

Suggestion for rough outline of new BTM (courtesy of Caroline Miller, UCLA; revised and with additional comments by David Banush):

General principles:

Emphasize the practical, illustrate with examples, but refer people back to the sources (rules, RIs, MARC 21, etc.)

Stress the importance of cataloger judgment –it’s one of the core values of the program and needs to be stressed. Neither training materials nor the BPM will cover everything.

Allow institutions to have more flexibility in what gets covered. Make sure that all participants have a common baseline of knowledge/training, but allow some flexibility in what the institution wants for its staff. Obviously these decisions have to be made locally before the training is arranged.

Interaction: Ask participants to bring their own examples for trainers to go over with the group.

A. BIBCO Program: background and organization

(Overview, history, membership, core record concept, philosophy, etc. This section could probably be shorter and receive less emphasis than in current training materials.)

B. Policies and practices

(General policies that apply to all formats; general examples from each format.

This section would be the centerpiece of the training. There would be more examples added. Exercises could also be incorporated. Items now covered in separate sections like the “Fine Points of the Core Standard” or the Full/Core examples with surrogates could be addressed here.)

C. Auxiliary programs - NACO, SACO (use SACO examples from existing BTM) (This section would be discussed, but not overly emphasized. Trainees would be expected to review it on their own after training.)

D. Tools and bibliography (Like section above, would be discussed but not in depth.)

E. Modules - including examples and exercises (by material type)

E.1. Books

E.2. Cartographic

- E.3. Collections
- E.4. Monographic E-resources
- E.5. Graphic Materials
- E.6. Integrating Resources
 - E.6.1. Web sites
 - E.6.2. Looseleafs
- E.7. Moving Image Materials
- E.7. Printed/Manuscript Music
- E.9. Rare Books
- E.10. Sound Recordings
- E.11. Non-roman scripts

OCLC-Specific Examples