic records:	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Relat-Desig-Guidelines.docx	Latest revision date May 16, 2013	.docx	Quick Reference	Catalogers		Important and much referred to document	
PCC RDA FAQ	http://www.loc.gov/aba/pcc/rda/PCC-RDA-FAQ%20Update%2020130401.doc	4/2013	.doc	Quick reference, FAQ	Catalogers, Administrators	RDA and PCC page		
Provider-Neutral E-Resource MARC Record Guide: P-N/RDA, Serials and Integrating Resources version	http://www.loc.gov/aba/pcc/scs/documents/PN-guideRDA-SerialsOnly-2012-Sep27.docx	9/27/2012	.docx	Quick Reference, Guidelines	Catalogers	BIBCO Home page, PCC Provider-Neutral E-Resources MARC Record Guidelines, RDA PCC Proposed Guidelines and Standards, Program for Cooperative Cataloging (PCC) Provider-Neutral E-Resource MARC Record Guidelines	Draft	Two dates exist on the draft - I took the more recent one that appears in the header and in the URL

Combined Provider-Neutral E-Resource Guidelines for RDA	http://www.loc.gov/aba/pcc/scs/documents/PN-RDA-Combined.docx	1/1/2013	.docx	Quick Reference, Guidelines	Catalogers	BIBCO Home page, PCC Provider-Neutral E-Resources MARC Record Guidelines, RDA PCC Proposed Guidelines and Standards, Program for Cooperative Cataloging (PCC) Provider-Neutral E-Resource MARC Record Guidelines			link text is different on different pages
PCC RDA BIBCO Standard Record (BSR) Metadata Application Profile	http://www.loc.gov/aba/pcc/scs/documents/PCC-RDA-BSR.pdf	1/1/2013	.pdf	Quick Reference, Guidelines	Catalogers	BIBCO Home page, BIBCO Standard Record Metadata Application Profiles (MAPS), BIBCO Documentation & Updates, BIBCO Training, RDA PCC Proposed Guidelines and Standards, PCC Home Page			Text on MAPS p. says 'November 2012,' but it's the updated 1/1/2013 document
PCC RDA BIBCO Standard Record (BSR) Metadata Application Profile	http://www.loc.gov/aba/pcc/scs/documents/PCC-RDA-BSR.docx	1/1/2013	.docx	Quick Reference, Guidelines	Catalogers	BIBCO Home page, BIBCO Standard Record Metadata Application Profiles (MAPS), BIBCO Documentation & Updates, BIBCO Training, RDA PCC Proposed Guidelines and Standards, PCC Home Page			Text on MAPS p. says 'November 2012,' but it's the updated 1/1/2013 document
Cataloging Questions/NAR deletion requests	http://www.loc.gov/aba/pcc/documents/Modifications-Duties.doc	6/2013	.doc	Quick reference, Guidelines	Catalogers	RDA and PCC page	Memo from PCC Secretariat		
PCC Home Page	http://www.loc.gov/aba/pcc/	date unknown	.html	Quick reference, Guidelines, Task Group Reports, Policy Documents	Catalogers, Administrators	N/A	PCC Home Page		
Undifferentiated Personal Name Authority Records	http://www.loc.gov/aba/pcc/rda/PCC%20RDA%20guidelines/Undiff-Pers-Name-Auth-Records.pdf	1/7/2013	.pdf	Quick Reference/PCC Policy	Catalogers			Sounds somewhat dated, refers to pending task group report March 2013; refers to AACR2 NACO catalogers (presumably there are none now)- The general advice is still relevant- just doesn't sound final (and it isn't- there is still a process going on about finalizing approaches)	
RDA Record Examples	http://www.loc.gov/catworkshop/RDA%20training%20materials/SCT%20RDA%20Records%20TG/index.html	4/1/2012	.html	Record examples	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
PCC participants' meeting summary	http://www.loc.gov/aba/pcc/rda/PCC%20Participants%20RDA%20Panel%20Jan%209,%202011.doc	1/2011	.doc	Reports	Catalogers, Administrators	RDA and PCC page	Summary of remarks by representatives of PCC institutions that participated in the RDA Test		
RDA and the BIBCO Standard Record (BSR) for Textual Monographs	http://www.loc.gov/aba/pcc/scs/documents/Final%20Report-RDA-BSR-for-Textual-Monos.docx	5/5/2012	.docx	Task Group report	Catalogers	BIBCO Standard Record Metadata Application Profiles (MAPS)	Final report		
PCC Task Group on AACR2 and RDA Acceptable Heading Categories Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/Report%20of%20the%20Task%20Group%20on%20AACR2%20&%20RDA%20Acceptable%20Headings-1.docx	8/1/2011	.docx	Task Group report	Catalogers	RDA Task Groups			

PCC RDA Decisions Needed Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC-RDA-Decisions_report.docx	9/15/2011	.docx	Task Group report	Catalogers	RDA Task Groups			
PCC Task Group on Hybrid Bibliographic Records Task Group	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/Hybrid-Report-Sept-2011.pdf	9/15/2011	.pdf	Task Group report	Catalogers	RDA Task Groups RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
PCC/NACO RDA Policy on Authority Issues High Priority Recommendations	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/TG%20to%20Formulate%20PCC%20NACO%20Policy_High%20Priority%20Issues.docx	1/15/2012	.docx	Task Group report	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
RDA Records Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCCSCTRDAFinalReport.docm	3/1/2012	.docx	Task Group report	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
PCC/NACO RDA Policy on Authority Issues Medium Priority Recommendations	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/TG%20to%20Formulate%20PCC%20NACO%20Policy_Medium%20Priority%20Issues.docx	3/15/2012	.docx	Task Group report	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
RDA Policy Statements Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC_RDA_Policy_TG_Final_Report.docx	4/2/2012	.docx	Task Group report	Catalogers	RDA Task Groups, RDA PCC Proposed Guidelines and Standards			
Access Points for Expressions Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCCExpressionTGFinalReport.docx	1/23/2013	.docx	Task Group report	Catalogers	RDA Task Groups			
Hybrid Record Guidelines Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC-Hybrid-Bib-Rec-Guidelines-TG-Report.docx	2/25/2013	.docx	Task Group report	Catalogers	RDA Task Groups			
Relationship Designator Guidelines Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC-Relat-Desig-TG-report.rtf	3/13/2013	.docx	Task Group report	Catalogers	RDA Task Groups			
Non-MARC Name Authority Task Group Final Report	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/ReportPCCTGonNameAuthInA_NonMARC_Environ_FinalReport.pdf	4/5/2013	.pdf	Task Group report	Catalogers	RDA Task Groups RDA Task Groups PCC Home Page			
PCC Task Group on Hybrid Integrating Resource Records	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCCHybridFinalReport.docx	4/25/2012	.docx	Task Group report; Guidelines Task Group Reports (and status)	Catalogers	Guidelines for working with RDA and non-RDA records prior to implementation of RDA	Really guidelines, disguised as a TG report. Still very important (I think). Seems pretty buried (so far)	Yes	
RDA Task Groups	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20Groups.html	10/18/2012	.html		Catalogers	PCC Home Page RDA Task Groups, RDA PCC Proposed Guidelines and Standards	Links not just to final TG reports but also to PCC decisions		Out of date; could be archived.
Status of PCC RDA Task Groups	http://www.loc.gov/aba/pcc/rda/RDA%20Task%20groups%20and%20charges/PCC-RDA-TGs.doc	10/18/2012	.docx	Task Group reports?	Catalogers	BIBCO Home page, BIBCO Training,			
PCC BIBCO RDA Online Training Plan	http://www.loc.gov/aba/pcc/bibco/documents/BIBCORDAOnlineTrainingPlan.docx	11/29/2012	.docx	Training	Catalogers				
CONSER RDA Bridge Training	http://www.loc.gov/aba/pcc/conser/webinars.html#Bridge		multiple	Training	Catalogers	Linked from CONSER Home page, CONSER Documentation & Updates			There are TWO CONSER documentation & updates pages with different things on them http://www.loc.gov/aba/pcc/conser and http://www.loc.gov/aba/pcc/conser
Find Free RDA resources on the CLW web site	http://www.loc.gov/catworkshop		.html	Training	Catalogers	BIBCO Training			not a PCC page
Library of Congress RDA training materials	http://www.loc.gov/catworkshop/RDA%20training%20materials/LC%20RDA%20Training/LC%20RDA%20course%20table.html		.html	Training	Catalogers	BIBCO Training			not a PCC page