Date

Thursday Feburary 9, 2017

Time

2:00 pm - 4:00 pm

Place

Library of Congress Printing Management Section Library of Congress Madison Building 101 Independence Ave SE Washington, DC 20540

Metro/Directions

The closest Metro stop is the Capitol South station (Orange/ Blue/Silver Lines). Exit the station using main exit and walk approximately two blocks north on First Street, SE. The Madison Building will be on your right as you get to the corner of First Street, SE and Independence Ave. The main entrance is along Independence Ave. You will need to check in with the security officers and go through standard security screening. We will meet near the Information Booth in the lobby.

Sponsor

FEDLINK Education Working Group

Information

Call FEDLINK (202) 707-4813 TTY (202) 707-4995 Request ADA Accommodations five business days in advance at <u>ADA@loc.gov</u>.

Registration

Free, but advanced <u>registration</u> is required. Limited to 20 attendees.

Cancellations

Please notify FEDLINK at (202) 707-4848 if you cannot attend to allow those on the waiting list an opportunity to register.

Federal Library and Information Network



FEDLINK Orientation to Federal Libraries and Information Centers Series: The Library of Congress Print Shop

Often referred to as the Print Shop, the Printing Management Section at the Library of Congress houses Printing Specialist Services, Graphic Arts/ Composing Services, and Duplication Services. The Print Shop supports the Library's myriad of publication products with services that begin at the publication planning stage and span every step of design, printing and publishing, and procurement. From print-on-demand from the Library's collections, to event and exhibit support, the Library's print shop offers a full range of products. Whether the library's mission calls for posters, flyers, brochures, bookmarks, programs, logos, newsletters, invitations for the public or requires the development of internal resources of letterhead, brochures and certificates, the Printing Management Section delivers.

The tour will feature discussions of planning, budgeting, and coordinating work via the Government Printing Office.

Demonstrations will look at how



the latest graphics techniques and digital and wideformat printing, mounting and laminating, and bindery equipment contribute to the promotion of the Library's signature programs including the National Book Festival, Veterans History Project, and American Folklife Center, and other outreach efforts for performances, literacy initiatives, and historic collections.