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22.3A. FULLNESS.

Headings Already Coded "AACR2"

If an established heading is already coded "AACR2" (including those labeled preliminary\(^1\)–008 byte 33 = d) and subsequently received items show forms in the chief source that vary in fullness, generally do not change the established heading.

*Note:* Occasionally the need arises to change a heading that has already been coded to reflect another form that varies solely in fullness. One such exception to the basic policy of retaining the established heading is that the author has notified the Library of Congress that another form is preferred. Other exceptions should be carefully considered before making the change.

Headings Already Coded "AACR2 Compatible"

In August 2007, the policies on “AACR2 compatible” headings were relaxed by introducing guidelines permitting the revision of “AACR2 compatible” headings but requiring the revision under certain circumstances. See LCRI 22.1 for additional details.

Variant Forms Within One Item

If the name of an author appears in two or more forms in one work, apply the following:

1) If the name appears in two or more sources, once in the chief source and one or more times in other sources, choose the form appearing in the chief source.

   title page: T.B. Smith
   verso of t.p.: T. Basil Smith III
   heading: 100 1# $a Smith, T. B. $q (T. Basil)

2) If the name does not appear in the chief source but does appear once in another prominent source (cf. 0.8) and one or more times in other sources, choose the form appearing in the prominent source.

   verso of t.p.: R.J. Gottschall
   page 239: Robert J. Gottschall
   heading: 100 1# $a Gottschall, R. J. $q (Robert J.)

3) In all situations not covered by 1) or 2) above, choose the fullest form of name.

   verso of t.p.: Victoria Galofre Neuto
   page 1 of cover: Victoria Galofre
   heading: 100 1# $a Galofre Neuto, Victoria

---

\(^1\)For Library of Congress descriptive catalogers only: cf. DCM Z1 008/33.
22.3A

Note: Do not choose for the heading a form appearing in the following sources if the name appears prominently elsewhere in the item: 1) the copyright statement; 2) the colophon for items published in the countries of the former Soviet Union.
23.2. GENERAL RULES.

**Sources**

Apply the following for current place names:

1) For names in the United States, base the heading on the form found in the Geographic Names Information System (GNIS), U.S. Geological Survey (United States Board on Geographic Names (BGN)) domestic names system. GNIS may be accessed through the World Wide Web (http://geonames.usgs.gov/). A recent edition of the *Rand McNally Commercial Atlas & Marketing Guide* may also be used when access to the World Wide Web is not available.

2) For names in Australia, base the heading on the form found in the Geoscience Australia Gazetteer of Australia database (http://www.ga.gov.au/map/names/).

3) For names in Canada, use the heading provided by the National Library of Canada (NLC). Accept the NLC form, even if it differs from LC policy in such matters as abbreviations, diacritics, fullness, qualifiers, etc. Additional information on Canadian place names may also be found in Natural Resources Canada’s Canadian Geographical Names Database (http://geonames.nrcan.gc.ca/search/search_e.php).

4) For names in Great Britain, base the name on a recent edition of The Ordnance Survey gazetteer of Great Britain. Online access may be found at <http://www.ordsvy.gov.uk/>. The site for searching a place name is <http://www.ordnancesurvey.co.uk/oswebsite/site/help/index.html>

5) For names in New Zealand, base the heading on the form found in Land Information New Zealand’s New Zealand Geographic Placenames Database (http://www.linz.govt.nz/placenames/find-names/index.aspx and http://www.linz.govt.nz/placenames/find-names/macrons/index.aspx (New Zealand names with macrons)).

6) For other names, base the heading on the form found in the work being cataloged together with a consideration of the form found on GNS (or an appropriate gazetteer if access to the World Wide Web is not available). In all cases, a gazetteer published within the last two years may also be used when access to the World Wide Web is not available.

**English or Vernacular Forms**

If BGN approves both a vernacular and an English form (called a conventional name in BGN terminology), use the English form.

For the following names, use the English form listed rather than the BGN-approved form:

- Alma-Ata
- Ashkhabad
- Bavaria
- Bosnia and Hercegovina
Brittany
Bruges
Burgundy
Carinthia
Crete
Crimea
Cuzco
East Flanders
Ghent
Hesse
Hokkaido
Istanbul
Jaffa
Kyoto
Louvain
Lower Austria
Lower Saxony
Malacca
Mantua
Mexico City
Navarre
North Brabant
North Holland
North Rhine-Westphalia
Nuremberg
Osaka
Padua
Picardy
Piraeus
Rabat
Rhineland-Palatinate
Saint Gall
Saxony
Saxony-Anhalt
Seville
Sicily
South Holland
Styria
Syracuse
Tehran [instead of Teheran]
Thuringia
Turin
Upper Austria
West Flanders
Zurich
### LIBRARY OF CONGRESS RULE INTERPRETATIONS (LCRI)

Cumulative list of currently valid LCRI to the *Anglo-American Cataloguing Rules*, second edition, 2002 revision.

#### Chapter 1 (General Rules for Description)

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