

DEADLINE: November 1

PART 1: APPLICATION

Section 1. Title of Proposal

Section 2. Personal Information

Last Name	First Name	Middle Name
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Address:

City:	State:	Zip /Post Code:	Country:
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Home Phone:	Work Phone:
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Cell Phone:	Fax Number:
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Email Address:	Secondary Email Address:
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Date of Birth:	Place of Birth:
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Country of Citizenship:	Country of Permanent Residence: (if different from country of citizenship)
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Current Position

Position/Title/Rank:

Discipline (Indicate discipline associated with your position title, e.g., Professor of History):

Department:	Name of Institution or Organization:
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Address:

City:	State:	Zip /Post Code:	Country:
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Section 3. Educational Background

Highest Degree and Year Obtained

Please remember to attach your curriculum vitae with your project proposal.

Section 4. Language Expertise

(Indicate appropriate language level):

English

Reading:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor
Writing:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor
Speaking:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor

How did you acquire competency in English?

Language(s) in which you will conduct your research

(indicate language here and appropriate level(s) below):

Reading:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor
Writing:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor
Speaking:	<input type="radio"/> Excellent	<input type="radio"/> Fair	<input type="radio"/> Poor

How did you acquire competency in the language(s)?

Section 5. Other Information

Do you have any special needs regarding access or space requirements? Please explain:

Section 6. References

Reference 1

Name: _____

Phone: _____

Email: _____

Affiliation: _____

Reference 2

Name: _____

Phone: _____

Email: _____

Affiliation: _____

Reference 3

Name: _____

Phone: _____

Email: _____

Affiliation: _____

Section 7. Certification

I certify that the information given above is correct to the best of my knowledge.

Name (please print)_____
Signature_____
Date

PART 2: PROPOSAL

Please provide the following items with your application package

1. A detailed statement of proposed research, limited to no more than five, single-spaced pages
2. A single-paragraph abstract of your proposed research in the space below:

PART 3: THE LIBRARY OF CONGRESS COLLECTIONS

Explain why the Library of Congress is the appropriate venue for your research. (Limit to one paragraph).

Instructions

Prior to beginning this application, please review the eligibility for this position as noted on the Kluge Center website: <http://www.loc.gov/kluge>.

Please follow all application instructions carefully. Submitted material that exceeds the specified number of pages or is beyond what is requested will not be considered.

Please be sure your application package includes:

- A completed application form, in English
- A curriculum vitae
- A complete project proposal, including:
 - A single-paragraph abstract
 - A statement of proposed research (maximum 5 pages)
 - An explanation of why the Library of Congress is the appropriate venue for your research
- 3 references with completed reference forms

Supplementary material not specifically requested will be discarded.

A selection committee will consider your application materials in relation to numerous other proposals. Evaluation criteria will include:

- The significance of the contribution that the project will make to knowledge in the field
- The quality or the promise of quality of the work
- The quality of the conception, definition, organization and description of the project
- The likelihood that the applicant will complete the project
- The appropriateness of the research for the Library of Congress collections

Please ensure that your references have ample time to consider and comment on your proposal and to submit their letters of reference to the Library by the program deadline date. Letters of reference are more highly regarded if they address the specific proposed activity and how well the candidate is suited to undertake it, as opposed to letters that verify character, limit comments to previous work, or make only general observations on the topic.

Completed applications may be emailed to scholarly@loc.gov with the words “Kissinger Chair” in the subject line. The Kluge Center **strongly** suggests that you submit your application by email. Applications must be submitted no later than 5:00 p.m. Eastern Time on the day of the deadline. If emailed, the original, signed application form **must be mailed and received at the Library within three weeks of the application deadline. It is strongly urged that the same transmittal procedures be applied to references.**



If necessary, completed applications may be mailed to:

Kissinger Chair Program
The John W. Kluge Center / Office of Scholarly Programs
Library of Congress, LJ-120
101 Independence Avenue, SE
Washington, DC 20540-4860

Applications must be post-marked by the deadline date in any given year of competition.

Reference statements and forms may be faxed to (202) 707-3595. Please include a cover sheet.

Please submit any questions about this application to scholarly@loc.gov, with **Kissinger Chair** in the subject line.