



IAA Amendment to Add New Services or Funds

Fiscal Year

FEDLINK ID

INSTRUCTIONS

Use this form to add new services or additional funds to an existing FEDLINK interagency agreement (IAA) Transfer Pay Account. Use ONE form per fiscal year. If you have questions or need assistance completing this form, please email fliccfo@loc.gov.

To add funds to create a new Transfer Pay Account, select a new service below, enter the fund type (Annual, Multi-Year, or No-Year) and dollar amount for each vendor. **Do not include FEDLINK fees in the dollar amount.**

When complete, email the form to fliccfo@loc.gov.

Add Funds to **CREATE A NEW TRANSFER PAY ACCOUNT**

Service ID and Name	Action	Service Dollar Amount
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ADD NEW FUNDS To Existing Transfer Pay Account

FISCAL YEAR	FEDLINK ID		
Service ID and Name	Fund Type	Service Dollars	Action

Total Increase

Current Fiscal Year: I certify that this increase in funds is necessary to cover actual and/or planned agency commitments for the current fiscal year.

Prior Fiscal Year: (FEDLINK Agency Use Only)

SIGNATURE

I understand and accept the policies and procedures for using FEDLINK and authorize FEDLINK to amend my IAA to adjust my existing pay service accounts and to begin new services where specified. Submitting this request form does not change my agency's obligation to FEDLINK under the IAA but my authorization will initiate changes in the allocation of funds among services. I also confirm the certifications required above.

First Name:

Last Name:

Title:

Branch:

**Agency/
Office:**

**Signature
(Electronic or Written)**

Date