BACKGROUND: A conference is a meeting of individuals or representatives of various bodies for the purpose of discussing and/or acting on topics of common interest. Conferences may be established directly (e.g., International Congress of Comparative Law) or subordinately to a higher body (e.g., American Academy of Forensic Sciences. Annual Meeting). This instruction sheet provides guidance on the proper shelflisting procedures for conferences.

1. Conference headings as 1XX fields.
   
   a. Conferences established directly under their names. Establish a Cutter number for the name of the conference. Complete the call number by adding the date of the conference that appears in the heading. Examples:

   Main entry: Western Hemisphere Energy Symposium (1st : 1979 : McLean, Va.)
   Title/date: Summary of the Western Hemisphere ... [1980]
   050 00 $a TJ163.25.A45 $b W47 1979

   Main entry: Western Hemisphere Energy Symposium (2nd : 1980 : Rio de Janeiro, Brazil)
   Title/date: Summary of the Second Western ... [1981]
   050 00 $a TJ163.25.A45 $b W47 1980

   b. Conferences established subordinately to a higher body. Establish a Cutter number for the name of the higher body. Ignore the name of the subordinately-entered conference, following the general principle about subheadings in non-jurisdictional name headings (cf. G 220 sec. 3). Complete the call number by adding the date of the conference that appears in the heading. Examples:

   Title/date: The evolving undergraduate major ... [1990]
   050 00 $a GV365 $b .A47 1989

   Title/date: New possibilities, new paradigms? ... [1991]
   050 00 $a GV365 $b .A47 1990
1. Conference headings as 1XX fields. (Continued)

c. Headings without dates. If the heading does not include the date of the conference, use the publication date to complete the call number.

d. Works with the same heading. Assign the same Cutter number to works with the same conference heading, including translations, selections, editions, etc. Examples:

Main entry: International Conference on Vacuum Metallurgy (4th : 1973 : Tokyo, Japan)
Title/date: Proceedings of the fourth International ... 1974.
  050 00 $a TN686.5.V3 $b I49 1973

Main entry: International Conference on Vacuum Metallurgy (7th : 1982 : Tokyo, Japan)
Uniform title: Proceedings.... Russian
Title: Materialy VII Mezhdunarodnoi ... 1984.
  050 00 $a TN686.5.V3 $b I49 1982

2. More than one publication in a given year.

a. General rule. Formulate the call number for individual works with the same conference date by adding work letters b, c, etc., to the date in the call number. Do not use the single letter z for this purpose (For use of z see sec. 8.a). Examples:

Main entry: International School of Thoracic Medicine (5th : 1981 : Erice, Sicily)
Title/date: Cellular biology of the lung ... c1982.
  050 00 $a RC756 $b .I585 1981

Main entry: International School of Thoracic Medicine (6th : 1981 : Montreal, Canada)
Title/date: Smoking and diseases of the lung ... c1983.
  050 00 $a RC756 $b .I585 1981b
2. **More than one publication in a given year.** (Continued)

   **b. Single work letters.** When assigning a work letter to the date, assign the next unused single letter. **Examples:**

   Main entry: *World Congress of Anaesthesiologists (7th : 1980 : Hamburg, Germany)*  
   Title/date: *7th World Congress of Anaesthesiologists ... 1980.*  
   050 00 $a RD78.4 $b .W67 1980c

   Main entry: *World Congress of Anaesthesiologists (7th : 1980 : Hamburg, Germany)*  
   Title/date: *Anaesthesiology ... 1981.*  
   050 00 $a $a RD78.4 $b .W67 1980d

   **c. Double work letters.** If all single work letters have been used, add double letters to the date in the call number. **Examples:**

   Main entry: *World Congress of Anatomic and Clinical Pathology (9th : 1975 : Sydney, N.S.W.)*  
   Title/date: *The effects of environment on ... 1976.*  
   050 00 $a RB3 $b .W67 1975ba

   Main entry: *World Congress of Anatomic and Clinical Pathology (10th : 1975 : New York, N.Y.)*  
   Title/date: *The effects of pollution on ... 1977.*  
   050 00 $a RB3 $b .W67 1975bb
3. **Conference not considered to be creator.** If the conference is not considered to be the creator of the resource, Cutter for the title and not the conference. Use the publication date to complete the call number even if the place and date appear in the title.  

   **Example:**

   *Title/date:* Aspects of manuscript culture in South India ... 2012.  
   *Note:* “This volume is an outcome of the workshop ‘Production, distribution and collection of Sanskrit manuscripts in Ancient South India,’ which was organized at the International Institute for Asian Studies, Leiden, on 20-21 April 2007”—Preface.

   050 00 $a Z106.5.I4 $b A86 2012

4. **Multi-year conferences.** If a conference occurs over a period of years, use the earliest date in the call number.  

   **Example:**

   *Main entry:* Conference on Undergraduate Curricula in the Biological Sciences (1956-1957 : Washington, D.C.; Chapel Hill, N.C.)  
   *Title/date:* Recommendations on undergraduate curricula in ... 1958.

   050 00 $a QH315 $b C66 1956

   *Main entry:* Biennale d’art contemporain (Lyon, France) (3rd : 1995-1996 : Lyon, France)  
   *Title/date:* Installation,, cinéma, vidéo, informatique ... [1995]

   050 00 $a N6494.V53 $b B54 1995

   *Note:* Until 2013, when a conference occurred over a period of years, the latest date was used in the call number.
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5. Conference headings without numbering, date, and place.

   a. General rule.  When a conference heading lacks numbering, date, and place, follow the principles for corporate bodies (cf. G 220).  Use the same Cutter, add the publication date, and a work letter if appropriate.

   b. Identical headings, some with fuller information.  When a heading for a series of conferences is the same, except that the structure of the heading in some entries contains the number, the year, and the place, use successive Cutter numbers.  Examples:

   Main entry:  Western Pennsylvania Symposium on World Literatures.
   Title/date:  The Western Pennsylvania Symposium on World Literatures : selected proceedings, 1974-1991 ... [1992]
   050 00 $a PN33 $b .W47 1992

   Main entry:  Western Pennsylvania Symposium on World Literatures (30th : 2000 : Pittsburgh, Pa.)
   Title/date:  Current trends in world literature ... 2000.
   050 00 $a PN33 $b .W48 2000

6. Comparisons between monographs and serials.  When a congress publishes both monographic and serial works, use successive Cutter numbers for serials and monographs.  For serials, add a work letter to the Cutter starting with the first serial entry, following the principles for corporate bodies (cf. G 220).  For monographs, add a date to the Cutter for the monograph, and then follow the principles of sec. 2.a.  Examples:

   Main entry:  International Conference on the Physics of Semiconductors.
   Title:  Proceedings ....
   050 00 $a QC610.9 $b I57a

   Main entry:  International Conference on the Physics of Semiconductors.
   Title:  Physics of semiconductors
   050 00 $a QC610.9 $b I57b
6. **Comparisons between monographs and serials.** (Continued)

Main entry: International Conference on the Physics of Semiconductors (9th : 1968 : Moscow, Russia)  
Title/date: Trudy ... 1969.  
050 00 $a QC610.9 $b .I574 1968

Title/date: Trudy ... 1970.  
050 00 $a QC610.9 $b .I574 1968b

7. **Commentaries.**

**a. Specific conferences.** If the work is a commentary on a specific conference, use the Cutter number of the conference, the date of the conference and a work letter or combination of work letters starting with z, za, zb, etc. These works usually have a conference as the first subject. **Examples:**

Main entry: Blackwell, Elizabeth.  
Title/date: Why hygienic congresses fail : lessons taught by the International Congress of 1891 ... 1892.  
Subject: International Congress of Hygiene and Demography (7th : 1891 : London, England)  
050 00 $a RA422 $b .I6 1891z
7. Commentaries. (Continued)

b. Conferences without specific years. If the work is about a named conference in general (no specific year given), use the Cutter number of the conference. Follow the instructions below to complete the call number.

(1) Conference on the first Cutter. If the first Cutter represents the conference, assign a second Cutter to represent the 1xx field and/or 240 or 245 fields. Use the publication date to complete the call number. Example:

Main entry: Alma, Amanda.
Title/date: Mujeres que se encuentran : una recuperación histórica de los Encuentros ... [2009]
Subject: Encuentro Nacional de Mujeres (Argentina)—History.

050 00 $a HQ1532.E54 $b A46 2009

(2) Conference on the second Cutter. If the second Cutter represents the conference, expand the second Cutter by adding a digit or digits to represent the 1XX and/or 245 fields. Use the publication date to complete the call number. Example:

Main entry: Best, John.
Title/date: 40 years of the RAC ... 1992.
Subject: Retail Advertising Conference—History.

050 00 $a HF5813.U5 $b R483 1992
7. **Commentaries. (Continued)**

c. **Conferences entered under title.** Cutter works about a conference that was originally entered under a title by using the Cutter of the original title and then follow the provisions in G 340 sec. 1-2. Use the publication date to complete the call number. *Example:*

   *Original work: Excimer lasers, 1983 (OSA, Lake Tahoe, Nevada)*

        050 00 $a TA1673 $b .E9 1984

   *Main entry: Baker, Paul.*
   *Title/date: What is the effect of ... 1984.*
   *Subject: Excimer lasers, 1983 (OSA, Lake Tahoe, Nevada)*

        050 00 $a TA1673.E93 $b B34 1984

d. **Commentary on a conference not in LC collections.** Determine where the conference would class by following the instructions in F 240, and then apply the provisions of sec. 7.a-d, above.

8. **Supplements and indexes.**

   a. **Supplements.** Use the call number of the original work plus Suppl. for conference entries designated by the cataloger as supplements (cf. F 720).

   b. **Indexes.** For indexes to serials and all works entered under a conference heading, use the call number of the original work and add Index (cf. F 720).