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**008/32 Undifferentiated Personal Name**

**General**

Do not use 008/32 code “b” (undifferentiated) in an RDA name authority record. Assign 008/32 value “a” for personal name NARs. Use code “n” for families, corporate bodies, and places. For works and expressions, assign value “a” if the access point begins with a personal name, otherwise assign value “n”.

Prior to November 2013, personal name NARs could be coded as undifferentiated using 008/32 value “b” when the cataloger had no acceptable way of differentiating multiple persons with the same preferred name. Since then, LC and the PCC have followed these guidelines for personal name NARs:

- Do not create new undifferentiated records coded 008/32 “b”. All personal name authority records coded RDA should be differentiated.
- Do not add a new identity to an existing personal name authority record coded 008/32 “b.”
- Instead, apply RDA 9.19.1 to create a unique authorized access point for the person, using suitable additional elements.

**Maintenance of existing undifferentiated records:**

An existing undifferentiated NAR contains pairs of 670 fields used to group information about each individual covered by the NAR. The first 670 in the pair is an “identifying” 670 field containing a term descriptive of the person’s relationship to the title cited in the second 670 of the pair. The data in the identifying 670 field is contained in subfield $a$ and enclosed in square brackets. The second 670 in the pair is a “citation” 670 that contains the normal data elements in a resource being cataloged citation.

*Example:*

```
008/32 = “b”
100 1# $a Lloyd, Richard
670 ## $a [Author of Bound and minor words in Baruya]
670 ## $a Bound and minor words in Baruya, 1989: $b t.p. (Richard Lloyd)
670 ## $a [Added entry for Alex, the amazing juggler]
670 ## $a Alex, the amazing juggler, 1981: $b t.p. (Richard Lloyd)
670 ## $a [Editor of Allen Jones]
670 ## $a Allen Jones, 1995: $b t.p. (Richard Lloyd)
```

When information is found to distinguish a person in an existing undifferentiated name record:

- Always create a new name authority record for that person, with distinguishing information, and add an indication that the person was formerly on an undifferentiated record (see 667 notes on records for identities previously on undifferentiated records below).
- Transfer the citation 670 pertaining to that person from the undifferentiated name record to the new name authority record and edit as necessary.
- If the undifferentiated NAR is not being deleted because multiple identities remain, delete the pair of 670 fields pertaining to the newly created NAR.
• If more than one identity remains in the undifferentiated NAR, and there is not sufficient information in the NAR to create new NARs for each name, leave the NAR coded AACR2.

In order to facilitate machine processing of authority records (e.g., matching, linking), when only one identity is left on an undifferentiated personal name authority record (i.e., other identities are being disambiguated and removed), take the following steps:

**NACO catalogers:**

- Assure that the undifferentiated NAR only contains information relevant to the single identity remaining (e.g., 670s).
- If a differentiated NAR has not been created for the last identity:
  - Add a 667 field to the undifferentiated NAR:
    
    667 ## $a Last identity on undifferentiated record; reported for deletion.
  - Report the undifferentiated NAR for deletion to naco@loc.gov. LC will create a new replacement NAR and delete the old NAR. In the new NAR, LC will add a 667 note and add the LCCN of the deleted NAR in field 010 subfield $z.
- If a differentiated NAR has been created for the last identity:
  - Add that information in the 667 note on the undifferentiated record to assure that a duplicate NAR will not be created:
    
    667 ## $a Last identity on undifferentiated record; reported for deletion in favor of [LCCN of NAR].
  - Report the undifferentiated NAR for deletion to naco@loc.gov; LC will delete the NAR and add the LCCN of the deleted NAR in field 010 subfield $z of the newly created NAR.

**LC catalogers:**

- Create a new NAR for the remaining single identity. The authorized access point itself may be differentiated or it may be identical to the authorized access point in the undifferentiated NAR.
- Add the LCCN (010) of the NAR that will be deleted in 010 subfield $z of the newly created NAR(s), then delete the old undifferentiated NAR.
- Add a 667 note to the new NAR as indicated below.

*Example:*

008/32 = “a”
010 ## $a [LCCN] $z [LCCN of deleted NAR]
100 1# $a Lloyd, Richard $c (Linguist)
667 ## $a Formerly on undifferentiated name record: [LCCN of deleted NAR].
670 ## $a Bound and minor words in Baruya, 1989: $b t.p. (Richard Lloyd)

667 notes on records for identities previously on undifferentiated records

Always add a 667 note to a new NAR to identify the LCCN of the authority record in which information about that person had been recorded:

667 ## $a Formerly on undifferentiated name record: [LCCN of undifferentiated name record].

From April 1988-mid-June 1990 LC/NACO policy for undifferentiated personal name authority records (formerly called non-unique name authority records) was to list up to three persons. If the heading represented four or more persons, the name authority record covered three persons and contained a 667 note “Record covers additional persons.” The subsequent policy was to list each person the heading represents without regard to the number of people using that name. Although the note “Record covers additional persons” has been discontinued for new records, it should be retained when found on existing records.

Records coded as undifferentiated that actually represent only one identity

Occasionally an existing record will be coded undifferentiated, but new research indicates that in fact the record represents only one identity.

Example:

008/32 = “b”
100 1# $a Garfield, Louise
670 ## $a [Mentioned in *MGZA Dance magazine. Nov 1979, p 114]
670 ## $a *MGZA Dance magazine. Nov 1979, p 114.
670 ## $a [Producer of Zero patience]
670 ## $a Zero patience, c1994: $b credits (Louise Garfield; producer)

In this situation, do the following:

NACO catalogers:
- Add a 667 field to the undifferentiated NAR indicating that it has been reported for deletion:

667 ## $a Undifferentiated name record represents a single identity; reported for deletion.

- Report the undifferentiated NAR for deletion to naco@loc.gov. LC will create a new replacement NAR and delete the old NAR. In the new NAR, LC will add a 667 note and add the LCCN of the deleted NAR in field 010 subfield $z.

LC catalogers:
- Create a new NAR for the identity. The authorized access point itself may be
differentiated or it may be identical to the authorized access point in the undifferentiated NAR.

- Add the LCCN (010) of the NAR that will be deleted in 010 subfield $z$ of the newly created NAR, then delete the old undifferentiated NAR.
- Add a 667 note to the new NAR as indicated below.

**Example:**

```
008/32 = “a”
010  ## $a [LCCN] $z [LCCN of deleted NAR]
100 1# $a Garfield, Louise, $d 1954-
667  ## $a Formerly on undifferentiated name record: [LCCN of deleted NAR].
670  ## $a *MGZA Dance magazine. Nov 1979, p 114.
670  ## $a Zero patience, c1994: $b credits (Louise Garfield; producer)
670  ## $a Email from L. Garfield, June 3, 2015: $b (she is the woman mentioned in the November 1979 Dance magazine article and the producer of the films Zero patience and The hanging garden; born July 24, 1954)
```

**Records not coded as “undifferentiated” that contain multiple persons**

These instructions apply to an NAR with 008/32 value “a” that contains 670s for different people with the same name. For instructions on an NAR that contains information about a single person with multiple identities, see the 500 and 663 sections of DCM Z1.

An NAR for a person might contain 670s that actually relate to different people with the same name because a cataloger erroneously concluded they were citations for the same person. This effectively creates an “undifferentiated” record although the record is not identified as such in the 008/32. Do NOT change the 008/32 value to “b.” Take the following steps:

**NACO catalogers:**

- Create a new NAR representing only one person, applying the instructions for conflict in new authority records.
- Add a 667 field to the new NAR as is done for persons formerly on undifferentiated name records.
- Transfer the 670 pertaining to that person from the “undifferentiated” name record to the new NAR and edit as necessary.
- In the “undifferentiated” NAR, do not change the 008/10 value, and do not add or remove subfield $e “rda” in the 040 field.

- If the “undifferentiated” NAR still contains multiple identities:
  - Add a 667 field to the “undifferentiated” NAR:
    ```
    667  ## $a Record contains multiple identities; reported to LC for resolution, [date].
    ```
Report the “undifferentiated” NAR for deletion to naco@loc.gov. LC will create new NARs for each remaining identity, delete the “undifferentiated” NAR and add the LCCN of the deleted NAR in field 010 subfield $z$ of the last newly created NAR.

- If the “undifferentiated” NAR now contains one identity:
  - Add that information in the 667 note on the “undifferentiated” record to assure that a duplicate NAR will not be created:

  667 ## $a Last identity on undifferentiated record; reported for deletion.

- Report the “undifferentiated” NAR for deletion to naco@loc.gov. LC will create new replacement NAR and delete the old NAR. In the new NAR, LC will add a 667 note and add the LCCN of the deleted NAR in field 010 subfield $z$.

**LC catalogers:**

- Create a new NAR representing only one person, applying the instructions for conflict in new authority records.
- Add a 667 field to the new NAR as is done for persons formerly on undifferentiated name records.
- Transfer the 670 pertaining to that person from the “undifferentiated” name record to the new NAR and edit as necessary.
- In the “undifferentiated” NAR, do not change the 008/10 value, and do not add or remove subfield $e$ “rda” in the 040 field.

- If the “undifferentiated” NAR contains multiple identities:
  - Add a 667 field to the “undifferentiated” NAR:

  667 ## $a Record contains multiple identities; reported to LC for resolution, [date].

  - Report the “undifferentiated” NAR for deletion to policy@loc.gov. PTCP will create new NARs for each remaining identity, delete the “undifferentiated” NAR and add the LCCN of the deleted NAR in field 010 subfield $z$ of the last newly created NAR.

- If the “undifferentiated” NAR now contains one identity:
  - Create a new NAR for the remaining single identity. The authorized access point itself may be differentiated or it may be identical to the authorized access point in the undifferentiated NAR.
  - Add the LCCN (010) of the NAR that will be deleted in 010 subfield $z$ of the newly created NAR(s), then delete the old “undifferentiated” NAR.
  - Add a 667 note to the new NAR as indicated below.

**Examples:**
New NAR for first person removed “undifferentiated” record:
008/32 = “a”
010 ## $a [LCCN]
100 1# $a Hernandez, Olaf, $d 1970-
667 ## $a Formerly on undifferentiated name record: [LCCN of deleted NAR].
670 ## $a Living in hell, 2000: $b t.p. (Olaf Hernandez)
670 ## $a Email from author, April 2, 2015 (born May 1, 1970; author of Living in hell but not the author of Hell hath no fury)

New NAR for second person removed from “undifferentiated” record:
008/32 = “a”
010 ## $a [LCCN] $z [LCCN of deleted NAR]
100 1# $a Hernandez, Olaf, $d 1960-
667 ## $a Formerly on undifferentiated name record: [LCCN of deleted NAR].
670 ## $a Hell hath no fury, 2000: $b t.p. (Olaf Hernandez)
670 ## $a Email from author, April 2, 2015 $b (born March 20, 1960; author of Hell hath no fury but not the author of Living in hell)

SARs

LC series practice: As of June 1, 2006, LC does not create or update SARs.

PCC series practice: Transcription of the series statement is mandatory if applicable. Searching for series authority records, tracing the series, and the creation and maintenance of series authority records are optional.

Prior to March 21, 1991, only value “n” was used in this field. Use value “a” if a new SAR is entered under a personal name authorized access point. Catalogers may change this field if the value is incorrect when updating the SAR for another reason.

February 2022
673 Title Not Related to the Entity

General

The 673 field may be used to record a title that is not related to the entity represented by the 100, 110, 111, or 151 in the name authority record. For example, in an authority record for a person, the 673 may be used to record the titles of works written by a different person with a similar name. The primary purpose of the 673 field is to document that there is no relationship between the 1XX entity and the title recorded in the 673 field.

Use of the 673 field does not negate the need to use the 675 field as described in the 675 section of DCM Z1.

New 673 fields may be added after existing ones to record additional titles associated with the entity. Do not routinely delete or change existing 673 fields when inputting new 673 fields.

Non-Latin script elements should be given in romanized form.

A title recorded in a 673 field in subfield $a may be a title proper, title proper of series, preferred title, etc. Titles should be recorded following the appropriate RDA and LC-PCC PS instructions for that element. Apply the same instructions on non-filing characters in the 245 field to record the number of non-filing characters in the second indicator of the 673 field. For specific subfields in the 673 field, apply the same instructions given in the 672 section of DCM Z1.

Examples:

[In $w "#" = space input by cataloger]

100 1# $a Carey, Jacqueline, $d 1964-
673 #4 $a The Crossley baby $f 2008

*(Title proper associated with different Jacqueline Carey)*

110 2# $a National Gallery of Art (U.S.)
673 #0 $a Paintings and drawings on the backs of National Gallery pictures $w (DLC)###47008205 $w (OCoLC)1654530

*(Title proper associated with the National Gallery in London)*

BUT NOT

110 2# $a National Gallery of Art (U.S.)
673 #0 $a Impressed by light : $b British photographs from paper negatives, 1840–1860

*(Although the National Gallery of Art is not the creator, it is the publisher so this title should be recorded in a 672)*
688 Application History Note

NACO:
Do not use this field.

SACO:
Do not use subfields: $5, $6, $8

LC:

NAMES/SERIES:
Do not use this field.

SUBJECTS:
Do not use subfields: $5, $6, $8