

**FEDLINK** is an organization of federal agencies working together to achieve optimum use of the resources and facilities of federal libraries and information centers by promoting common services, coordinating and sharing available resources, and providing continuing professional education.

Originally established by the Librarian of Congress in 1963, FEDLINK serves as a forum for discussion of the policies, programs, procedures and technologies that affect federal libraries and the information services they provide to their agencies, to the Congress, the federal courts and the American people.



## Federal Library & Information Network

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LIBRARY OF  
CONGRESS  

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FEDLINK

FEDERAL LIBRARY & INFORMATION NETWORK



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FEDLINK

The strategic solution  
for purchasing  
information

## FEDLINK Products & Services

- ▶ Information Retrieval
- ▶ Book Jobbers
- ▶ Serial Subscription Agents
- ▶ Preservation/Digital Archiving  
Digitization
- ▶ Technical Processing/  
Cataloging
- ▶ Integrated  
Library Systems
- ▶ Interlibrary Loan/  
Copyright
- ▶ Staffing
- ▶ Other Specialized  
Library Support  
Services/  
Bibliographic  
Utilities



**Save administrative time  
and reduce contracting  
costs — as much as 20% on  
purchases and 80% of pur-  
chasing time!**

## Streamlined Federal Procurement Strategy

FEDLINK streamlines procurement for federal agencies in all three branches of government by establishing contracts for commercial information resources, publications in all formats and other support services for federal libraries and information programs.

## The Federal Sourcing Strategy

### FEDLINK's five-step acquisitions model uses:

- ▶ simplified acquisition of commercial information services and products
- ▶ favored customer pricing, additional favorable terms and discount and volume pricing for services and acquisitions
- ▶ elimination of the high cost of duplicating

contracting cycles and the cost associated with individual orders

- ▶ economies of scale from centralized examination, invoice payments and accounting
- ▶ controlled budgeting and spending based on service usage and payment trends

## FEDLINK's Contracting Process

FEDLINK establishes contractual vehicles with vendors through a formal, open procurement in accordance with the FAR. FEDLINK issues delivery orders or purchase orders to the vendors and monitors vendor performance and customer satisfaction, resolving issues and adding new products and services as appropriate.

## FEDLINK's Accounting Services

Agencies transfer funds and FEDLINK's administrative fee to LC/FEDLINK and vendors submit invoices to FEDLINK where they are paid from the agency account. FEDLINK processes agency funds, reviews and pays appropriate invoices, issue agencies monthly statements, copies of funding transactions.

## FEDLINK's Administrative Fee

FEDLINK is a fee-for-service revolving fund and must charge an administrative fee per account. Fees are

- ▶ 6.75% up to \$100,000,
- ▶ 6.0% for accounts above \$100,000, and
- ▶ 4.0% for amounts above \$1,000,000.



**FEDLINK is a revolving fund (Section 103 of P.L. 106-481 (2 U.S.C. 182c)) and follows GAO, OMB, and Treasury procedures.**