Cataloger's Desktop Training: Favorites

Presenters:
- Colleen Cahill
- Bruce Johnson

Objectives

- Demonstrate how to get the most out of Desktop's Favorites
- Answer questions

Training outline

- Session 3
  - Introduction   Bruce Johnson
  - Favorites   Colleen Cahill
  - Help & training resources   Bruce Johnson
  - Session 3 Q&As   Colleen & Bruce

Webinar instructions

- Send us your questions using the Question box as they occur to you
- We will either answer them either as they occur, OR during the Q&A session, OR afterwards

Favorites

- *Presenter: Colleen Cahill*

What help is available

- Most functions have brief hovertext messages
- Context-sensitive help is available throughout the product
  - www.loc.gov/cds/desktop/help/en/
- Desktop discussion list
  - www.loc.gov/cds/desktop/ugroup.html
- Training resources:
  - www.loc.gov/cds/desktop/training/
- Help from Expert users:
  - desktop-experthelp@loc.gov

Session 3 Q&As

- **Q**: When will CD4 be released?
  - **A**: The rollout will begin at 5 PM eastern time on Wednesday, September 10
- **Q**: Can folders be edited?
  - **A**: Yes.
- **Q**: Will I have to recreate all of my favorites?
  - **A**: No, your bookmarks and shortcuts will carry forward. Any saved searches, saved sessions, or folders will need to be re-created.

Session 3 Q&As

- **Q**: Will my current preferences carry over to the new system?
  - **A**: Some will; some won't. You will have to set up your personal resource list, but the process will be simpler. Bookmarks and shortcuts will carry over.
- **Q**: Is there a limit on the number of characters in a favorites title?
  - **A**: No, but it is recommended that you keep them fairly brief.

Session 3 Q&As

- **Q**: Is it possible to add non-roman characters to favorites?
  - **A**: No. Although it is possible to type the information into the favorite's note field, the non-roman data is not displayed properly.
- **Q**: If you reach your RDA Toolkit license limit, does it affect your access to Desktop?
  - **A**: No, but you will not be able to click on hits in RDA or AACR2 while your RDA Toolkit license limit is maxed out.