CLASSIFICATION WEB ORDER FORM

This Form Must be Faxed with Your Order for Your Subscription to be Processed

January 20, 2010

CDS Fax: (202) 707-1334

CDS Phone: (800) 255-3666 (US) or (202) 707-6100

CDS Private Courier Service Address:
Library of Congress
Cataloging Distribution Service
Customer Services Section
101 Independence Ave. SE
Washington, DC 20541-4912 USA

I. NEW OR RENEWING CUSTOMER:

- ☐ I am a new ***Class Web*** subscriber.
- ☐ I am renewing a ***Class Web*** subscription per my existing license agreement.

II. CHOICE OF LICENSING PROCEDURE: [Required for new subscribers only.]

- ☐ Click-through license
- ☐ Hard-copy license (optional)

Note: ***New subscribers who choose the click-through license option, do NOT send CDS hard-copy licenses.***

III. ACCOUNT MANAGEMENT INFORMATION:

Note: ***Please complete the following information using preferred upper and lowercase lettering. Your data will be input in the Class Web account system as it is presented in this form.***

1. Preferred username for accessing the product
(6 or more characters in upper or lowercase letters)

2. *Class Web* product primary contact name

3. Institution

4. Mailing Address

5. Country

6. Name of license administrator (Person authorized to perform click-through license.)

7. Email of license administrator (Please use correct upper and lowercase letters)

8. Primary contact phone for *Class Web*

9. Primary contact fax for *Class Web*

10. Primary contact email

11. Additional contact email (Other individuals to have administrative access to *Class Web.*)

12. CDS customer account number (if you have one)

#

13. Purchase order number (if you have one)

14. Subscription type

- ☐ One month trial account (1-4 users)
- ☐ Solo user
- ☐ 1-4 concurrent users
- ☐ 5-9 concurrent users
- ☐ 10-14 concurrent users
- ☐ 15-19 concurrent users
- ☐ 20-24 concurrent users
- ☐ 25-29 concurrent users
- ☐ 30+ concurrent users

(Subscription information on following page.)

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Clear Form

IV. Billing Information:

1. CDS customer account number (if you have one)

#

2. Billing address

Billing phone

Billing email

Billing fax

US government requires prepayment for all orders.

Annual Subscription Prices

Solo user: $325 [no site restrictions]

Includes:

- Username and password access
- Single personal notes file
- 20 hours of access per month

Concurrent users for a site*:

1 to 4 concurrent users	$525
Up to 9 concurrent users	$640
Up to 14 concurrent users	$775
Up to 19 concurrent users	$910
Up to 24 concurrent users	$1,320
Up to 29 concurrent users	$1,825
30 or more concurrent users	call CDS

Includes:

- Unlimited connection time for maximum number of concurrent users.
- One local notes file per account.
- Three types of access:
  - Account manager (has ability to edit notes and set account display preferences).
  - Site IP address - Set up a range of computers at your site that can access Class Web without inputting username and password.
  - Read-only password for site users not connected to local LAN.

*A site is defined as a single contiguous geographical location. See license agreement for further information at URL http://www.loc.gov/cds/ClassWeb_application.html

3. Cost of *Class Web* Subscription $0.00

4. **Payment Options:**

☐ Bill to my CDS customer account

Account no #

☐ Credit Card Sale:

Charge to: ○ MasterCard ○ VISA ○ Discover ○ American Express

Credit Card No.

Expiration Date

3-digit Security Code:

Signature (if mailing or faxing)

☐ Check to "Chief, CDS, Library of Congress" enclosed. All checks must be drawn on U.S. banks.

Submitting Your Order

1. If paying by credit card or deposit account, fax the order form to CDS (for fastest service).
2. For all other forms of payment, mail the order form and payment to CDS via private courier service (FedEx, DHL, UPS, etc.).

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