

LIBRARY OF CONGRESS SUBJECT EDITORIAL MEETINGS

Description and calendar for 2024

January 17, 2024

Tentative Lists:

- Distributed monthly to LC and selected individuals and listservs
- Available on the Library of Congress Acquisitions and Bibliographic Access website: <https://classweb.org/tentative-subjects/>
- Date on the Tentative List is the date that the proposals on the list will be discussed at the editorial meeting
- The comment period is approximately one month from the date the list is distributed
- Comments on proposals should be submitted to the Policy, Training, and Cooperative Programs Division - Email: listcomments@loc.gov
 - Comments may range from general impressions or opinions, to analyses based on research conducted by the commenter
 - In-depth knowledge of LCSH is not necessary, although welcome
 - If comments are based on research, include citations to the research performed, so that the research can be repeated and recorded in the individual subject record
- Comments on the Tentative Lists should be emailed to ListComments@loc.gov by close-of-business on Tuesday before the meeting date

Meetings:

- Open to interested members of the library community and the public at large
- Regular attendees include staff and management of the Policy, Training, and Cooperative Programs Division and the Acquisitions and Bibliographic Access Directorate
- Held once a month on Fridays at 11:00 a.m. (Eastern Time)
 - Meetings are ordinarily held on the third Friday of the month
 - Occasionally, meetings must be rescheduled due to conflict or emergency; in that case the new meeting date will be announced as soon as possible
- Discussion is held to consider any of the subject proposals on the current monthly list
 - In-depth knowledge of LCSH is not necessary, although welcome
 - Discussions are open; anyone is free to participate
 - Discussions continue until consensus is reached, if possible
 - All commentary and discussion will be considered, but the Library of Congress reserves the right to make the final decisions
- Policy Specialists prepare a Preview of List Issues
 - The Preview includes commentary on select headings for which the specialists have questions or for which no consensus was reached during the comment period before the meeting
 - The Preview includes all comments from specialists and others on each proposal listed
 - Comments from individuals are anonymized
- If an attendee wishes to discuss any proposal from the list that is not listed in the Preview; the attendee may bring the proposal up for discussion, as follows:
 - Email the meeting to alert them to concern or additional discussion about any proposal
 - A meeting Agenda will be issued on the Wednesday before the meeting
 - To email all meeting participants, reply to the group who are recipients of the Agenda

- Introduce a discussion during the meeting
- Access to meeting can be obtained by sending an email with the subject line “Editorial Meeting Access” and the number of the list (e.g., List 2402) or the meeting date to policy@loc.gov at least a week before the meeting date

2024 CALENDAR

January 19	List 2401	11:00 a.m.
February 16	List 2402	11:00 a.m.
March 15	List 2403	11:00 a.m.
April 19	List 2404	11:00 a.m.
May 17	List 2405	11:00 a.m.
June 21	List 2406	11:00 a.m.
July 19	List 2407	11:00 a.m.
August 16	List 2408	11:00 a.m.
September 20	List 2409	11:00 a.m.
October 18	List 2410	11:00 a.m.
November 15	List 2411	11:00 a.m.
December 20	List 2412	11:00 a.m.