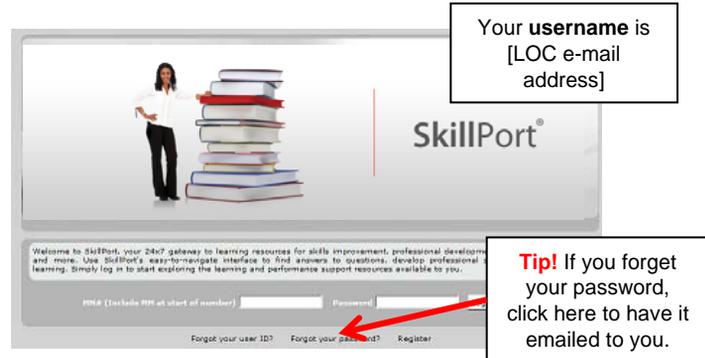


Welcome to the new Library of Congress (LOC) SkillPort site

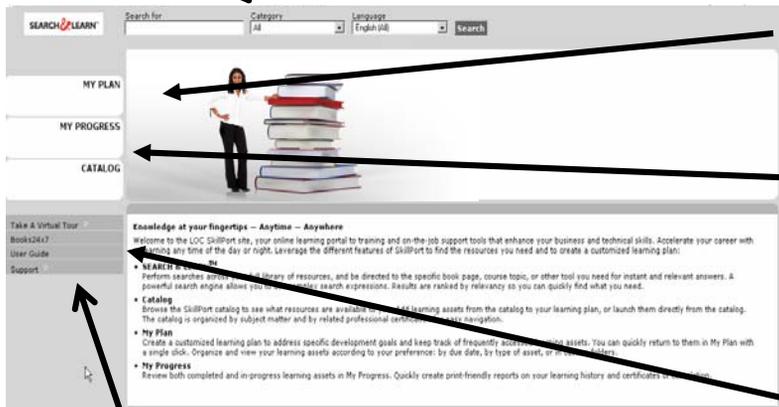
Contents: This site contains thousands of online courses, books, and other online learning assets. For access to instructor-led courses or the LOC mandatory online courses, please use the Online Learning Center (OLC).

Logging in:

1. Go to the Center for Learning and Development homepage (<https://olc.loc.gov>) and click on the LOC SkillPort Login link (on the right hand side of the screen).
2. When the Login Page displays, enter your LOC e-mail address as both the LOC e-mail and as your initial password. You will be requested to change your password on login.
3. Then select **Login to SkillPort**.
Result: The Home page displays summary information to help you develop an individualized learning plan and track your progress.



The new LOC SkillPort e-learning site



Search-and-Learn: Use this feature to quickly find information on specific topics using keyword searches. You can search for Courses, Books, and everything else.

My Plan displays all courses and/or specific curriculums that you are currently enrolled in. Click the Link to access course content.

My Progress shows course progress and contains information about the number of courses you have started and completed. You can also print reports and certificates of completion.

The **SHORTCUTS Menu:** Provides the following information, in addition to links to the sections highlighted above:

Take a Virtual Tour: Allows access to short “tours” of various areas of the Website.

Books24x7: Direct access to the full-featured books site.

User Guide: Full documentation for the site.

Support: This provides 24/7 access to SkillSoft’s multiple support options.

****Multiple support options available 24 hours a day/ 7 days a week! ****

Live Help: Enables you to chat live with a SkillSoft Technician if you are having any issues.
<http://support.skillsoft.com/livehelp/>

Technical Support: Provides you with additional support including FAQ’s, Systems Requirements Check, & other methods. <http://support.skillsoft.com>