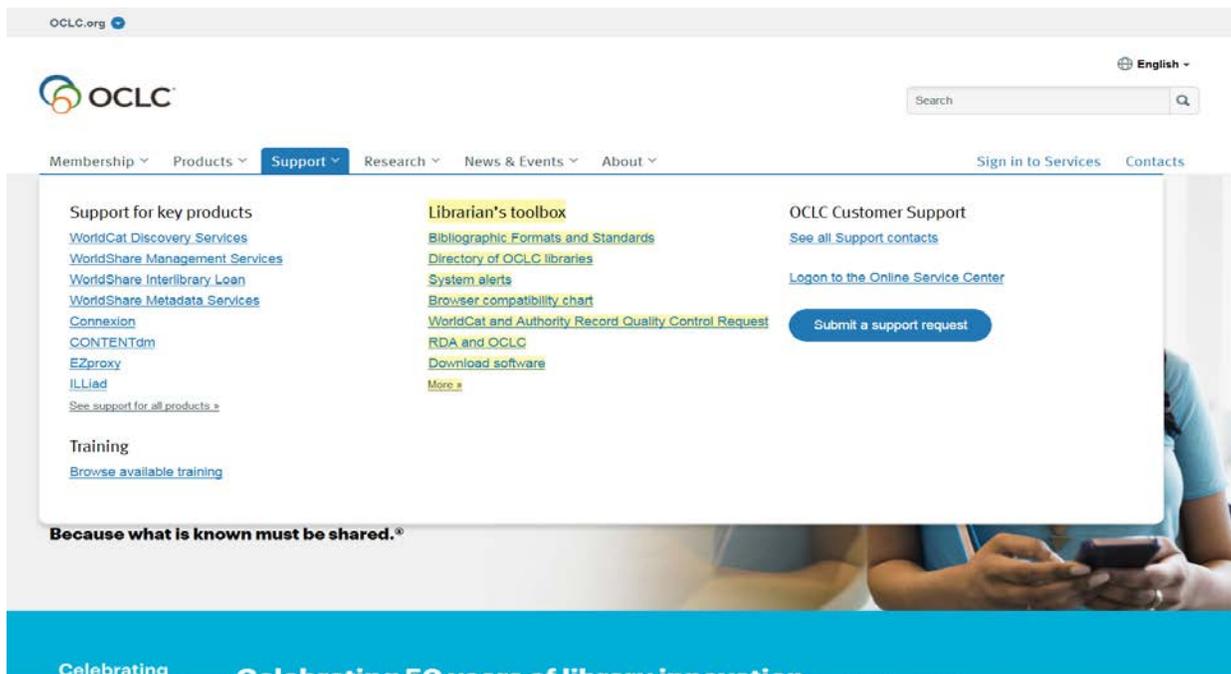


Obtaining PCC NACO Statistics through the OCLC Statistics Portal

Background

The OCLC Usage Statistics Portal <http://www.stats.oclc.org/cusp/nav> provides counts of new and replaced authority records based on the authorization used to log in.

The Portal is free to use and can be located via the Librarian's Toolbox (which, in turn, can be reached from most OCLC webpages under the Support menu). Once at the Librarian's Toolbox, click on "Usage Statistics" listed under Logon Links:



OCLC Usage Statistics are kept for each authorization number. You may access statistics for all authorizations under one OCLC symbol or drill down to just one. If you want statistics for individuals, then each individual must have their own authorization number, rather than sharing authorization numbers. Also, the statistics are available by OCLC Symbol only. There is no way to retrieve this data based on MARC Organization Code (which will only impact OCLC Symbols that use more than one MARC code to do NACO work, for instance various Funnel participants, etc.).

Accessing the OCLC Usage Statistics Portal

1. Go to: <http://www.stats.oclc.org/cusp/nav>
2. Enter your OCLC authorization and password.
 - a. Note: Any authorization number used will be able to view all the data for all authorization numbers used by that OCLC Symbol (i.e., all authorizations at OCLC Symbol: ABC will be able to view all statistics for all authorizations held by OCLC Symbol: ABC).

After logging in, the first screen to appear will look similar to this:

The screenshot shows the OCLC Usage Statistics interface. At the top left is the OCLC logo and "Usage Statistics". At the top right, it says "Welcome, UNIV OF N TEXAS | [log out](#)". Below the header is a navigation bar with links for "About Connexion", "Connexion Browser Logon", "Comments", and "Help".

On the left side, there is a sidebar menu with buttons for "FirstSearch", "WorldCat Discovery", "WorldCat.org", "OCLC WorldShare Interlibrary Loan", "Cataloging", "COUNTER", "Digital Collections", "Link Resolver", "WebDewey", and "Assessment Tools".

The main content area shows a filter for "Institution: INT" and a list of authorizations. The filters are set to "Period: September 2018" and "Months: 6". There is an "Update" button and an "Email" button. The list of authorizations includes:

- ▶ Institution: INT
- ▶ Authorization: 100123450 (EXAMPLE)
- ▶ Authorization: 100123451 (EXAMPLE)
- ▶ Authorization: 100123452 (EXAMPLE)
- ▶ Authorization: 100123453 (EXAMPLE)
- ▶ Authorization: 100123454 (EXAMPLE)
- ▶ Authorization: 100123455 (EXAMPLE)
- ▶ Authorization: 100123456 (EXAMPLE)
- ▶ Authorization: 100123457 (EXAMPLE)
- ▶ Authorization: 100123458 (EXAMPLE)
- ▶ Authorization: 100123459 (EXAMPLE)
- ▶ Authorization: 100123460 (EXAMPLE)

Statistics by OCLC Symbol

The Institution report reports activity performed by all authorizations associated with the specific OCLC symbol. This is useful if all authorizations under one OCLC symbol contribute to NACO using the same MARC organization code. If your institution contributes using more than one MARC organization code, for instance as various funnel participants, see the section [Statistics by OCLC Authorization](#).

To view monthly statistics by OCLC symbol, select the following:

1. **Institution: [OCLC Symbol]**
2. **Monthly Usage Report**
3. **All Interfaces**

This screenshot shows the same OCLC Usage Statistics interface as the first screenshot, but with the navigation path highlighted. The "Institution: INT" filter is selected and labeled with a "1". The "Monthly Usage Report" option is selected and labeled with a "2". The "All Interfaces" option is selected and labeled with a "3". Below "All Interfaces", there are two sub-options: "By Interface: Connexion Client" and "By Interface: Connexion Browser".

The rest of the interface, including the sidebar menu, navigation bar, and filter controls, remains the same as in the first screenshot.

From the Monthly Usage Report -- Institution, select **Authority Record Actions**.

[FirstSearch](#)
[WorldCat Discovery](#)
[WorldCat.org](#)
[OCLC WorldShare Interlibrary Loan](#)
Cataloging
[COUNTER](#)
[Digital Collections](#)
[Link Resolver](#)
[WebDewey](#)
[Assessment Tools](#)

Welcome, UNIV OF N TEXAS | [log out](#)
[About Connexion](#) | [Connexion Browser Logon](#) | [Comments](#) | [Help](#)
 Period: Months:

Monthly Usage Report -- Institution

REPORTING PERIOD: **September 2018 - April 2018**
 INSTITUTION: **UNIV OF N TEXAS**
 SYMBOL: **INT**

All Interfaces - [View All Commands](#)

| | History | | | | | |
|--|----------|----------|----------|----------|----------|----------|
| | Sep 2018 | Aug 2018 | Jul 2018 | Jun 2018 | May 2018 | Apr 2018 |
| All WorldCat | 7892 | 9845 | 8434 | 10038 | 10537 | 9823 |
| WorldCat Searches | 4059 | 5100 | 4753 | 3691 | 4608 | 5156 |
| WorldCat Record Actions | 1612 | 1915 | 1395 | 2427 | 2306 | 1686 |
| WorldCat Exports | 2176 | 2800 | 2267 | 3901 | 3584 | 2960 |
| HPB Record Actions | 0 | 0 | 0 | 0 | 0 | 0 |
| Institution Record Actions | 0 | 0 | 0 | 0 | 0 | 0 |
| All SCIPLO | 0 | 0 | 0 | 0 | 0 | 0 |
| All Authority | 3987 | 21808 | 4813 | 6811 | 11340 | 6363 |
| Authority Record Actions | 3 | 2 | 1 | 2 | 0 | 3 |
| Authority Exports | 110 | 8638 | 347 | 658 | 1716 | 594 |
| Authority Searches | 3874 | 13168 | 4465 | 6151 | 9624 | 5766 |

The Authority Record Actions report includes the following:

- **LC Authority Adds:** new NACO name and series authority records
- **LC Authority Replaces:** updated NACO name and series authority records
- Note: These statistics include both NARs and SARs. If your institution contributes series records, you will need to keep track of your new and changed SARs separately and then subtract those numbers from the OCLC numbers to get an accurate number of new and changed NARs.

Welcome, UNIV OF N TEXAS | [log out](#)
[About Connexion](#) | [Connexion Browser Logon](#) | [Comments](#) | [Help](#)
 Period: Months:

Monthly Usage Detail Report -- Institution

REPORTING PERIOD: **September 2018 - April 2018**
 INSTITUTION: **UNIV OF N TEXAS**
 SYMBOL: **INT**

All Interfaces - [View Usage Report](#)
 Command Group: Authority Record Actions

| | History | | | | | |
|---------------------------------------|----------|----------|----------|----------|----------|----------|
| | Sep 2018 | Aug 2018 | Jul 2018 | Jun 2018 | May 2018 | Apr 2018 |
| LC Authority Adds | 2 | 2 | 0 | 1 | 0 | 1 |
| LC Authority Replaces | 1 | 0 | 1 | 1 | 0 | 2 |

By default, the monthly report contains totals for 6 months including the current month. If you need to change the reporting period, select the desired month in the Period box, enter the number of months to view in the Months box, and then click Update.

Statistics by OCLC Authorization

The Authorization report reports activity performed using a specific authorization. If your institution contributes to NACO using more than one MARC organization code, for instance as various funnel participants, you will need to view statistics by OCLC authorization.

There are a couple of options for how you may proceed:

- View [Statistics by OCLC Symbol](#) and then subtract numbers from authorizations that contribute under a different MARC organization code (e.g., a funnel).
- Gather statistics for each authorization that contributes under the same MARC organization code and add the numbers together.
- Note: If it is not necessary to track statistics by individuals, you might consider using a shared authorization to prevent having to add or subtract numbers.

To view monthly statistics by OCLC authorization, select the following:

1. **Authorization: [Authorization Number]**
2. **Monthly Usage Report**
3. **All Interfaces**

The screenshot displays the OCLC Usage Statistics web application. The top navigation bar includes the OCLC logo, the text "Usage Statistics", and a "Welcome, UNIV OF N TEXAS | [log out](#)" message. Below the navigation bar, there are links for "About Connexion", "Connexion Browser Logon", "Comments", and "Help". The main content area features a search and filter section with "Period: September 2018" and "Months: 6", along with an "Update" button and an "Email" button. The left sidebar contains a menu with categories like "FirstSearch", "WorldCat Discovery", "WorldCat.org", "OCLC WorldShare Interlibrary Loan", "Cataloging", "COUNTER", "Digital Collections", "Link Resolver", "WebDewey", and "Assessment Tools". The main content area shows a tree view of the report structure: "Institution: INT" (expanded), "Authorization: 100123450 (EXAMPLE)" (expanded), "Authorization: 100123451 (EXAMPLE)" (expanded), "Authorization: 100123452 (EXAMPLE) 1" (expanded), "Monthly Usage Report 2" (expanded), "All Interfaces 3" (expanded), "By Interface: Connexion Client" (expanded), "By Interface: Connexion Browser" (expanded), and "Daily Usage Report" (expanded). Red boxes and numbers 1, 2, and 3 highlight the specific steps mentioned in the text: "Authorization: 100123452 (EXAMPLE)", "Monthly Usage Report", and "All Interfaces".

From the Monthly Usage Report -- Authorization, select **Authority Record Actions**.

Period: Months:

Monthly Usage Report -- Authorization

REPORTING PERIOD: September 2018 - April 2018 INSTITUTION: UNIV OF N TEXAS SYMBOL: INT AUTHORIZATION: 100123452 (EXAMPLE)

All Interfaces - [View All Commands](#)

| | History | | | | | |
|--|----------|----------|----------|----------|----------|----------|
| | Sep 2018 | Aug 2018 | Jul 2018 | Jun 2018 | May 2018 | Apr 2018 |
| All WorldCat | 344 | 298 | 212 | 333 | 340 | 216 |
| WorldCat Searches | 239 | 249 | 136 | 229 | 276 | 153 |
| WorldCat Record Actions | 71 | 30 | 42 | 56 | 36 | 36 |
| WorldCat Exports | 34 | 19 | 34 | 48 | 26 | 27 |
| HPB Record Actions | 0 | 0 | 0 | 0 | 0 | 0 |
| Institution Record Actions | 0 | 0 | 0 | 0 | 0 | 0 |
| All SCIPHO | 0 | 0 | 0 | 0 | 0 | 0 |
| All Authority | 274 | 365 | 239 | 576 | 826 | 613 |
| Authority Record Actions | 0 | 1 | 1 | 2 | 0 | 1 |
| Authority Exports | 0 | 1 | 2 | 2 | 5 | 2 |
| Authority Searches | 274 | 363 | 236 | 572 | 821 | 610 |

The Authority Record Actions report includes the following:

- **LC Authority Adds:** new NACO name and series authority records
- **LC Authority Replaces:** updated NACO name and series authority records
- Note: These statistics include both NARs and SARs. If the authorization contributes series records, you will need to keep track of new and changed SARs separately and then subtract those numbers from the OCLC numbers to get an accurate number of new and changed NARs.

Period: Months:

Monthly Usage Detail Report -- Authorization

REPORTING PERIOD: September 2018 - April 2018 INSTITUTION: UNIV OF N TEXAS SYMBOL: INT AUTHORIZATION: 100123452 (EXAMPLE)

All Interfaces - [View Usage Report](#)
Command Group: Authority Record Actions

| | History | | | | | |
|-----------------------|----------|----------|----------|----------|----------|----------|
| | Sep 2018 | Aug 2018 | Jul 2018 | Jun 2018 | May 2018 | Apr 2018 |
| LC Authority Adds | 0 | 1 | 0 | 1 | 0 | 1 |
| LC Authority Replaces | 0 | 0 | 1 | 1 | 0 | 0 |

By default, the monthly report contains totals for 6 months including the current month. If you need to change the reporting period, select the desired month in the Period box, enter the number of months to view in the Months box, and then click Update.

Exporting Reports

An Export button appears at the top right of each report screen once the report is open. Clicking the arrow button opens a File Download box with the options of Open, Save, Cancel, and More Info.

Clicking Open will open the file in Microsoft Excel. To save the file, click File, Save or Save As, then select the desired directory/folder. Make sure the file type is Microsoft Excel Workbook (*.xls) before saving. In some circumstances, the Text Import wizard will display because the file is actually a tab delimited text file. When saving, be sure to select the correct file type extension.

Resources

- OCLC Usage Statistics Help:
 - https://help.oclc.org/Librarian_Toolbox/OCLC_Usage_Statistics
- OCLC Usage Statistics Overview:
 - https://help.oclc.org/Librarian_Toolbox/OCLC_Usage_Statistics/010Overview
- Using OCLC Usage Statistics for Cataloging:
 - https://help.oclc.org/Librarian_Toolbox/OCLC_Usage_Statistics/070Cataloging

For additional assistance, please contact: support@oclc.org