National Library Service for the Blind and Physically Handicapped

The Library of Congress

www.loc.gov/nls

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Network Library of the Year Nomination, 2008

Nomination process

Libraries must be nominated by a patron, staff, or manager of a network library, or by a member of its administering agency. Nominations must include a separate one- to two-page library profile summarizing highlights, types of services provided, number of patrons and other statistics – similar to items in a factsheet or annual report. Submissions must also explain how the nominee meets the appropriate criteria, citing specific examples and providing supporting statistics for 2008. Nominations must not exceed one page (250 words) for each criterion. Please include no more than three supporting documents, such as newspaper articles, reports, statistics, and other commendations. Submissions must be in an accessible format and include supporting statements for each criterion.

- **Mission support:** the extent to which the library reached or exceeded the ALA Revised Standards and Guidelines of Service;
- **Creativity and innovation:** the extent to which the library developed new patron services or marketed existing services in an exceptional manner;
- **Patron satisfaction:** the extent to which the library met the needs of its patrons during the year.

Deadline

All nomination must be received by NLS **no later than March 13, 2009.**

Submission

Nomination forms are attached and also may be downloaded from www.loc.gov/nls/networkdocs/nomination.pdf. The nomination form with supporting documentation must arrive at NLS by March 13, 2009. Nomination documentation must be in accessible electronic format (e.g., Microsoft Word or WordPerfect files) so that blind panel members dan access them. Send all nominations by e-mail to **csun@loc.gov** or by expedited delivery service (FedEx or UPS) to the National Library Service for the Blind and Physically Handicapped (NLS/BPH), Library of Congress, 1291 Taylor Street, N.W., Washington, DC 20542-4960; Attn: Chief, Network Division. Do not send nominations by the U.S. Postal Service. Security screening of US Postal Service mail entails unpredictable delay of letters and packages. If your submission has not been confirmed by March 17, please contact Carolyn Hoover Sung at (202) 707-9300.