Final Report of the Task Group on BIBCO Standard Record Requirements for Music (BSR/SCO and BSR/SR)
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Task Group on BIBCO Standard Record Requirements for Music

Members
Daniel Paradis (Concordia University), chair
Jim Alberts (Cornell University)
Joe Bartl (Library of Congress)
Jean Harden (University of North Texas)
Mary Huismann (University of Minnesota)
Damian Iseminger (New England Conservatory)
Nancy Lorimer (Stanford University)
John Wagstaff (University of Illinois at Urbana-Champaign)

Charge
Define a set of required elements for bibliographic records for monographic music (both the sound recordings format and the scores format) using a single encoding level.

Introduction

After announcing in November 2009 that the new BIBCO Standard Record (BSR) for printed books would be implemented as of January 4, 2010, the Standards Committee of the Program for Cooperative Cataloging (PCC SCS) looked at ways of extending the reach of the BSR to other formats and invited the Music Library Association (MLA) in December 2009 to draft BSRs for music resources (scores and sound recordings).

Between Jan. 25 and Feb. 10, the members of the Task Group, which were designated by MLA's Bibliographic Control Committee, evaluated the BIBCO core record standards for printed/manuscript music and sound recordings and prepared two BIBCO standard record metadata application profiles (MAP), using the BSR for books as a model. The tasks of the group were:

- to develop a model for bibliographic records using a single encoding level to replace the historic BIBCO Full and Core levels for the scores format and the sound recordings format
- to use both the current BIBCO Standard Record and the Core record elements as starting points
- to focus on notated music and sound recordings

Characteristics of the BIBCO standard record (BSR)

1. The BSR is a "floor" record containing a mandatory element set which replaces the BIBCO core and full level record standards. Emphasis is given to access points, not to extensive descriptive data. The BSR supports the importance of controlled subject and name access points in library catalogs.

2. One encoding level replaces the two used for the core and full level records.
3. The mandatory element set combines use of those elements that are mandatory and those elements that are mandatory if applicable. It avoids requiring unessential and redundant elements. Essential elements support user tasks to find, identify, select, and obtain needed resources.
4. BSRs are considered to be as full as is necessary for user tasks. The uniqueness of individual resources is represented by adding elements that are mandatory if applicable for the resource in hand. In addition, elements not included in the essential element set may be added if determined to be important for access by cataloger judgment, local policy and/or consortial agreements.
5. Main entry headings (1XX) and added entries (7XX) are supported by authority records established through the NACO program. Subject headings (6XX) from LCSH are supported by authority records established through the NACO and SACO programs.
6. Using the defined element set in the BSR will allow the consistency for more uniform data in catalog records and allow catalogers to concentrate on appropriate added access.
7. BSR content is supported through use of MARC 21 Format for Bibliographic Data.
8. The BSR is intended for use by experienced catalogers knowledgeable in AACR2, LCRIs, and national standardized classification systems, thesauri and subject heading systems.

Metadata Application Profile (MAP)
BIBCO Standard Record (BSR) for Notated Music

The MAP is defined for printed and manuscript notated music, including reproductions in physical forms. (NOTE: Reproductions in electronic form will be handled in another document). Notated music in electronic form is not included. Neither are provisions for recording alternate graphic representations in occurrences of field 880. Elements in the MAP are represented by fields, subfields, and codes from the MARC 21 Format for Bibliographic Data. Elements are defined as being either mandatory (M) or mandatory if applicable (A). Elements not included in the MAP are not required for use in the BSR. Elements that are system supplied (e.g., 001, 003, 005) are not included in the MAP. However, they may be used if cataloger judgment, local policy and/or consortial agreements determine a need for them. Unless otherwise noted, all indicators and subfields related to an element may be used when appropriate to the resource being cataloged. Codes for some elements are included.

Element	Labels and notes	Use
Leader		
06	Type of record “c” or “d”	M
07	Bibliographic level “m”	M
17	Encoding level “blank”	M
18	Descriptive cataloging form “a”	M
007 Variable Control Fields-Physical Description Fixed Field: Microform		

Element	Labels and notes	Use
00	Category of material	M
01	Specific material designation	M
008 Variable Control Fields-Fixed-Length Data Elements: Music		
06	Type of date/Publication status	M
07-10	Date 1	M
11-14	Date 2	A
15-17	Place of publication, production or execution	M
20	Format of music	M
23	Form of item	M
35-37	Language	M
38	Modified record	A
39	Cataloging source “c” or “blank” (if cataloged by national library)	M
Variable data fields		
010	Library of Congress Control Number LCCN	A
020	International Standard Book Number ISBN $a	A
024	Universal Product Code UPC Not required if an International Article Number is included.	A
024	International Standard Music Number ISMN	A
024	International Article Number EAN	A
028	Publisher number	A
041	Language code $a	A
042	Authentication code “pcc”	M
050, etc.	Classification number: Assign at least one classification number from an established classification system recognized in the MARC 21 Format for Bibliographic Data.	M
100/110/ 111/130	Main entry—personal name; corporate body; meeting name; uniform title	A
240	Uniform title	A
245	Title and statement of responsibility	
	$a Title proper	M
	$n, $p, $b, $c	A
	$h (for microforms)	M
	In cases of multiple parallel titles, MINIMALLY include the first parallel title and any English parallel title.	
246	Varying form of title $a, $n, $p Assess each resource or collection and assign titles that cover variations deemed important to assist users. The inclusion of varying title information is intended to reflect individual cataloger judgment, local policy and/or consortial agreements. Code the 246 for parallel title as 246:31; all other varying titles may be coded as 246:1#.	A
250	Edition statement	A
260	Publication, distribution, etc. (imprint)	
	$a Place of publication	A

Element	Labels and notes	Use
	Supply if readily available; otherwise, use [S.l.]; only the first-named place of publication as found on the resource is required for items with only one publisher but with multiple places; do not include for an unpublished item	
	$b Name of publisher Supply if readily available; otherwise, use [s.n.]; do not include for an unpublished item	A
	$c Date of publication	M
300	Physical description	
	$a Extent	M
	$b Other physical details	A
	$c Dimensions	A
	$e Accompanying material A note (tag 500) may be used in lieu of subfield $e at the cataloger's discretion.	A
490	Series statement Transcribe here the form of the series statement as it appears on the prescribed source in the resource.	A
500	Source of title proper (if other than chief source)	A
500	Accompanying material Tag 300 subfield $e may be used in lieu of this note at the cataloger's discretion.	A
500	Form of composition/Medium of performance Include if not stated or implied elsewhere in the record (including subject headings). A note on original medium may be made if applicable to the entire resource.	A
500	Publisher/Plate numbers Make only when an intelligible note in accordance with AACR2 cannot be generated from the 028 field.	A
501	With note	A
502	Dissertation note (if thesis is unpublished)	A
505	Formatted contents note Contents may be encoded at one of two levels; “basic” or “enhanced”.	A
533	Reproduction note	A
546	Language note Give the language(s) of the spoken or sung text(s) if not apparent from the rest of the description. Also describe alphabets, script, or other symbol systems appearing in the resource.	A
600-630, 650-651	Subject access fields Use judgment in assessing each resource. Assign a heading or complement of headings that provides access to at least the primary facets of the work(s), such as form of composition, musical genre and medium of performance, at the appropriate level of specificity. Assign such headings from an established thesaurus, list, or subject heading system recognized by the MARC 21 Format for Bibliographic Data.	M

Element	Labels and notes	Use
	Follow the conventions of the particular subject heading system being used, including instances in which paired or related headings are needed to represent fully the primary facets. Include all subfields provided in the particular subject heading system that are necessary to provide appropriately specific access or represent relevant aspects of the subject or form.	
700-740	Added entry fields Use judgment in assessing each resource. Assign a complement of added entries that covers the significant relationships associated with the resource being cataloged. The inclusion of added entries is intended to reflect individual cataloger's judgment, local policy and/or consortial agreements, in the context of shared cataloging.	A
776	Additional physical form entry Prefer use of this field with "$i Display text" in lieu of the 530. Include only if the information is readily available.	A
8XX	Series added entries If cataloger judgment or local cataloging policy is to trace a series, include in this field the authorized form of the series as established in the LC Name Authority File.	A

Metadata Application Profile (MAP)
BIBCO Standard Record (BSR) for Sound Recordings

The MAP is defined for music and non-music sound recordings, including reproductions in physical forms. (NOTE: Reproductions in electronic form will be handled in another document). Sound recordings in electronic form are not included. Neither are provisions for recording alternate graphic representations in occurrences of field 880. Elements in the MAP are represented by fields, subfields, and codes from the MARC 21 Format for Bibliographic Data. Elements are defined as being either mandatory (M) or mandatory if applicable (A). Elements not included in the MAP are not required for use in the BSR. Elements that are system supplied (e.g., 001, 003, 005) are not included in the MAP. However, they may be used if cataloger judgment, local policy and/or consortial agreements determine a need for them. Unless otherwise noted, all indicators and subfields related to an element may be used when appropriate to the resource being cataloged. Codes for some elements are included.

Element	Labels and notes	Use
	Leader	
06	Type of record "i" or "j"	M
07	Bibliographic level "m"	M
17	Encoding level "blank"	M
18	Descriptive cataloging form "a"	M

Element	Labels and notes	Use
007 Variable Control Fields-Physical Description Fixed Field: Sound Recordings		
00	Category of material	M
01	Specific material designation	M
03	Speed	M
06	Dimensions	M
008 Variable Control Fields-Fixed-Length Data Elements: Music		
06	Type of date/Publication status	M
07-10	Date 1	M
11-14	Date 2	A
15-17	Place of publication, production or execution	M
20	Format of music	M
23	Form of item	M
35-37	Language	M
38	Modified record	A
39	Cataloging source “c” or “blank” (if cataloged by national library)	M
Variable data fields		
010	Library of Congress Control Number LCCN	A
020	International Standard Book Number ISBN $a	A
024	Universal Product Code UPC Not required if an International Article Number is included.	A
024	International Article Number EAN	A
028	Publisher number	A
041	Language code $d	A
042	Authentication code “pcc”	M
100/110/ 111/130	Main entry—personal name; corporate body; meeting name; uniform title	A
240	Uniform title	A
245	Title and statement of responsibility	
	$a Title proper	M
	$n, $p, $b, $c	A
	$h	M
	In cases of multiple parallel titles, MINIMALLY include the first parallel title and any English parallel title.	
246	Varying form of title $a, $n, $p Assess each resource or collection and assign titles that cover variations deemed important to assist users. The inclusion of varying title information is intended to reflect individual cataloger judgment, local policy and/or consortial agreements. Code the 246 for parallel title as 246:31; all other varying titles may be coded as 246:1#.	A
250	Edition statement	A
260	Publication, distribution, etc. (imprint)	
	$a Place of publication Supply if readily available; otherwise, use [S.l.]; only the first-named place of publication as found on the resource is required for items with	A

Element	Labels and notes	Use
	only one publisher but with multiple places; do not include for an unpublished item	
	$b Name of publisher Supply if readily available; otherwise, use [s.n.]; do not include for an unpublished item	A
	$c Date of publication	M
300	Physical description	
	$a Extent	M
	$b Other physical details	M
	$c Dimensions	A
	$e Accompanying material A note (tag 500) may be used in lieu of subfield $e at the cataloger's discretion.	A
490	Series statement Transcribe here the form of the series statement as it appears on the prescribed source in the resource.	A
500	Source of title proper (if other than chief source)	A
500	Accompanying material Tag 300 subfield $e may be used in lieu of this note at the cataloger's discretion.	A
500	Label name and issue/matrix number Make only when an intelligible note in accordance with AACR2 cannot be generated from the 028 field.	A
500	Form of composition/Medium of performance Include if not stated or implied elsewhere in the record (including subject headings). A note on original medium may be made if applicable to the entire resource.	A
500	Compact disc note	A
501	With note	A
502	Dissertation note (if thesis is unpublished)	A
505	Formatted contents note Contents may be encoded at one of two levels; “basic” or “enhanced”.	A
511	Participant or performer note	A
520	Summary, etc. For non-music sound recordings, supply a brief summary note if the content of the resource is not obvious from the rest of the bibliographic record.	A
533	Reproduction note	A
546	Language note Give the language(s) of the spoken or sung text(s) if not apparent from the rest of the description.	A
600-630, 650-651	Subject access fields Use judgment in assessing each resource. Assign a heading or complement of headings that provides access, at the appropriate level of specificity, to at least the primary/essential subject and/or form of the	A

Element	Labels and notes	Use
	work (for non-music sound recordings) or the primary musical facets of the work(s), such as form of composition, musical genre and medium of performance (for music sound recordings). Assign such headings from an established thesaurus, list, or subject heading system recognized by the MARC 21 Format for Bibliographic Data. Follow the conventions of the particular subject heading system being used, including instances in which paired or related headings are needed to represent fully the primary facets. Include all subfields provided in the particular subject heading system that are necessary to provide appropriately specific access or represent relevant aspects of the subject or form.	
700-740	Added entry fields Use judgment in assessing each resource. Assign a complement of added entries that covers the significant relationships associated with the resource being cataloged. The inclusion of added entries is intended to reflect individual cataloger's judgment, local policy and/or consortial agreements, in the context of shared cataloging.	A
776	Additional physical form entry Prefer use of this field with "$i Display text" in lieu of the 530. Include only if the additional format is electronic and the information is readily available.	A
8XX	Series added entries If cataloger judgment or local cataloging policy is to trace a series, include in this field the authorized form of the series as established in the LC Name Authority File.	A

Task Group recommendations to the PCC

1. Prepare documentation and training for the BSRs.
2. Designate ongoing responsibility for maintenance and updating of the BSRs in light of emerging or changing standards.
3. MLA's Bibliographic Control Committee would like to see the addition of code "R" for "recommended element." This additional concept would allow the sound recording BSR to contain an entry for field 518 (for example), which is sometimes essential in identifying different recordings done by the same performers.