

## Supplementary Works F 720

**BACKGROUND:** The designation **Suppl.** following an LC call number is a device used to shelve two works beside each other when one of them supplements the other. This instruction sheet provides guidelines on assigning call numbers to supplementary works. For shelisting instructions for supplementary works, see G 155. For instructions on assigning subject headings to supplementary works, see H 2145.

**DEFINITION:** A supplementary work is a separately issued *subordinate* work which continues or complements a previously issued work. A supplement generally has a formal relationship with the original work expressed by common authorship, a common title or subtitle, and/or a stated intention to continue or supplement the original. Supplements, appendices, indexes, addenda, continuation of texts without volume numbering, etc., are all considered supplementary works.

**1. General rule.** Class a work that supplements a monograph with the original work. Use the class number of the original work. Include the date, if any, and add the designation **Suppl.**

*Example:*

050 00 \$a HD9211.C55 \$b W55 1980 Suppl. [For indexes, see sec. 3, below]

If a work supplements a particular numbered volume of a series, include the volume number as well. *Example:*

050 00 \$a HD28 \$b .Y555 vol. 55 Suppl.

**Call number not available.** If a complete LC call number is not available for the original work, such as when LC has the original in microform only or when the supplement is received before the original work, select a class number appropriate for the original work as well as a Cutter letter based on the 1XX and/or 245 fields of the original. Add the designation **Suppl.**

### **2. Serial supplements.**

**a. Supplements to serials.** If a monograph or serial (with the exception of an index) is issued as a supplement to a serial, treat the original publication and the supplement as two distinct works. Class the supplement in a number appropriate to its topic.

**b. Serials as supplements to monographs.** If a serial is issued as a supplement to a monograph, treat the supplementary serial as supplement and class it with the original monograph, as described in sec. 1, above.

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3. *Indexes.* Class indexes to an individual monographic or serial publication with the original publication (cf. F 610). Use the complete call number of the original publication. Determine whether or not to add **Suppl.** according to the guidelines in G 155.
4. *Shelflisting.* For shelflisting instructions for supplementary works, see G 155.