



Application for Remote-Control Unit

**National Library Service
for the Blind and
Physically Handicapped**

The Library of Congress

Instructions

The remote-control unit is used to turn NLS/BPH disc and cassette players on and off. The unit controls no other functions. It is intended for eligible patrons who are confined to bed or have little or no dexterity for the manipulation of Library of Congress equipment. For patrons who request the loan of this accessory, network agencies would complete Parts I and II of this form and mail all copies to NLS/BPH. If the network agency is unable to complete Part II, it should send the form to the patron. The patron should then have Part II completed and mail all copies to NLS/BPH at the address below. Upon approval of the application, NLS/BPH will forward the remote-control unit directly to the patron and send a copy of the completed form to the machine-lending agency as confirmation of action taken.

Part I (To be completed by the network agency)

Patron's name:	Last	First	Middle initial
Street address			
City		State/ZIP	Telephone
Network library where patron is registered			Check here if breath switch is needed <input type="checkbox"/>
Librarian's signature			Date

Part II (To be completed by a certifying authority on behalf of the patron)*

I certify that this patron is confined to bed or has little or no dexterity for the manipulation of Library of Congress equipment and therefore has a justifiable need for use of a remote-control unit.

Signature and title of certifying authority	Date
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*Competent authority is defined to include doctors of medicine, doctors of osteopathy, ophthalmologists, optometrists, registered nurses, therapists, and professional staff of hospitals, institutions, and public welfare agencies (e.g., social workers, caseworkers, counselors, rehabilitation teachers, and superintendents). In the absence of any of these, certification may be made by professional librarians or by persons whose competence under any specific circumstances is acceptable to the Library of Congress.

Part III (To be completed by NLS/BPH)

Approved by	Date issued	
Serial number	Model number	Item color
Not approved because _____		

Return ATTN: Equipment Control Officer, NLS/BPH, Washington, DC 20542 (202) 707-5100

Distribution: *White - Equipment Control; Yellow - Machine Lending Agency; Pink - Return to Applicant with issuance of unit*