

25.8. COMPLETE WORKS.

The collective uniform title "Works" is used frequently enough to make it advisable to use additions for the purposes of making these collective titles distinct, of insuring that translations file after editions in the original language, and of distinguishing between two or more editions published in the same year. To achieve these objectives, apply the following when using "Works":

1) When an item is first cataloged, add the date of publication of the first part at the end of the uniform title. If information about the first part is not available, give the earliest date known. Later, when information about the first part is available, change the date in the uniform title and update appropriate authority and bibliographic records.

Reduce the publication date to a simple four digit form that most nearly represents the publication date (of the first volume or part if more than one) given in the publication, distribution, etc., area. Convert a hyphen to a zero.

<i>Form in publication, distribution, etc., area</i>	<i>Form in collective uniform title</i>
1978	1978
c1978	1978
[1978?]	1978
[ca. 1978]	1978
1978, c1970	1978
1966 [i.e. 1965]	1965
[1966 or 1967]	1966
1978/1979	1978
1969 (1971 printing)	1969
c1942, 1973 printing	1942
[between 1906 and 1912]	1906
1394 [1974]	1974
anno XVIII [1939]	1939
1969-<1973>	1969
1970-1978	1970
<1975>-	1975
[18--]	1800
[197-]	1970
[197-?]	1970

Add the date in all cases, including translations. When making a reference from the title proper of the item (25.2E2), add the date at the end of the title proper in all cases.

2) If two editions bear the same publication date *and* it becomes necessary to refer to a particular edition in a secondary entry, add the publisher's name after the publication date in the most succinct but intelligible form. Make this addition to the uniform title of the edition(s) needing

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to be distinguished for secondary entry. Make changes to existing records as appropriate to insure that all iterations of a particular title, including those on series authority records, are the same. If different editions are published in the same year by the same publisher, add an appropriate qualification to the publisher's name.

The following titles illustrate the application of these guidelines (examples with 800 fields illustrate PCC practice):

240 10 \$a Works. \$f 1902

240 10 \$a Works. \$f 1904

240 10 \$a Works. \$f 1904. \$s Lovell
(*Bibliographic record*)

100 1# \$a ... \$t Works. \$f 1904. \$s Lovell
(*Series authority record*)

800 1# \$a ... \$t Works. \$f 1904. \$s Lovell ; \$v v. 1
(*Series added entry*)

800 1# \$a ... \$t Works. \$f 1904. \$s Lovell ; \$v v. 2
(*Series added entry*)

240 10 \$a Works. \$f 1904. \$s Lovell (Eldorado ed.)
(*Bibliographic record*)

100 1# \$a ... \$t Works. \$f 1904. \$s Lovell (Eldorado ed.)
(*Series authority record*)

800 1# \$a ... \$t Works. \$f 1904. \$s Lovell (Eldorado ed.)
; \$v v. 1
(*Series added entry*)

240 10 \$a Works. \$f 1920

240 10 \$a Works. \$f 1930
(*Bibliographic record*)

100 1# \$a ... \$t Works. \$f 1930
(*Series authority record*)

800 1# \$a ... \$t Works. \$f 1930 ; \$v v. 2
(*Series added entry*)

240 10 \$a Works. \$f 1969

240 10 \$a Works. \$l German. \$f 1911

240 10 \$a Works. \$l German. \$f 1922

(Bibliographic record)

100 1# \$a ... \$t Works. \$l German. \$f 1922

(Series authority record)

800 1# \$a Works. \$l German. \$f 1922 ; \$v Bd. 1

(Series added entry)

240 10 \$a Works. \$l German. \$f 1924. \$s Propyläen

(Bibliographic record)

100 1# \$a ... \$t Works. \$l German. \$f 1924. \$s Propyläen

(Series authority record)

800 1# \$a ... \$t Works. \$l German. \$f 1924. \$s Propyläen
; \$v Bd. 1

(Series added entry)

240 10 \$a Works. \$l German. \$f 1924. \$s Rösl

(Bibliographic record)

100 1# \$a ... \$t Works. \$l German. \$f 1924. \$s Rösl

(Series authority record)

800 1# \$a ... \$t Works. \$l German. \$f 1924. \$s Rösl ; \$v
Bd. 2

(Series added entry)

240 10 \$a Works. \$l German. \$f 1966

240 10 \$a Works. \$l Portuguese. \$f 1944

240 10 \$a Works. \$l Spanish. \$f 1972

Composers and Writers

If a person has written both musical and literary works, apply the following:

- 1) If the person is primarily a composer, use the uniform title "Works"
 - a) for editions containing the complete musical and literary works and
 - b) for editions containing the complete musical works.

(For complete collections of the literary works alone, use the uniform title "Literary works." For partial collections of the literary works, see LCRI 25.10.)

- 2) If the person is primarily a writer, use the uniform title "Works"
 - a) for editions containing the complete literary and musical works and

b) for editions containing the complete literary works.

(For complete collections of the musical works, use the uniform title "Musical works." For partial collections of the musical works, see LCRI 25.10.)