



Are you a new manager or supervisor?

If you have recently taken on a management role you may be wondering, “What does this involve? What skills are needed and what will others expect of me?”

Being prepared is your first step to getting comfortable in your new role.

To facilitate your transition, consider using the Library’s online learning resources!

Transitioning to your new role!

Courses:

- [First Time Manager: Understanding a Manager's Role](#)
- [First Time Manager: Challenges](#)
- [First Time Manager: Meeting Expectations](#)
- [Management Essentials: Directing Others](#)
- [Management Essentials: Delegating](#)

Books:

- [The New Manager's Tool Kit: 21 Things You Need to Know to Hit the Ground Running](#)
- [The New Leader's 100-Day Action Plan: How to Take Charge, Build Your Team, and Get Immediate Results](#)
- [Becoming a New Manager: Expert Solutions to Everyday Challenges](#)
- [Perfect Phrases for Managers and Supervisors](#)
- [Becoming a Successful Manager: Powerful Tools for Making a Smooth Transition to Managing a Team; Second Edition](#)

Videos:

- [Linda Hill: Leadership Tips for New Managers](#)
- [Linda Hill: Impact Management in Your First 90 Days](#)
- [Tom Geisel: Advice for New Managers](#)