Appendix D: Punctuation

1. **Ending punctuation.** Do not use punctuation at the end of a medium of performance term, unless the final element in the term is a closing parenthesis. *Examples:*

   - claviorgan
   - duduk (double reed instrument)

2. **Spaces within abbreviations.**

   *Note: For general guidelines on the use of abbreviations in subject headings, see Appendix A.*

   a. **General rule.** Leave no space after any periods within an abbreviation.

   b. **Acronyms and initialisms.** Leave no space after letters within an acronym or initialism. *Examples:*

      - magnetic resonator piano
      - UF MRP (magnetic resonator piano)
      - MIDI controller

   c. **Abbreviations consisting of more than a single letter.** Leave one space between preceding and succeeding initials if part of an abbreviation consists of more than a single letter.

   d. **Ampersands.** Leave one space before and after an ampersand.