

# Provider-Neutral E-Monograph Record Task Group Report

## July 17, 2009

### Metadata Application Profile (MAP) for the Provider-Neutral E-Monograph Record

M=Mandatory A=Mandatory if applicable O=Optional X=Not used			
Leader		M	System-supplied except as below
	06 Type of record	M	Use the code appropriate to the type of material, according to the MARC 21 guidelines (e.g., language material and manuscripts published online should be coded type "a")
	07 Bibliographic level	M	(Default code currently = "m")
006	Fixed-length data elements – additional material characteristics	A/O	First byte is mandatory "m". Optionally, add an additional 006 field with the appropriate first byte value when the resource is an online reproduction of a manuscript. The code used will vary according to the type of reproduction (e.g., "t" for a reproduction of manuscript language material, "a" for notated music manuscript, etc.)
007	Physical description fixed field	A	First two bytes are mandatory "c" "r"
008	Fixed-length data elements – general information		Code as for any online monograph. Use code "s" for Form of item in byte 008/23 for Books and all other formats except for Cartographic and Visual materials which use byte 008/29
010	LC control number	A	Do not include p-LCCN here but move it to the 776 field instead
020	ISBN	A	If there is an e-ISBN as well as other ISBNs, retain the e-ISBN in field 020 \$a as the first ISBN, retain other ISBNs in 020 \$z, and copy the p-ISBN to field 776 \$z. If you cannot ascertain that the ISBN belongs to another format (as often occurs with simultaneously issued versions), then leave the ISBN in 020 \$a

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040	Cataloging source	M	Assign the MARC code for the original/transcribing cataloging agency creating the e-resource cataloging record. Do not assign the MARC code from the 040 \$a of the print/other format source record
050/082/ 086/090	Call numbers	O	Use of classification strongly encouraged but not required. If using 050/060, set first indicator to blank and second indicator to 4
245	Title	M	Use subfield "h [electronic resource]" after subfields "a" "n" or "p"
246	Varying forms of titles	A	Use if applicable Example: 246 1_ \$i Available from some providers with title: \$a <title>
250	Edition	A	Record only edition statements originating from the original publisher/society; ignore statements that pertain to specific provider versions
256	Computer file characteristics	X	Do not use
260	Publication, distribution, etc.	M	Use first named publication information that applies to all known instances of the online resource. If the e-resource being cataloged is an online reproduction of a print monograph, usually the publisher/distributor information will come from the original print/other format record used as a source for the provider-neutral record being described
300	"Physical" description	M	Use "1 online resource." If available, include the pagination in parentheses followed by any illustrative matter, e.g., 1 online resource (25 p.) : \$b ill. Exclude the original subfield "c." Examine any subfield "e" in the record, to make sure it is still applicable

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490	Series statement	A	When the e-version is being used as the basis of the description and only one ISSN appears in the resource being described, transcribe that ISSN in the 490 field. If both a p-ISSN and an e-ISSN appear in the resource being described, transcribe the e-ISSN. When the print version is being used as the basis of the description, use whatever ISSN appears on that record. If no ISSN appears in the existing record, do not add any ISSN to the 490 field. If a series added entry is being made, the p-ISSN may be entered into the series 8XX field (once OCLC implements the \$x for the ISSN)
500	Source of title	M	Use as first note; do not use if "Description based on print/other format version record" (DBO) note is present. Prefer field 588 for this information, once it has been implemented by OCLC.
500	"Description based on print/other format version record"	A	Use when provider-neutral record is based on the print or other format version record; add a 776 field for that version. Example: 500 Description based on print version record. Prefer field 588 for this information, once it has been implemented by OCLC.
500/550	Issued by [package provider]; Issued as part of [package provider]; Issued in [package provider]	X	Use package/provider names, if desired, in local record only
506	Restrictions on access	X	Use only for DLF Registry of Digital Masters records. For other resources – use restrictions information, if desired, in local record only
516	Type of computer file	X	Generally do not use
530	Additional physical form	X	Generally do not use; prefer subfield "i" in the 776 field
533	Electronic reproduction	A	Use only for DLF Registry of Digital Masters records and some local digitization projects. Use with subfield "5"

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534	Original version	X	Do not use
538	Systems requirements	A	Use only for DLF Registry of Digital Masters records. Use with subfield "5"
540	Terms of use	X	Do not use
583	Action	A	Use only for DLF Registry of Digital Masters records. Use with subfield "5"
700/710/ 711/730	Added entry	A	Use if applicable to all known instances of the online resource. Do not use for package/provider names (DLF Registry of Digital Masters records excepted)
773	Host item entry	X	Do not use
776	Other format	A	Often used in conjunction with a 500 "Description based on print/other format version record" note. If cataloging in the OCLC environment, prefer OCLC's "insert from cited record" technique. Use 776 subfield "i" rather than 530 field to describe the type of resource recorded in the 776 field, e.g., 776 08 \$i Print version: \$a
800/810/ 811/830	Series added entry	A	Use the authorized print form of the heading when providing an added entry for a series that exists in print as well as online. For series that exist only online, use the authorized form of the online series. Do not use for package/provider series. When OCLC implements 8XX \$x for series ISSN, use the print ISSN rather than the online ISSN for series that exist in print as well as online. The ISSN for the online version should be used for series that exist only online.
856	URL access	A	Use subfield "u" for URLs that are general (not institution specific). Do not use subfield "z" for information that is institution specific