

## Supplementary Works H 2145

**BACKGROUND:** *This instruction sheet provides guidelines on assigning subject headings to supplementary works. For instructions on classifying supplementary works, see F 720. For shelisting instructions, see G 850.*

**DEFINITION:** A supplementary work is a separately issued *subordinate* work which continues or complements a previously issued work. A supplement generally has a formal relationship with the original work expressed by common authorship, a common title or subtitle, and/or a stated intention to continue or supplement the original. Supplements, appendices, indexes, addenda, continuations of texts without volume numbering, etc., are all considered supplementary works.

**1. Supplements to a monograph.** To a work that supplements a monograph, generally assign the same headings that were assigned to the original work. Assign additional subject headings as necessary to bring out any topics peculiar to the supplement. For supplements limited to a particular type of complementary material such as bibliographies, maps, plates, study guides, workbooks, tables, etc., modify the subject headings assigned to the original by adding an appropriate form subdivision, for example, **-Bibliography**; **-Maps**; **-Pictorial works**; **-Outlines, syllabi, etc.**; **-Problems, exercises, etc.**; **-Examinations, questions, etc.**; **-Tables**.

**2. Supplements to a serial.** For monographic or serial supplements to a serial, assign headings appropriate to the topic of the supplement.

**3. Indexes to individual publications.** For indexes to individual monographs or serials, see H 1670, sec. 3.d.