



### Unit 3 Exercises

1. Open the Contents section
2. Change the filter to Core resources
3. Find the MARC code list for countries
4. Expand the list and Open the Code list for Countries
5. What is the code for Alberta? **abc**
6. Open the Contents section again
7. Browse by Task
8. What are the two subject headings lists provided in Browse?

#### **MeSH and LCSH**

9. How many Classification schemes are listed in browse? **4**

### Unit 4 Exercises

1. Start at the home search box.
2. Select "All Resources" from the list of resources to search
3. Type "Title Proper" into the basic search box on the home screen
4. Press "enter", or click the magnifying glass icon  to execute the search
5. How many results are returned? **4656**
6. Change the resource list to the Core Resources and run the search again
7. How many results are returned now? **655**
8. Click the "Start Over" icon
9. Open the "Advanced Search" window
10. Search for a MARC tag. Choose "Bibliographic" from the drop down menu.
11. Type "245" into the search box.
12. Click on the magnifying glass icon to execute the search. 
13. What are the filters applied in the search results? **Search: 245 and Marc format filter: Bibliographic**
14. Narrow the search results by selecting the "Cataloging Task" "Descriptive Cataloging"

15. What is the title of the result displayed? **PCC RDA BIBCO Standard Record (BSR)**  
**Metadata Application Profile**
16. Remove the "Cataloging Task" filter.
17. Limit the search again by "Material Type". You may need to click "Show More" to expand the list of materials and select "Rare Materials".
18. How many results do you have for this search? **2**

## Unit 5 Exercises

1. Search "Title Proper" without quotes. Select "Core Resources" from the drop down menu and run the search
2. Apply the filter for LC-PCC PS Library of Congress – Program for Cooperative Cataloging Policy Statements
3. Open the first hit, titled **LC-PCC PS for 2.3.2.7 Recording Title Proper**
4. Remove hit highlighting
5. Restore hit highlighting
6. Navigate to the previous section. What is the title of that section? **Title in more than one Form**
7. Click "find similar"
8. Open the first result, titled **LC-PCC PS for 2.3.3 Parallel Title Proper**
9. Create a bookmark
10. Click "Back to search results"
11. Sort results by date
12. Click on the second search result "CONSER Standard Record (CSR)"
13. Navigate through the slides
14. Create a Shortcut
15. Click on one already created
16. Click "Search" to return to the main search menu
17. Click "Start Over" to clear the search

## Unit 6 Exercises

1. Find the Descriptive Cataloging Manual Z1. Name and Series Authority Records Document. What is the first MARC tag covered in the Contents? **008/10: Descriptive Cataloging Rules**
2. Find the ALA-LC Romanization Tables. What is the first language listed in the list of tables? **Amharic**
3. Find the LC Cutter Table. After the initial vowels for the second letter B, what number do you use? **2**
4. Find the LC-PCC-PS statement for Contributor. What is Core at LC? **Contributor is a core element for LC only for illustrators of resources intended for children. If multiple illustrators are present, apply cataloger judgment to give more than the first.**