



FEDLINK Library Technician of the Year Award

Instructions

1. Fill out the nomination form.
2. Complete all three Selection Criteria Statements (Service Excellence/Technical Competency/Flexibility). Collect the required signatures.
3. Scan and attach any supporting materials (i.e., testimonials, managerial endorsements, newspaper articles, promotional materials) related to accomplishments of Fiscal Year 2020.
4. Email the nomination form, three criteria statements, and any supporting materials to fliccfno@loc.gov no later than 11:59 pm, **Friday, January 15, 2021**. (The entire nomination packet email attachment cannot exceed 3MB.) If you do not receive confirmation of your submission within one week, please send an email to fliccfno@loc.gov.

Winning exemplars are available [here](#). Descriptions of former winners are located [here](#).

Nominee

Name: _____ **Title:** _____

Agency: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Additional Comments or Explanations (Optional): (No more than 50 words)

Nominator

Name: _____ **Title:** _____

Agency: _____

Mailing Address _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Relationship to Nominee: **Self** **Other**

Nomination Statement (Required): I believe the nominee should be Federal Library Technician of the Year for Fiscal Year 2020 because (100 words or less).

Signature

Date:



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Management Approval - Immediate Supervisor

Name:

Title:

Organization:

Statement of approval: I approve this nomination for Library Technician of the Year for Fiscal Year 2020. **(Comment Required - 200 words or less)**

Signature:

Date:

Management Approval - Second Level Supervisor

Name:

Title:

Organization:

Statement of approval: I approve this nomination for Library Technician of the Year for Fiscal Year 2020. **(Comment Required - 200 words or less)**

Signature:

Date:



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Selection Criteria Statement (covering achievements during Fiscal Year 2020 not to exceed 500 words per criterion; include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, project completed, etc.)

1. Demonstrated commitment to service excellence in support of the mission of the library or information center in Fiscal Year 2020 (include brief statement of the library mission).



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Selection Criteria Statement (covering achievements during Fiscal Year 2020 not to exceed 500 words per criterion; include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, project completed, etc.)

2. Demonstrated exceptional technical competency during Fiscal Year 2020 in one of the following: public services, technical services, information technology, or other library/information service areas.



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Selection Criteria Statement (covering achievements during Fiscal Year 2020 not to exceed 500 words per criterion; include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, project completed, etc.)

3. Demonstrated flexibility during Fiscal Year 2020.