

## FLICC Librarian of the Year Award Nomination Form

FLICC Library/Information Center of the Year Award  
Nomination Form

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This is not an interactive Web form.

Fill out the form, print it via your browser and get required endorsements and signatures. Then fax or mail according to the instructions below.

<b>NOMINEE (PLEASE PRINT:)</b>	
Library/Information Center Name:	Camp Butler Library
Name of Director/Head:	Cynthia Shipley
Agency:	United States Marine Corps, Marine Corps Community Services
Library Address:	Unit 35023, Camp S.D. Butler
City:	FPO
State:	AP Zip: 96373
Phone:	011-81-611-745-6056
Fax:	011-81-611-745-6060
Email:	shipleyc@okinawa.usmc-mccs.org
Number and type of Users/Patrons:*	26,547
Number of Staff (In-house and Contracted):*	38
Total Annual Budget from All Sources (including salaries, acquisitions, and other operating expenditures) :*	\$1,162,822
<b>Additional comments or explanations:</b>	
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<b>NOMINATOR:</b>	
Name:	Cynthia Shipley
Title:	Directory, USMC Libraries, MCB Japan
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FLICC Librarian of the Year Award Nomination Form

Organization:	Marine Corps Community Services, United States Marine Corps	
Preferred Address:	Unit 35023, Camp S.D. Butler	
City:	FPO	
State:	AP	Zip: 96373
Phone:	011-81-611-745-6056	
Fax:	011-81-611-745-6060	
Email:	shipleyc@okinawa.usmc-mccs.org	
Relationship to Nominee:	Self	
<p><b>Nomination statement (mandatory):</b> I believe the nominee should be Federal Library or Information Center of the Year for Fiscal Year 2006 because (50 words or less)</p> <p><i>this is a major Federal library Program serving DOD Active Duty, Family members, DOD civilians and Local Retirees living forward deployed far from the United States. We are a major quality of life program on this Island. Special Librarians seem to win this award every year and I believe our USMC Library Program is very Special indeed.</i></p>		
Signature:	<i>Cynthia Shipley</i>	Date: <i>14 Jan 2007</i>

<b>MANAGEMENT APPROVAL (Organization above the Library/Information Center):</b>		
Name:	Dr. Vicki Braun	
Title:	Director of Lifelong Learning, Camp S. D. Butler, Okinawa, Jap	
Organization:	Marine Corps Community Services	
<p><b>Statement of approval:</b> I approve this nomination for Library/Information Center of the Year. Comment:</p> <p><i>I approve this nomination for Library Center of the year. The mcs Library program Okinawa is the largest Library Program in the Marine Corps. In 2006 our system had an increase of 14% in customer attendance. This program supports Marine Deployments to Iraq, Afghanistan, Thailand, Korea, &amp; Philippines. This is a Superior effort that adds value to the quality of life to our service members in this time of war.</i></p>		
Signature:	<i>Dr. Vicki Braun</i>	
Date:	<i>1/19/07</i>	

<b>INSTRUCTIONS:</b>
<p><b>Deadlines:</b> All nominations must be faxed no later than January 19, 2007. If a nominator does not receive confirmation of the nomination by January 26, 2007, please contact Anna Bohlin by phone at (202) 707-4822. Fax nominations to the Federal Library and Information Center Committee (FLICC) at (202) 707-4825. Selections will be made in March 2007 and announced in April 2007.</p>



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CREATIVITY AND INNOVATION  
CAMP S.D. BUTLER LIBRARY SYSTEM  
UNITED STATES MARINE CORPS  
OKINAWA, JAPAN

During FY 2006 the Camp S.D. Butler Library greatly expanded the library program offerings to our patrons. Our Family Libraries provide the majority of our programming and outreach, however we are expanding our Adult Programming in the future to provide programs at our Single Marine Libraries as well.

Enclosed you will find our 2006 Youth and Family Programs brochure which will describe in detail our new programs. Prior to 2005 we offered only the Summer Reading Program for ages 3-11 and a Preschool Storytime for ages 3-5. During the last year we added a Teen Summer Reading Program, Lapsit for ages 8-30 months, Nightlight Stories, evening storytimes for families and school age story and craft programs. Our November Family Read Aloud Month registered over 100 families who spent quality time reading aloud together.

Our Summer Reading Program is our biggest program. In FY 2006 we had 812 children registered. Our registration has doubled since FY 2002. In 2006 we continued a Teen Reading Program and were delighted to have 96 teens, age 12-17, join our program. The Summer Reading Program is an incentive based program where children read for minutes toward a goal of 25 hours and chances for great prizes. There are small incentives for every 5 hours of reading. During this program we offer a weekly Preschool Storytime and a weekly School Age Program. We conclude the program with a Celebration party at each of the Family Camps.

Lapsit continued to be our most popular program for little ones. This program brings music, stories and rhymes to our youngest patrons and their parent. Lapsit offered eight months a year, requires registration and always has a waiting list. We had many requests from parents for story programs that the entire family could attend so we began the evening Nightlight Stories.

In addition to our centrally planned and published programs, the individual libraries can and do offer their own programs. During FY 2006 our libraries offered a monthly Adult Book Club, a visit by Author/Illustrator Jan Brett, Japanese language classes, English language classes for Host Nation staff and Internet searching for students. In February and March, we offered our first Adult Reading Program for ages 18 and over. This program, "Storm the Stacks, Join the Reading Corps" registered over 400 adults, who earned a chance at weekly and grand prize drawings.

Camp Foster Library is a monthly participant in the Single Marine Program. This 3 day program shows the young Marine many alternatives for healthy, recreational and educational pursuits during their tour on Okinawa. We also began Video Gaming Tournaments for the Single Marines, with prizes of iPods and United tickets to the U.S. We purchased board games for the Single Marine Libraries and served punch and cookies on Thanksgiving, Christmas Day and New Year's Day at all locations.

As many of our Marines and Sailors assigned to Okinawa are on unaccompanied tours, the libraries offer United Through Reading. The libraries provide the digital video camera and recorder, the children's books and a quiet place to record stories to send to their children back home. The parent also has the opportunity to just talk on tape to their families.

We are reaching outside of our libraries to our military community to provide services. We have begun partnerships with the Child Development Centers to train their staff on Children's Literature and developmental programming for children. Camp Foster has also begun collaboration with Educational and Developmental Intervention Services (EDIS) to welcome children with special needs into our Lapsit program. Also in collaboration with EDIS we presented 8 "Every Child Ready to Read" workshops on Early Literacy. Students from the Christian Schools and the local Amer-Asian School located off base visit our Family Libraries for research and study. Our Family Libraries are a meeting/study place for Homeschool families. We work with the DOD schools located on the bases to provide information to teachers on our programs and materials.

Our most important creative program is the Art Connections Gallery located in Camp Foster Library. Art Connections provides a venue for talented Active Duty, family members and Host Nation artists to display their paintings, drawings and photography. We have wall space for hanging objects and display cases for sculpture, pottery, jewelry and origami. These exhibit change monthly and offers a little bit of culture to our patrons. We often have a "Meet the Artist" reception and have also offered our patrons free classes given by the artists.

MISSION SUPPORT  
CAMP S.D. BUTLER LIBRARY SYSTEM  
UNITED STATES MARINE CORPS  
OKINAWA, JAPAN

Camp S. D. Butler Library System, one half of the Lifelong Learning division of Marine and Family Services Branch of Marine Corps Community Services (MCCS) is under the command of Marine Corps Bases, Japan. Our library system is unique to MWR libraries in the Department of Defense in that we consist of a variety of facilities and collections. There are 8 libraries, 3 reading rooms and a technical services building in our system. Camp Foster Library is the Main Library and in June 2004 became the first DOD Morale, Welfare and Recreation library to achieve *Premier Library* status. This award was given by John Molino, the Deputy Under Secretary of Defense for Military Community and Family Policy. Foster Library is one of three Family Libraries. Camp Courtney Library and Camp Kinser Library are the other two Family Libraries in our system. We have four Single Marine Libraries at Camp Schwab, Camp Hansen, MCAS Futenma and Camp Fuji, located on Mainland Japan. We also are responsible for the Library housed in the Joint Forces Brig at Camp Hansen. We provide Reading Rooms at the Jungle Warfare Training Area in northern Okinawa, one on the island of Ie Shima and one at Camp Mujuk, Po Hang, South Korea. The Library Processing Center located on Camp Foster provides for economical and efficient acquisitions, cataloging and processing of materials.

The libraries and education centers are equal partners in Lifelong Learning. The mission of Lifelong Learning is "Inspiring generations to learn for a lifetime". The libraries provide educational and recreational materials and programs to over 50,000 Americans stationed on Okinawa and Mainland Japan. Our patrons are Active Duty Marines, Sailors, Soldiers and Airmen, DOD Civilians, DOD Contractors, Retirees and their family members. We also serve the Host Nation staff employed on U.S. bases. The libraries in our system are open to patrons 365 days a year, including all Federal Holidays. Camp Foster Library is open 76 hours per week and the libraries at the smaller camps are open from 75 - 63 hours per week.

In addition to the Marines assigned to Okinawa for 2-3 years, our Single Marine camps also host Marines in the Unit Deployment Program (UDP). Marines in the UDP come for 7 months from Marine Corps bases in the U. S. for special training. This Library program also supports Marines and Sailors on both brief and extended deployments throughout the Middle East, Asia and the Pacific region with paperback books, magazines and audio-visual materials. In FY 2006, our Marines and Sailors deployed to Operation Iraqi Freedom, Operation Enduring Freedom, the Philippines, Thailand, Korea and several humanitarian relief efforts throughout Asia.

In our role to provide educational materials to Active Duty and family members we work with the six Academic Institutions on Okinawa and their faculty to purchase relevant library materials. Our libraries provide study rooms for students to study in groups or alone for their college classes. Our libraries provide space for faculty to hold study labs to give their students extra help. Our libraries provide over 70 Internet work stations on which we provide online databases for further research and study. The computers also provide word processing capabilities for the writing and printing of research. Our Internet stations also provide access for those patrons taking Distance Education courses.

We provide military related materials for the Active Duty member pursuing their Professional Military Education through Marine Corps University's Command and Staff College and the SNCO Academy. We also have multiple copies of all titles on the Marine Corps Professional Reading List.

Our libraries also provide recreational materials to meet any interest. This is particularly important on an overseas assignment where there are no bookstores or local public libraries with English language materials outside the gates. Our Family Libraries provide materials from birth up. They have large, up to date collections of print and audio-visual materials that you would find in a public library in the U.S. Our Single Marine Libraries offer unique collections geared toward the 18-26 year old, mostly male, Marine. They offer large collections of Graphic Novels and Playstation and X-Box Video games as well as traditional materials. The JF Brig Library offers a collection of print materials, with an emphasis on self-help, study guides and military history. The Reading Rooms house collections of paperbacks, magazines and newspapers as they are unmanned and are open on the honor system.

CUSTOMER SATISFACTION  
CAMP S.D. BUTLER LIBRARY SYSTEM  
UNITED STATES MARINE CORPS  
OKINAWA, JAPAN

I believe it is time for a Department of Defense MWR library to be recognized by FLICC as Federal Library of the Year. I want to nominate the entire Camp S.D. Butler Library System. Camp Butler library consists of a main library and 6 branches. We operate as one unit to provide Library materials and services to United States Marines, Sailors, their family members and other DOD civilians stationed on Okinawa and at Camp Fuji, Japan. Our patrons are in service to their government half way around the world from the U.S. and our libraries try to provide a little bit of home for them. We make available the most recent bestsellers, the newest Harry Potter, the hottest DVD and CD releases, current magazines and newspapers, updated online databases and high speed Internet connections. We provide children's programs that parents would find in their local public library if they were stationed in the U.S. We are committed to a 365 day operation to meet the needs of that young Single Marine away from home and family on the holidays. In this time of war we support the Active Duty member here on Okinawa and in combat as well as providing support and activities for the family members left behind.

In the past four years we have had new libraries built on Camps Schwab, Hansen and Fuji. Camps Foster, Courtney and MCAS Futenma have been recently renovated and Camp Kinser was renovated in January 2006. All libraries have new carpeting, shelving and furnishings. We have very generous support from the MCCS Executive Branch on Okinawa and the Base Commanders in terms of funding and staffing for the library program. Because of our healthy budget we are able to purchase new materials as well as weed out materials no longer relevant or useful. All of our libraries have attractive, current, interesting collections for both educational and recreational pursuits. We have a total staff of 38, 20 of which are Host Nation staff. The Host Nation staff does not move on after 2 or 3 years as our American staff does. This has given stability to our library program that benefits the patrons.

There is a delivery service between the Library Processing Center and the 6 libraries located on the island of Okinawa Monday through Friday. The patrons can have an item sent from any of the libraries in our system within 2 days. This ability to transfer library materials between libraries quickly allows us to purchase a larger selection of titles since all libraries don't have to have the same titles on the shelves. With the centralized acquisitions, cataloging and processing at the Library Processing Center we are able to put the newest materials on the shelves for the patrons. We are always working on ways to streamline the processing of materials.

We have centralized the programs at the Library Processing Center as well. The Program/Acquisitions Librarian oversees the planning, marketing and implementing of all the children's, family and adult programming. She works closely with our MCCS Marketing and Sponsorship Office to create the beautiful flyers and to acquire giveaway prizes for our various programs. Marketing also gets the word out on our Library Program in the Okinawa Living Magazine, Okinawa Marine Newspaper, Stars and Stripes and AFN Radio and TV. In FY 2006 we offered 486 programs of some kind at our libraries. These ranged from the published children's programs to informal tours and Internet classes. Our staff of Storytellers at the Family Libraries is professionally trained in Children's Literature and storytelling technique by our Program Librarian. Our family programs are well attended and those that require registration often have waiting lists.

In FY 2006 the MCCS Camp S. D. Butler Libraries welcomed 554,466 patrons through our doors. We circulated 267,598 items. We provided 426 magazines and 16 newspapers in house, and thousands more on ProQuest and NewsBank online databases. We can provide our patrons with materials from other DOD libraries on island, from Mainland Japan, Korea, Guam or CONUS through our Inter Library Loan System. Access to our online Catalog and our online databases is available to the patrons on their home or office computer as well as at the libraries. Patrons can reserve books that are checked out and can also renew materials by phone.

This Library system and its energy, enthusiasm and successes are due in large part to the positive support, both financially and administratively, of the Director of Lifelong Learning, the Chief of Marine and Family Services Branch and the Executive Branch of MCCS Okinawa. Any new program we want to try in the libraries, the answer is always yes. Our staff is well trained in customer service and is welcoming to our library patrons. A recent 2006 Customer Satisfaction Survey rated the Library at a 98% Value, a 98% positive experience and 99% would recommend the Library to others. I believe our Library System is the first choice of our patrons for educational and recreational library materials and services.