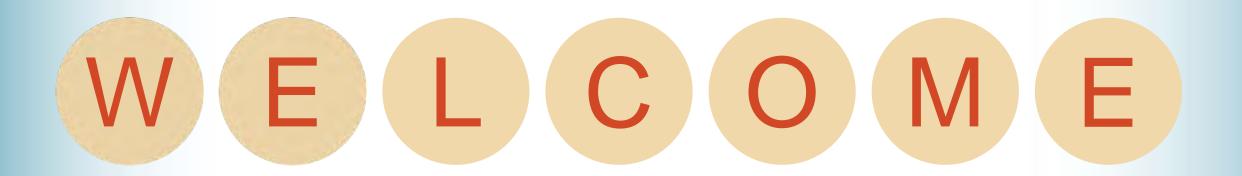


Welcome to the FEDLINK Fall Expo

Digital Frontiers: Shaping the Future of Federal Libraries



GAO's Artificial Intelligence Accountability Framework

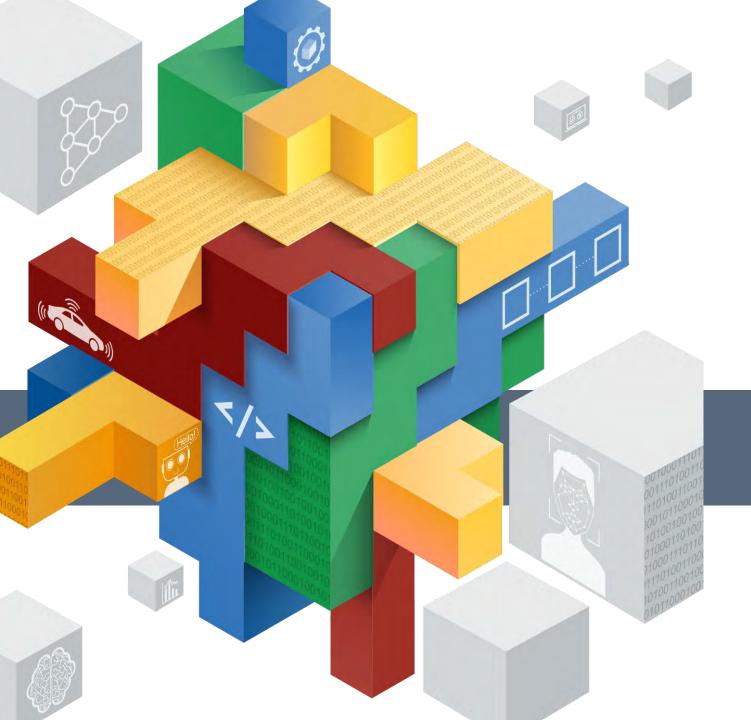
Morning Keynote



Dr. Farahnaaz Khakoo-Mausel

Assistant Director

U.S Government Accountability Office (GAO)





www.gao.gov

ARTIFICIAL INTELLIGENCE ACCOUNTABILITY FRAMEWORK



Farahnaaz Khakoo-Mausel Ph.D Assistant Director Science Technology Assessment & Analytics

About GAO

The U.S. Government Accountability Office (GAO) is an independent, nonpartisan agency that works for Congress.

Often called the "congressional watchdog," GAO examines how taxpayer dollars are spent and provides Congress and federal agencies with objective, reliable information to help the government save money and work more efficiently.

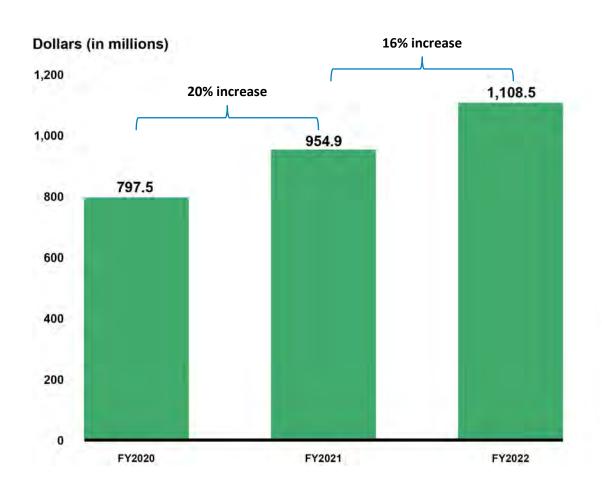


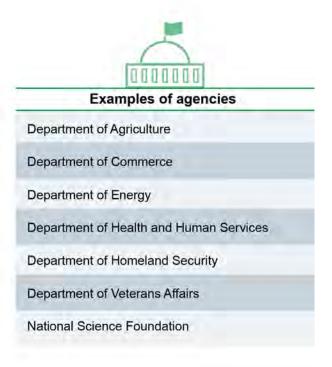


Technology is advancing every day. We believe oversight should, too.



Government Investment in Al





Why now?

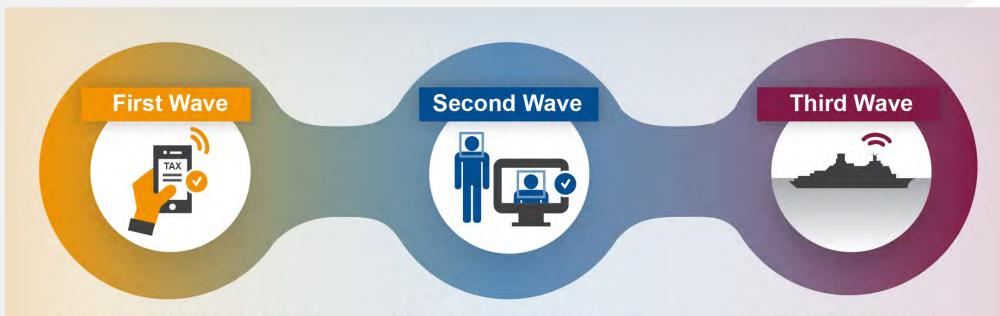


Defining Al



Section 5002 of the National Defense Authorization Act for Fiscal Year 2021, defines AI as:

"...a machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations or decisions influencing real or virtual environments. Artificial intelligence systems use machine and human-based inputs to—(A) perceive real and virtual environments; (B) abstract such perceptions into models through analysis in an automated manner; and (C) use model inference to formulate options for information or action."



Expert knowledge or criteria and logical reasoning

The first wave of AI is represented by expert knowledge or criteria developed in law or other authoritative sources and encoded into a computer program in the form of an expert system.

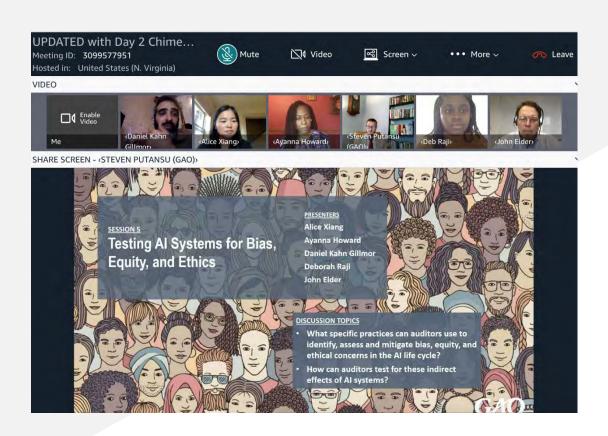
Machine/Statistical learning

Second-wave AI technology is based on machine learning, or statistical learning, and includes voice recognition, natural-language processing, and computer-vision technologies, among others.

Contextual adaptation

Third-wave AI technology combines the strengths of first- and second-wave AI, and is also capable of contextual sophistication, abstraction, and explanation.

Comptroller General Forum on Al Oversight: September 2020



- > Factors to consider when auditing Al
- Criteria and challenges associated with auditing AI systems
- Challenges with using and auditing Al systems in the public sector
- Possible sources of evidence for auditing AI systems
- > Testing AI systems for bias and equity

Artificial Intelligence: An Accountability Framework for Federal Agencies and Other Entities







Design

involves articulating the system's concept and objectives, underlying assumptions, context and requirements, and potentially building a prototype.

Continuous monitoring

involves operating the
Al system and continuously
assessing its recommendations
and impacts (both intended and
unintended) in light of objectives
and ethical considerations. This
phase identifies problems and
adjusts by reverting to other
phases or, if necessary, retiring
the Al system from production.

The Phases in the Al Life Cycle

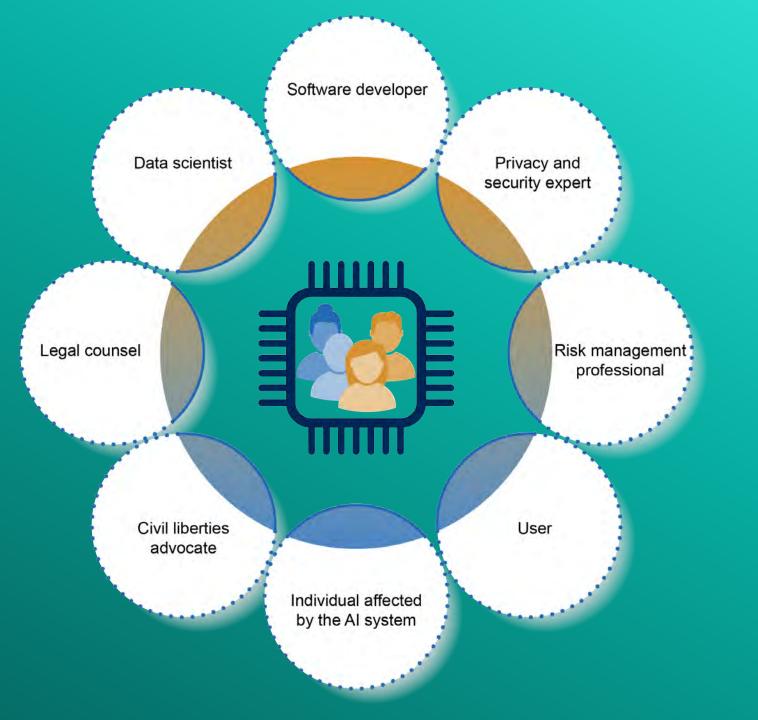
Development

involves planning and design, including establishing technical requirements, data collection and processing, model building and interpretation, and system verification and validation.

Deployment

involves piloting, checking compatibility with legacy systems, ensuring regulatory compliance, managing organizational change, and evaluating user experience. We are still early in the AI journey and its important that oversight is integrated into AI development now as complexities evolve





Human-centered, accountable Al must be treated as a team sports



Ensure quality, reliability, and representativeness of data sources and processing.

Data Used to Develop an Al Model

Entities should document sources and origins of data, ensure the reliability of data, and assess data attributes, variables, and augmentation/enhancement for appropriateness.

Data Used to Operate an Al System

Entities should assess the interconnectivities and dependencies of data streams that operationalize an AI system, identify potential biases, and assess data security and privacy.

Monitoring

Ensure reliability and relevance over time.

Continuous Monitoring of Performance

Entities should develop plans for continuous or routine monitoring of the AI system and document results and corrective actions taken to ensure the system produces desired results.

Assessing Sustainment and Expanded Use

Entities should assess the utility of the AI system to ensure its relevance and identify conditions under which the AI system may or may not be scaled or expanded beyond its current use.



Governance

Promote accountability by establishing processes to manage, operate, and oversee implementation.

Governance at the Organizational Level

Entities should define clear goals, roles, and responsibilities, demonstrate values and principles to foster trust, develop a competent workforce, engage stakeholders with diverse perspectives to mitigate risks, and implement an Al-specific risk management plan.

Governance at the System Level

Entities should establish technical specifications to ensure the Al system meets its intended purpose and complies with relevant laws, regulations, standards, and guidance. Entities should promote transparency by enabling external stakeholders to access information on the Al system.

Performance

Produce results that are consistent with program objectives.

Performance at the Component Level

Entities should catalog model and non-model components that make up the AI system, define metrics, and assess performance and outputs of each component.

Performance at the System Level

Entities should define metrics and assess performance of the AI system. In addition, entities should document methods for assessment, performance metrics, and outcomes; identify potential biases; and define and develop procedures for human supervision of the AI system.



How to Use the Al Accountability Framework

A Guide for Reading the Framework

This framework is organized around four complementary principles:

Principles

Governance

Promote accountability by establishing processes to manage, operate, and oversee implementation.

Data

Ensure quality, reliability, and representativeness of data sources, and processing.

Performance

Produce results that are consistent with program objectives.

Monitoring

Ensure reliability and relevance over time.

For each principle, the Framework provides the following:

Key Practices for entities using Al systems.

Key Questions for entities, auditors, and third-party assessors.

Audit Procedures with the types of evidence for auditors and third-party assessors to collect.

The key practices address an AI system's technical performance, societal concerns as it relates to its use, or both. The questions are for entities to consider as they develop, select and implement AI systems. They also reflect the types of issues third-party assessors and auditors may inquire about when assessing the implementation of a practice. The audit procedures include the types of evidence for auditors and third-party assessors to collect and assess.

Source: GAO. | GAO-21-519SP

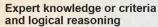




Where do we go from here?







The first wave of AI is represented by expert knowledge or criteria developed in law or other authoritative sources and encoded into a computer program in the form of an expert system.



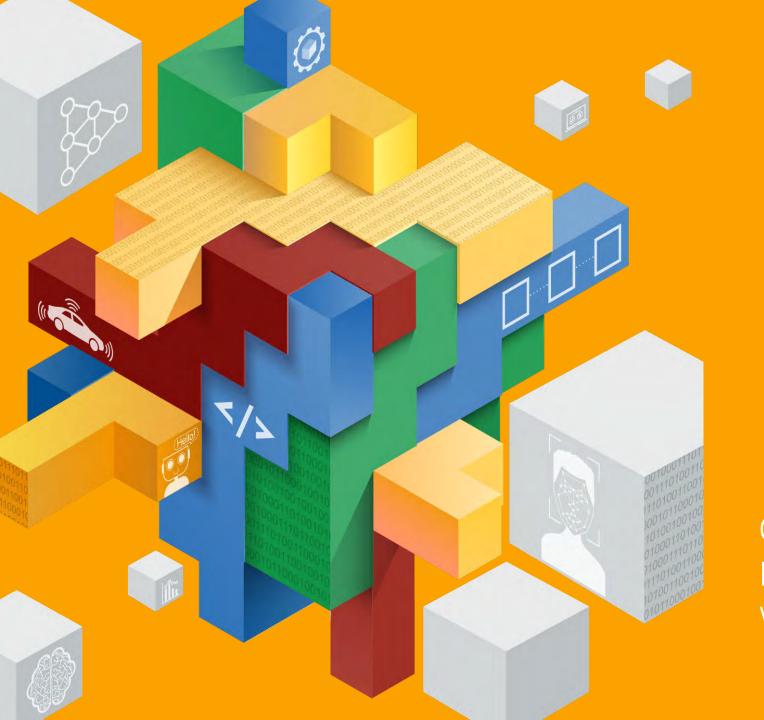
Machine/Statistical learning

Second-wave AI technology is based on machine learning, or statistical learning, and includes voice recognition, natural-language processing, and computer-vision technologies, among others.



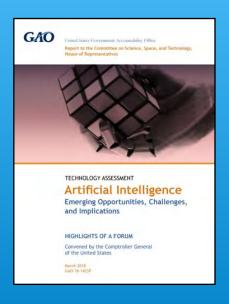
Contextual adaptation

Third-wave AI technology combines the strengths of first- and second-wave AI, and is also capable of contextual sophistication, abstraction, and explanation.





ONGOING OVERSIGHT, INSIGHT, AND FORESIGHT WORK RELATED TO AI A sustained portfolio of in-depth technology assessments related to Al

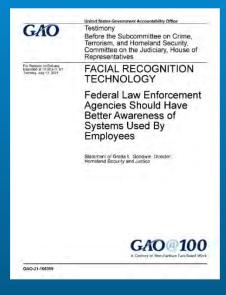


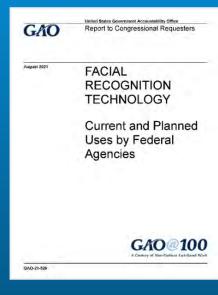


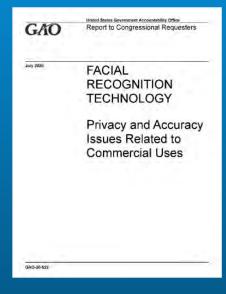












Advisory Board and Membership Meeting





FEDLINK Vendor Virtual Exhibit Hall





Data Analytics and the Customer Experience at the National Library of Medicine

Afternoon Keynote



Adam Korengold

Analytics Lead

National Library of Medicine



Dan Wendling
Technical Information Specialist
National Library of Medicine

Customer Experience, Data Analysis, and Visualization

FEDLINK Fall Exposition

November 15, 2023

Who We Are

- Office of Computer and Communications Systems
- Analytics Lead

Adam Korengold



- Library Operations,
 Reference and Web
 Services
- Technical Information Specialist

Dan Wendling



Plan for today

Why customer experience?



Why (and how) analytics?



Why (and how?]]data visualization?

Why CX?

The growing emphasis of customer experience in government

What is customer experience (CX)

- The sum total of all of the customer's interactions with the product, or the company/organization providing the product. Think of:
 - All of a researcher's interactions with a national library including walking into the reading room, visiting the website, or calling the contact center; or
 - All of your experiences buying coffee from Starbucks, whether it's walking into a store, ordering from the mobile app, or ordering beans online.

CX in Government

- NLM's mission is to serve society with medical information and insight. Like all federal agencies, HHS/NIH/NLM is expected to follow the growing body of guidance and policies focused on enhancing customer experience and service delivery. These include:
 - OMB Circular A-11, Section 280
 - OMB Memo M-23-22: directs agencies to undertake activities to deliver an integrated digital experience, including identifying each agency's top five tasks.
 - 21st Century Integrated Digital Experience Act
 - Evidence-Based Policy Making Act
 - President's Management Agenda and December 13, 2021 Executive
 Order

Why Analytics?

Key principles and practices

The analytics mindset is shifting

- Saying "we completed the project" is no longer enough.
- The "so what" (the outcome) is becoming ever more important.
- Audiences have ever-shorter attention spans, ever-greater demands on their time, and more choices to where they get their information.
- As a federal agency, we're required to track customer experience:

Analytics and Strategy

- Align with strategic goals.
- How effectively is our work addressing our strategic goals?
 - O What do the data tell us about our customers or patrons?
 - o What improvements can we make?

What an integrated analytics mindset looks like

Digital volume and growth:

- Users
- **Pageviews**
- Sessions
- More to be determined

Digital analytics





CX research

View of operational and customer experience

Overarching insight:

- Scorecards and dashboards
- Ad hoc analyses
- A/B testing and other experiments

Customer experience:

- Net promoter score
- Overall satisfaction
- Task accomplishment
- Segmentation by role, task, other measures **TBD**



What to Measure?

Questions	Tools	Comments
Digital volume and growth measures		
 How many people are looking at our website and content? What are people doing when they access our content? 	Digital analytics toolsVisualization tools	Sometimes requires development work (for example, tagging Web pages to accept analytics).
Experience measures		
 What is the experience of the people viewing your content? What words to people use when they describe their experience? 	 Survey tools Focus groups In-depth interviews Usability studies 	 May require approval for information collection. May require development to field surveys on websites. Need to follow best practices for survey design and management.

Personas: Whom Do We Serve?

Think about the kinds of people whom you serve.

- Focus on needs, wants, motivations, and characteristics – not demographics.
- Some find it helpful to name personas this facilitates discussion and thinking about them. On the other hand, naming personas might be more limiting because they are constrained by assumptions about names, gender identity, and other characteristics.
- Use your personas to define your customers and what their needs are:
 - What are they trying to accomplish?
 - What is easy or hard for them?
 - What frustrates them?

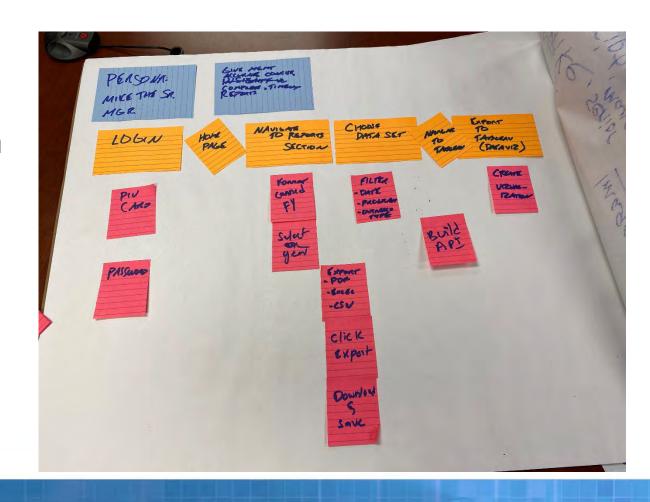




Journeys: What Are They Doing?

Think about the individual actions that your stakeholders—internal or external—need to take in order to accomplish a specific goal or meet a specific need.

- What is easy for them? What is hard for them?
- How can you map their process through your product?
- What development tasks should your product team prioritize?

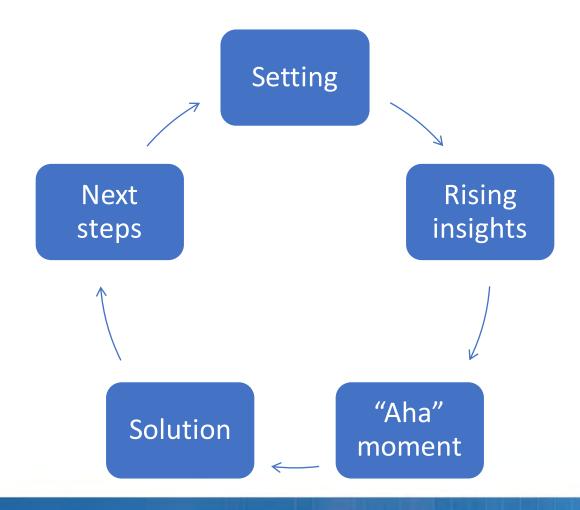


Why data visualization?

Both the "first mile" and the "last mile"

- The "first mile"
 - At the beginning of the research process: useful for exploring opportunities
 - Good for brainstorming
 - Good for identifying trends and patterns to analyze more deeply
- The "last mile"
 - At the end of the research process; useful for making research insights accessible and understandable
 - Many different ways to visualize
 - Keep in mind interactivity, accessibility, and inclusivity

Data visualization is storytelling (as narrative)



Making sense of customer comments

Customer experience themes from customer comments
Of 573 comments, 161 might be actionable.

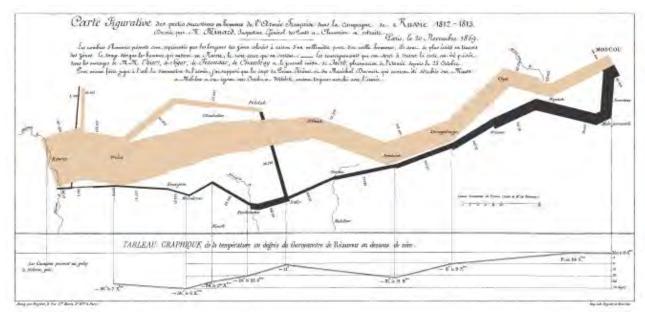
CX "Actionability" category	
Educate – They've ask for something that's there but they couldn't find	58
Investigate – might be something	38
Thanks / Follow the bright spots	19
Find and fix	17
Streamline an existing interaction / Add a feature	15
Unmet opportunity to enhance services	
Total of potentially actionable surveys	



In this analysis, the vendor's machine learning had identified 573 survey comments as potentially actionable, down from several thousand total surveys. And then using these CX optimization categories, we brought the number down to 161, which is a much more workable number, and now we can start visualizing what our CX work might be.

Data visualization is storytelling (as process)

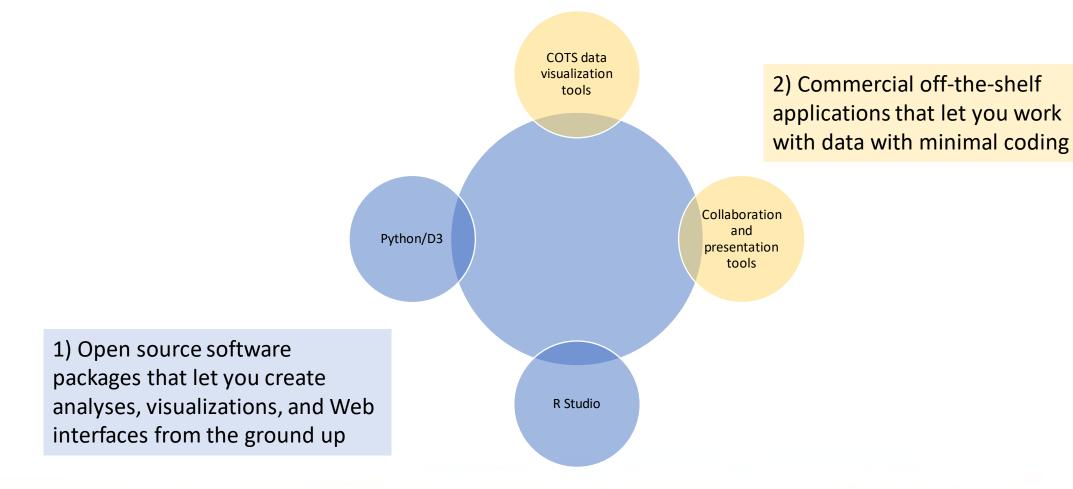
Minard, 1834 NLM event path, 2023



Source: Edward Tufte, The Visual Display of Quantitative Information.



Data visualization tools



Simplicity versus complexity

Think of the dashboard in a car...



Source: http://www.lightmatter.net/gallery/albums.php

Source:

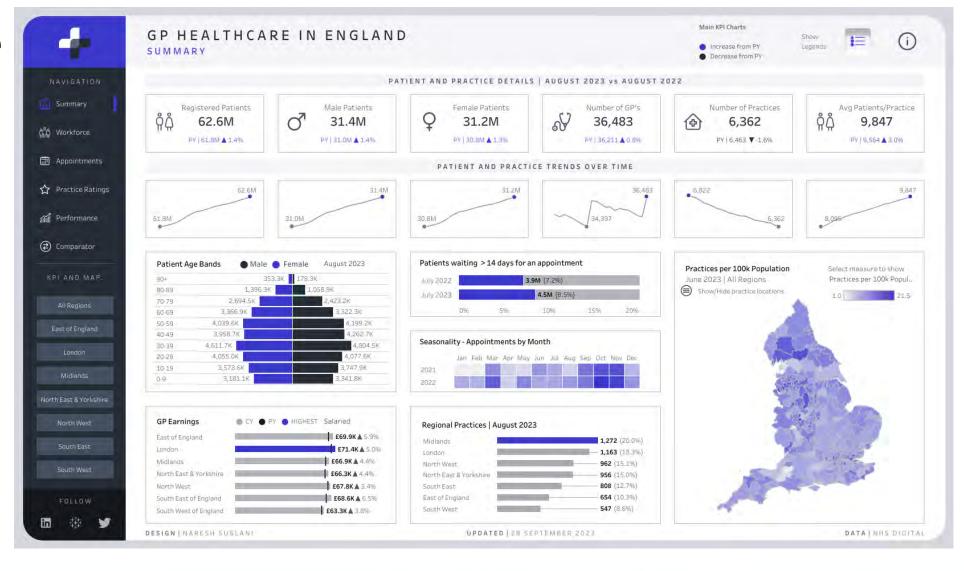
https://www.launchphotography.com/Endeavour Flight Deck.html (Ben Cooper).

...rather than the Space Shuttle.



Healthcare dashboard

- How many?
- How old?
- When?
- How much?
- Where?

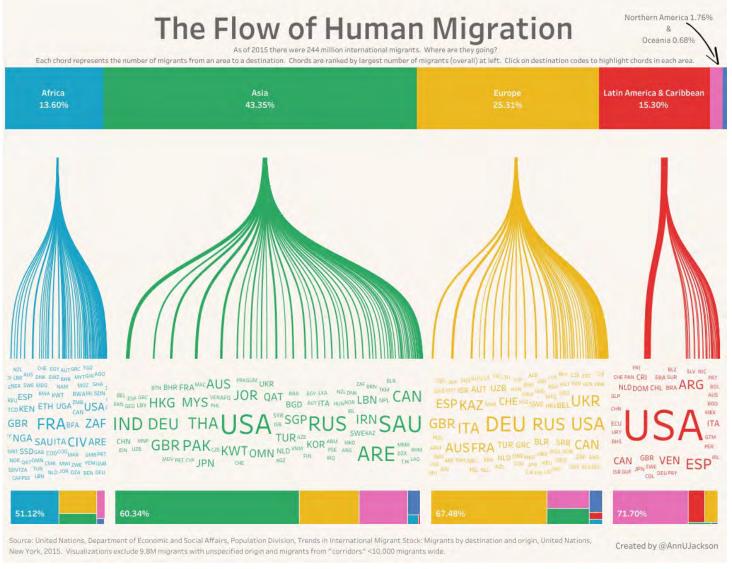


Source: <u>GP Healthcare in England #ProjectHealthViz | Tableau Public</u> (Naresh Suglani, tableaupublic.com)



Flow diagram

- From?
- Where?
- How many?



Source: The Flow of Human Migration | Tableau Public (Ann Jackson, tableaupublic.com)



Network diagram

What is related to what?



Source: Beverages network diagram | Tableau Public (Polina Kopteva, tableaupublic.com)



Questions and Discussion

Adam Korengold adam.korengold@nih.gov

Analytics just short of Al

dan.wendling@nih.gov

November 15, 2023

Agenda

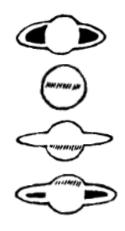
- See the system
- Build a roof that covers all silos
- Package the results

See the system

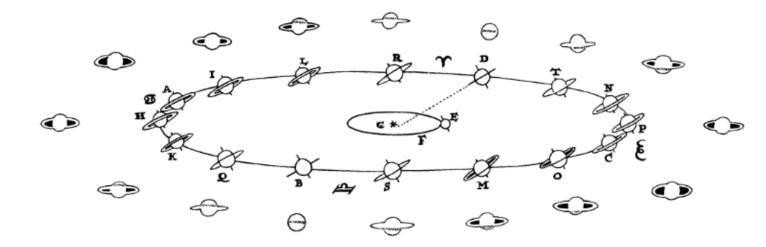


Yay technology! Let's stack up some data!

We could do this, but...



Try getting to this:

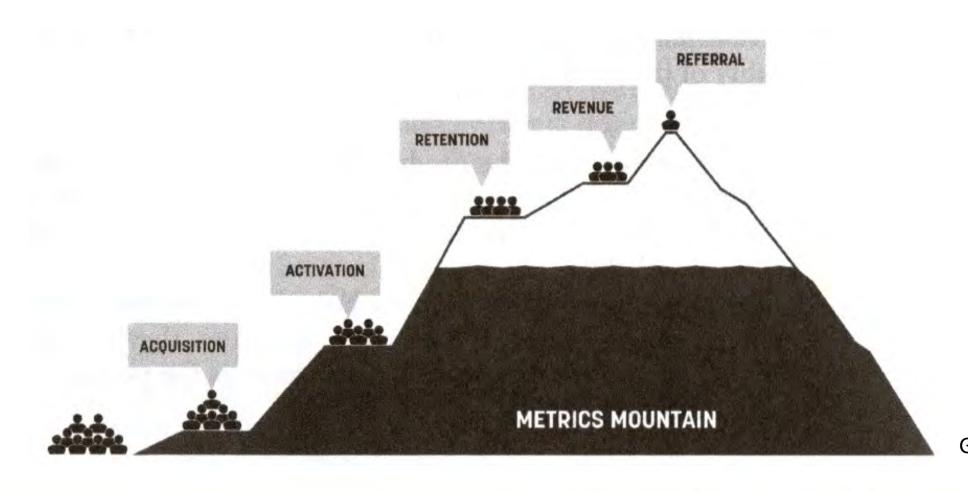


Edward Tufte, *Envisioning information*From Huygens

CX in Government

- Like all federal agencies, HHS/NIH/NLM is expected to follow the growing body of guidance and policies focused on enhancing customer experience and service delivery. These include:
 - OMB Circular A-11, Section 280
 - OMB Memo M-23-22: directs agencies to undertake activities to deliver an integrated digital experience, including identifying each agency's top five tasks.
 - 21st Century Integrated Digital Experience Act
 - Evidence-Based Policy Making Act
 - President's Management Agenda and December 13, 2021
 Executive Order

What might help, for web products and services?



Gothelf & Seiden (2021), Lean UX, 3rd Ed., p. 50 Analysts spot interesting patterns in data <u>faster</u> than statisticians or data scientists.

Running through a dark warehouse, analysts swing a flashlight back and forth, and look.

They exit the building and summarize for those outside, what might need more attention.

Cassie Kazyrkov, "What Great Data Analysts Do"

Build a roof that covers all silos

The foundation for a 'Stats Blaster'

...is a good product inventory

	Element	Example text
	organizational_owner	OD-LO-PSD-RWS-USU
	line_of_business	Library Services
	product_name	Electronic Databases and Directories
	product_home_page	https://www.nlm.nih.gov/services/databases_abc.html
	retrieval_strat-most_reports	www.nlm.nih.gov/services/databases_abc.html www.nlm.nih.gov/services/databases_subject.html
	analytics_system_identifier	GTM-MT6MLL
	product_owner_manager	- Hidden -
•	analytics_compiler_reporter	- Hidden -
	program_owner	- Hidden -

Machine learning and AI will require great data labeling

Product/service optimization scheme from XM Institute / Matty Wishnow

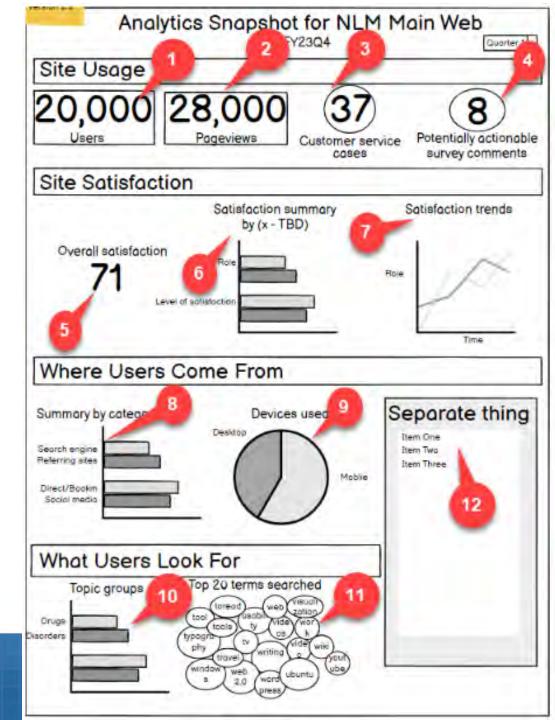
Customer comment:	Classify as:
Your PDF link is broken.	Find and fix Don't wait for 'statistical significance.'
I can't find your journals.	Educate the customer, if their expectation is wrong; adjust your content navigation if people can't find things.
Thanks, great job with [resource].	Follow the bright spots Consider doing more of what customers love.
Wish you had more information for [specialty / trend].	Unmet opportunity

Package the results

Vizathon design challenge:

How might we make life easier for staff who are interested in analytics reporting?

(With a special focus on customer experience reporting.)



Considerations

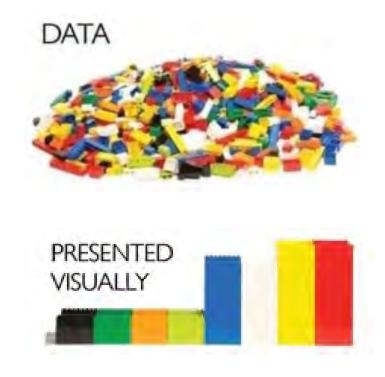
- Have a content strategy statement; say what success looks like
- Site usage (Views, Sessions, Users)
- Acquisition: Where customers come from and what device
- Customer retention over time
- Overall satisfaction
- Net Promoter Score
- Task accomplishment / time to complete task
- Word cloud of search terms
- Customer comments that appear to be actionable
- Usage of the U.S. Web Design System (mobile first and accessible)

Federal resources

- digital.gov's Web Analytics Playbook
- Web Analytics Community of Practice
- GSA Centers of Excellence
 - o <u>Customer Experience</u>
 - CX Playbook
 - CX Maturity Model
 - Thirteen Plays
 - o Data and Analytics
 - Data and Analytics Playbook

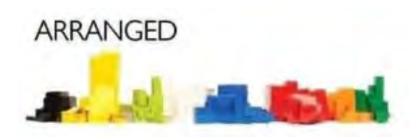
"Data without action is just a cost."

- Steen Rasmussen











Therefore...

- See the system
- Build a roof that covers all silos
- Package the results

Q&A

adam.korengold@nih.gov dan.wendling@nih.gov

Solo Librarians from Around the Federal Sphere

Moderator: Kera A. Winburn

Branch Chief for Information Services, Ralph J. Bunche Library,

U.S. Department of State

Eric Erickson

Librarian, US Department of Housing & Urban Development

Edward "Ted" McClure

Librarian, Grand Canyon National Park Research Library

Laura Moorer

Law Librarian, DC Court of Appeals

National Park Service
U.S. Department of the Interior

Grand Canyon National Park



A library in the middle of noplace, Arizona

- Nearest academic library is a two hour drive
- No broadband access (yet)
- Inadequate access to online information
- Supports ~350 staff

The Organization of Libraries in the National Park Service

(this page intentionally left blank)

Origin of the Research Library

- 1919: Founding of Grand Canyon National Park
 - "Library" consists of a shelf of miscellaneous books in the Superintendent's office
- 1928: Organization of the Grand Canyon Natural History Association (now Grand Canyon Conservancy)
 - To publish scholarship about Park geology and zoology and
 - To buy books for the Library
- 1955: Superintendent's stenographer placed in charge of the Library; Library gets a room in new Headquarters Building
- 1965: Full-time librarian position created

Hybrid Funding

- Funded by the Park:
 - Librarian (GS-11)
 - Volunteer assistant (when housing available)
 - Facilities, furnishings, communications, IT
 - Postage and copy paper
- Funded by Grand Canyon Conservancy:
 - Everything else, including the collection

Research Library

- Primary mission: Provide the Park staff with the published information it needs to accomplish its missions
- Organization: Part of the Interpretation Division, but serves everyone
- Main office and stacks in the Park Headquarters Building, branches at North Rim, Desert View, Flagstaff Offices, Havasupai Gardens, Phantom Ranch, Visitor Center, and (someday) Cottonwood/Roaring Spring, and several remote special collections

What we do

- Content
 - Physical collection (~12,000 items)
 - Local digital collection
 - Online resources
 - *BioOne* for the entire National Park Service
- Services
 - Current awareness
 - Get stuff / interlibrary loans (OCLC member)
 - Research and reference
 - Instruction in how to find stuff for yourself
- Support to other parks

Research Library People

- Librarian, currently working remotely
 - edward_mcclure@nps.gov
- Collateral duty assistant
 - mary_zylo@nps.gov
- Volunteer assistant (when things get back to "normal")
 - grca_library@nps.gov

Discovery by Design



Maddie Hines
Head of Digital Strategy
Montgomery County Public Libraries



Discovery by Design

Conducting user research to amplify digital discovery in alignment with organizational strategy

mcpl.link/ddpres

Maddie Hines Head of Digital Strategy



The problem with public library websites...

Content Management System



Catalog



Discovery



eResources



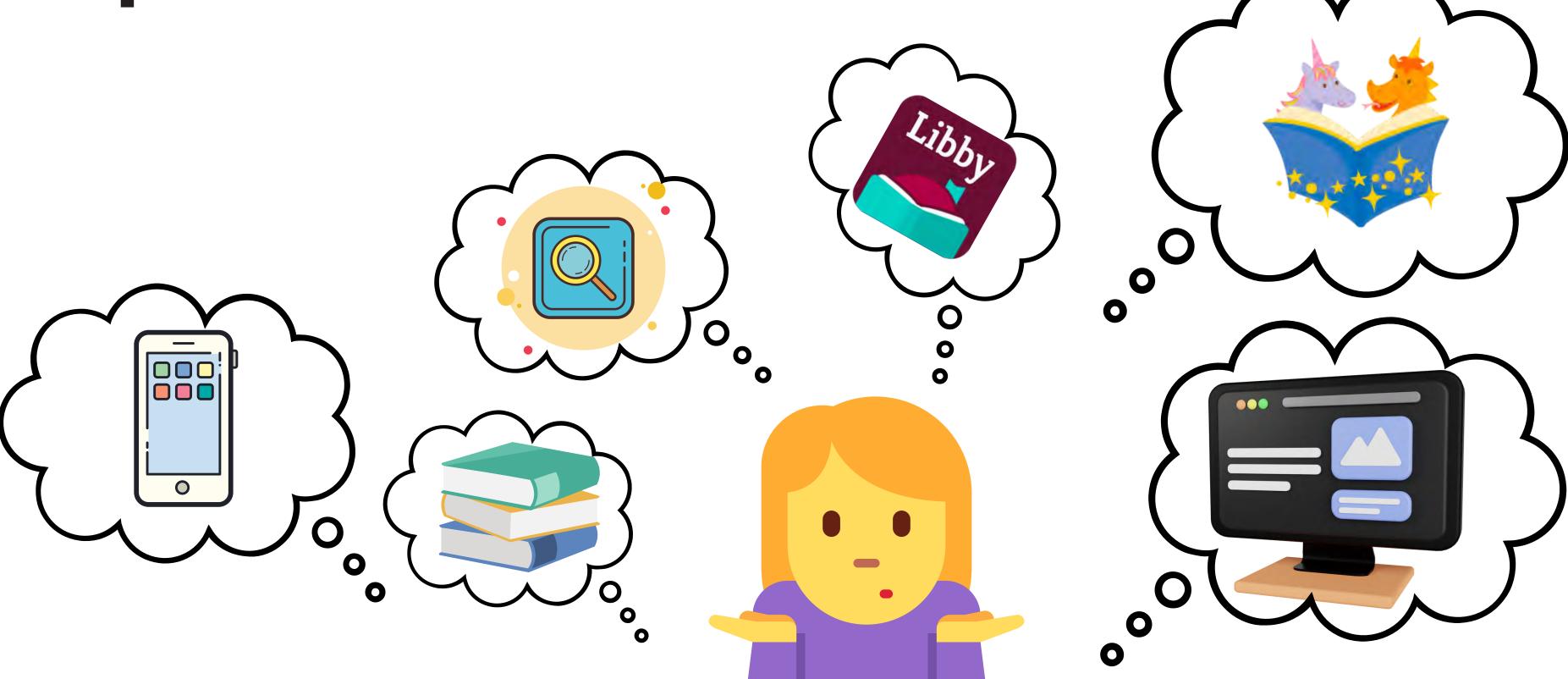
Apps

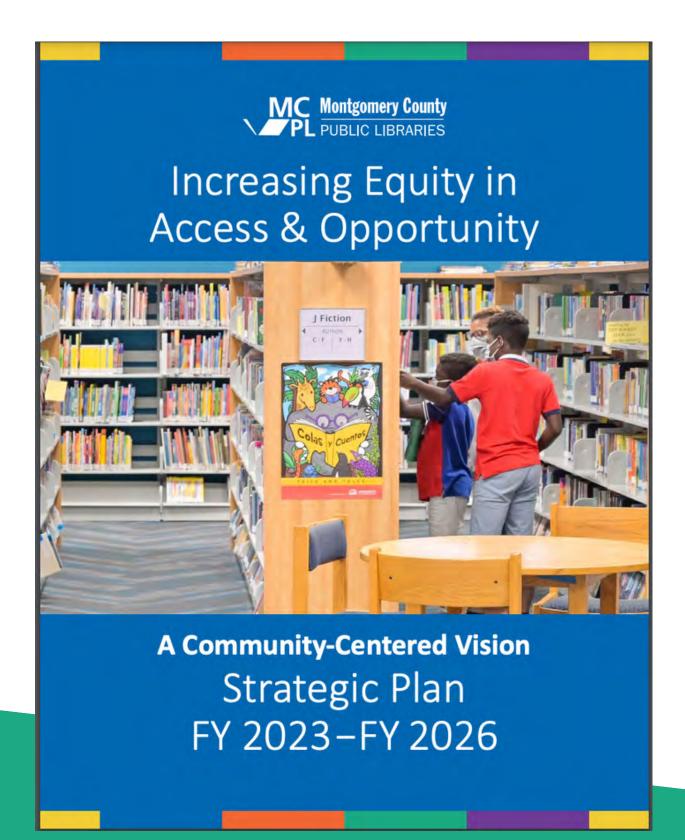






How do MCPL customers experience our website?





Why Now?

- New Strategic Plan
- New Open Source ILS Implementation
- New Open Source Discovery Layer
- Re-evaluating digital services in a post-pandemic world

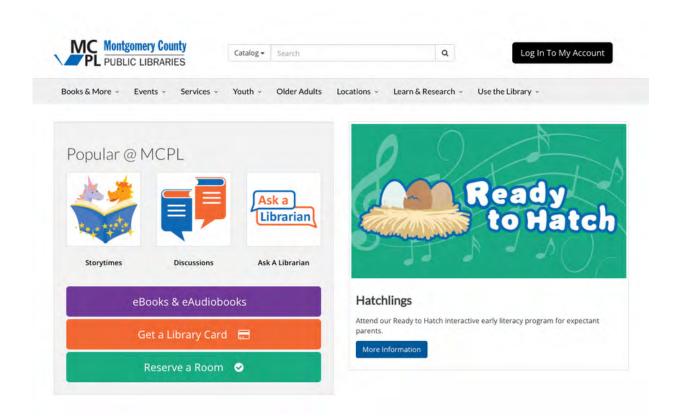




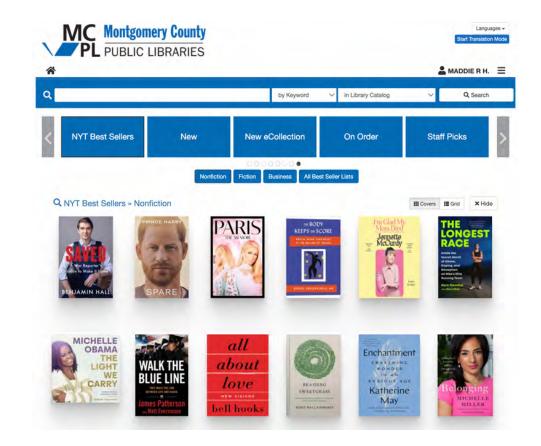
OBJECTIVES

- Conduct qualitative user research in order to understand our customers' experience navigating the library website and catalog.
- Develop a data-driven design plan that expands customer access to library resources and services in a way that aligns with the new Strategic Plan.
- Implement web changes in iterative and incremental sprints in order to reduce the disruption of services.

Scope







Home Page

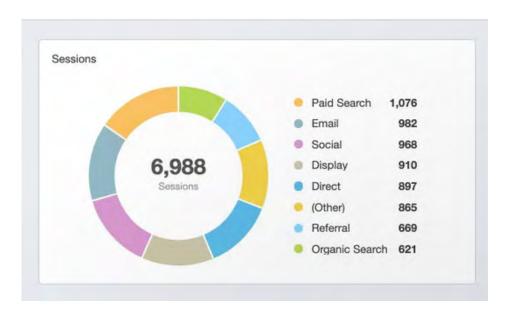
Targeted subsites

Customer-facing discovery Layer

Phase 1: Gather and Launch

- Engage stakeholders
- Gather web analytics
- Conduct competitor audit
- Get buy-in from organization



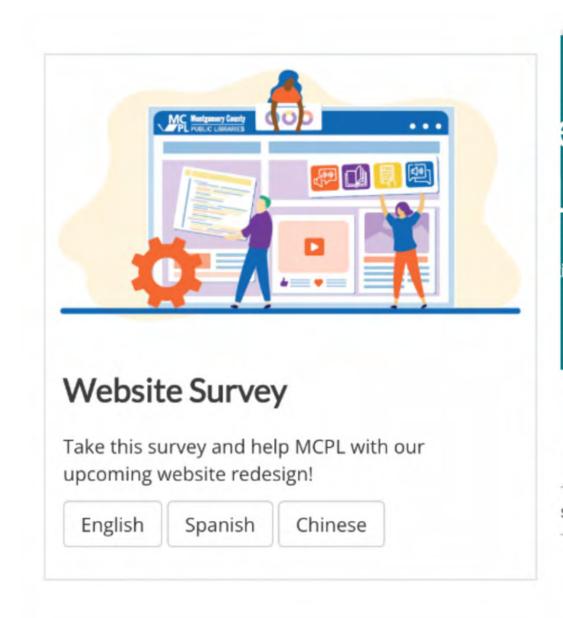


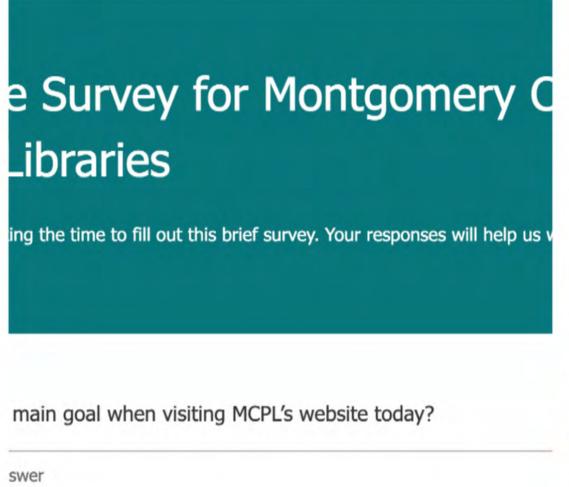
A	В	С	D	E	F			
Competitive audit	Data Source: <u>IMLS.Gov/search-compare</u> 2020							
	General information							
Library System	Competitor type	Website	Budget	Loactions	Service Area Population			
MCPL		mcpl.link	\$41m	21	1 mil			
PGCMLS	Neighboring System, Comprable System, Partner System	https://www.pgcmls.info/	\$34m	18	912,756			
Austin Public Library	Comprable System	https://library.austintexas.gov/	\$52m	21	980,000			
Cuyahoga Public Library	Partner System, Comprable System	https://cuyahogalibrary.org	56m	27	1.2 mil			
San Antonio Public Library	Comprable System	https://www.mysapl.org/	\$41m	29	1.8 mil			
NYPL	Industry Lead	https://www.nypl.org/	280 mil	92	3.4 mil			

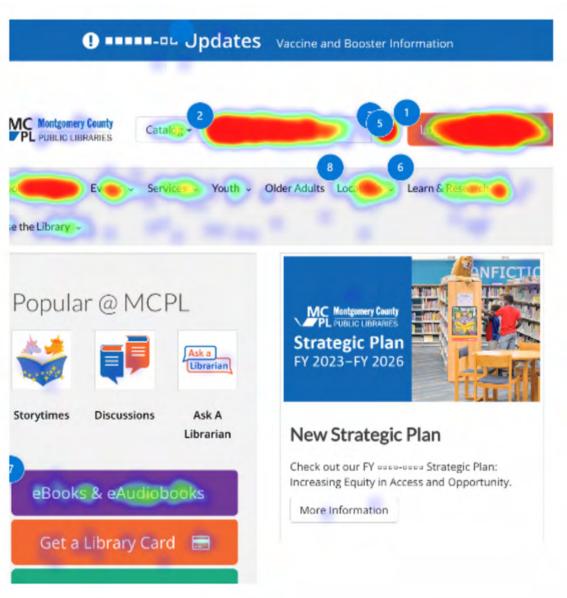




Phase 2: User Research







Designing the Customer Survey

Question Types

- Getting to know the user
- Gathering user behavior
- Gathering opinions
- Gathering user awareness
- Questions about the user's goals

Source: https://usability.yale.edu/

Racial Equity and Social Justice:

- Translate the survey into multiple languages
- When is it appropriate to ask demographic questions?



Asking demographics quetions

If you ask for something, you better use it.

What will we use it for?

What happens if the information looks like "this"?

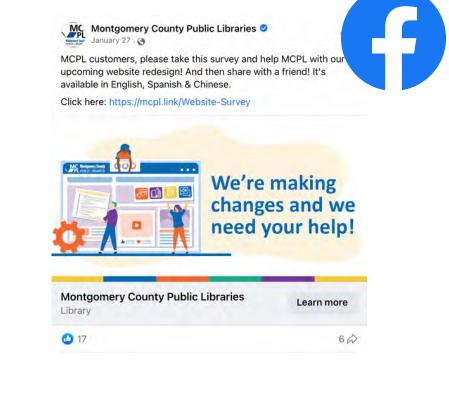
Questions to gauge "tech-savviness"

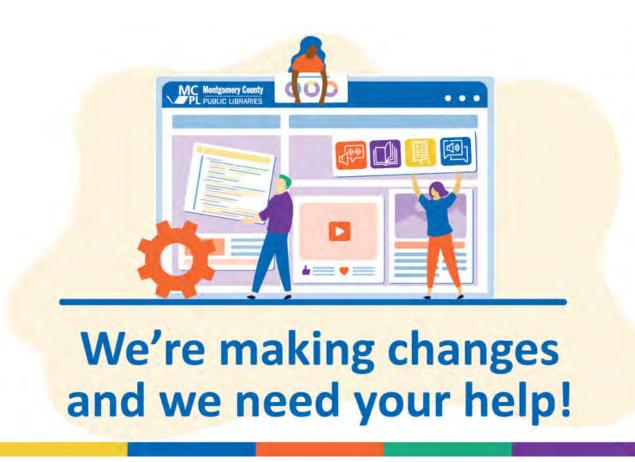
What's your favorite website?

 What's your favorite thing on the front screen of your phone?

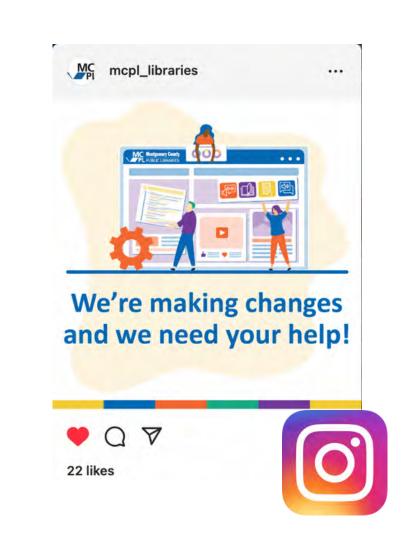
How comfortable are you with technology?

Marketing Campaign

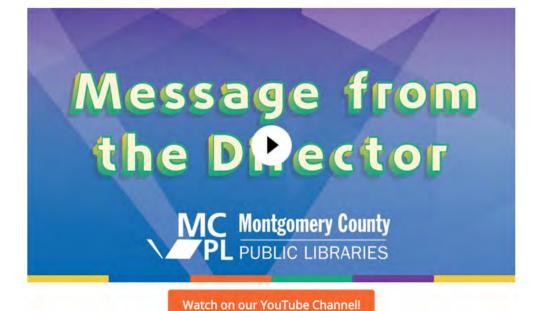


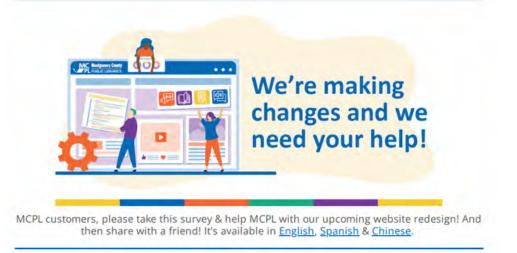






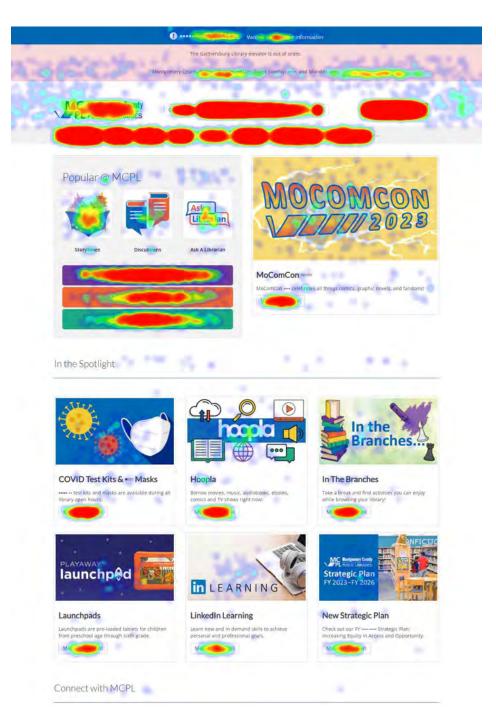




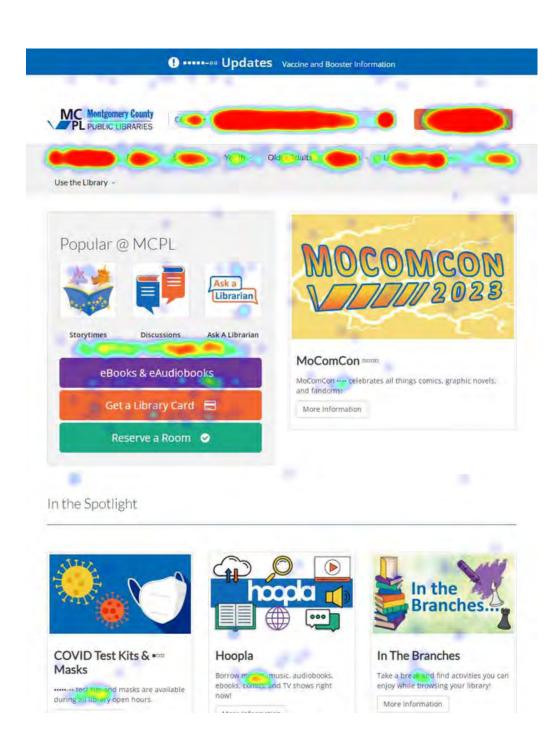




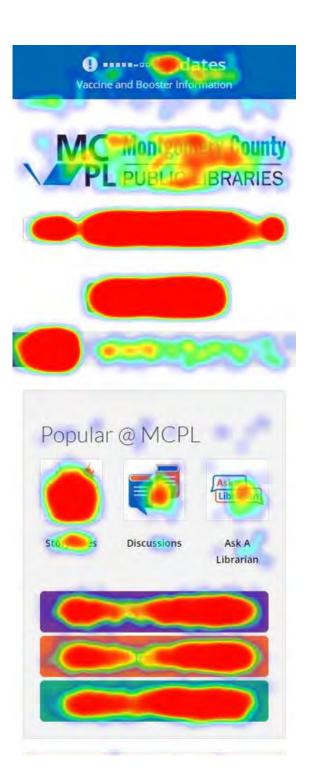
Heat Maps







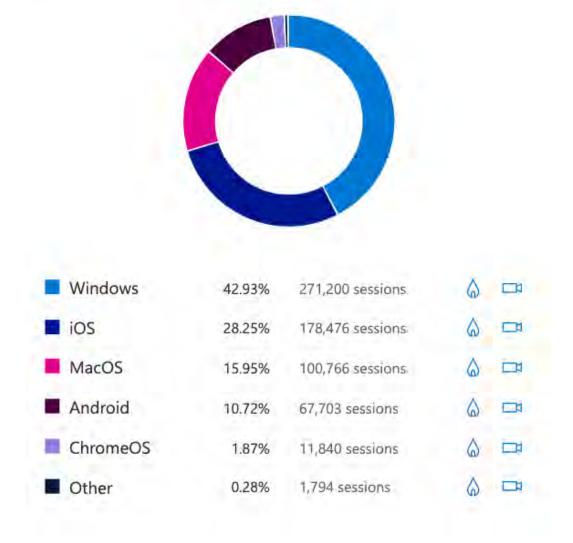
Tablet

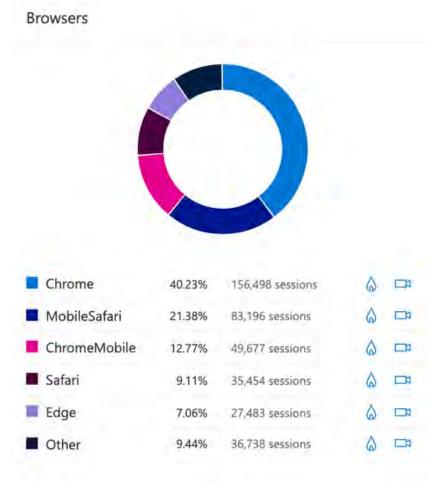


Mobile

Dashboards

Operating systems





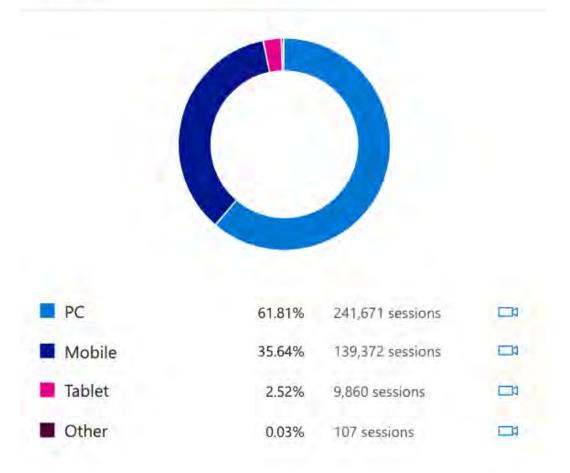
Popular pages

URL Off parameters			
https://www.montgomerycountyme	d.gov/library/		
	215,135	6	
https://www.montgomerycountymo	d.gov/library/catalog/login.htm	ml	
	41,244	6	
https://montgomerycountymd.gov/	/library/catalog/login.html		
	10,989	6	
https://www.montgomerycountymo	d.gov/library/collection/down	loads-	and-
streaming.html			
	10,300	6	
https://montgomerycountymd.gov/	/library/index.html		
	9,943	6	

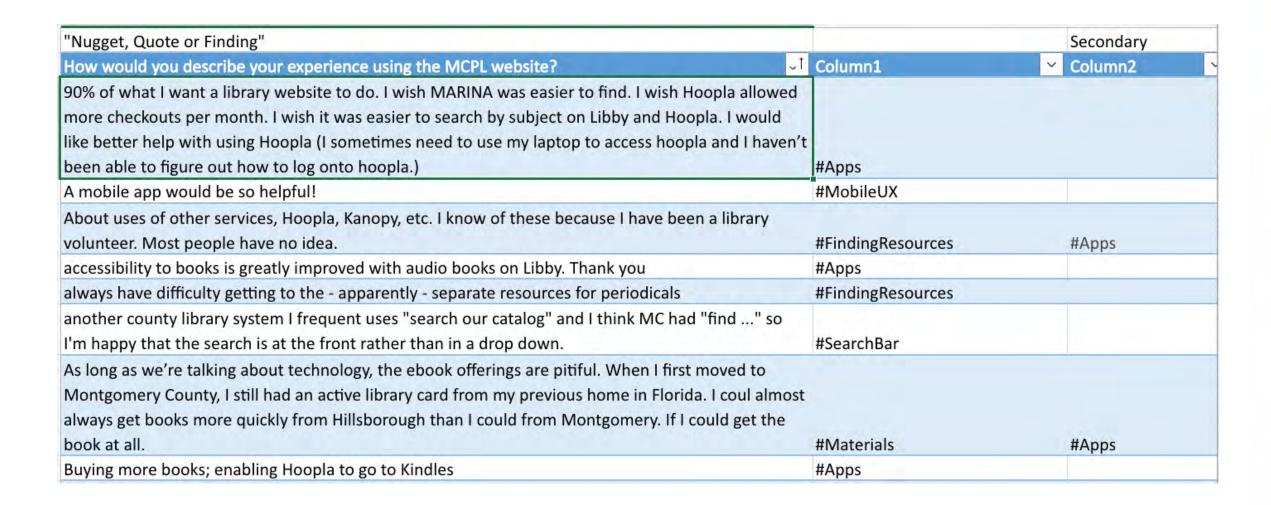
Referrers

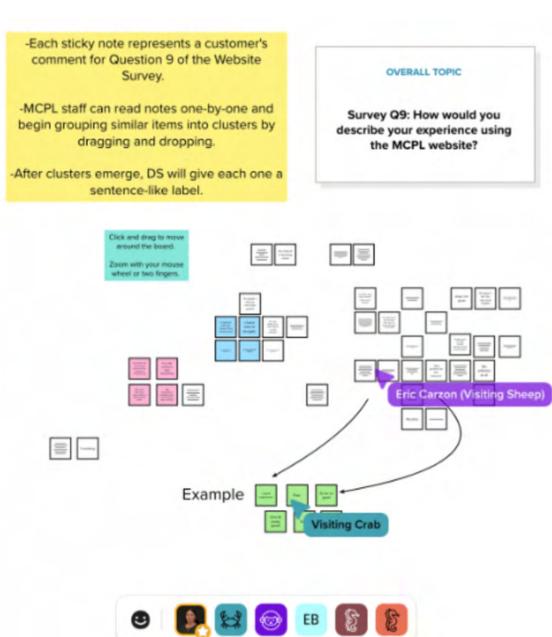
www.google.com							
	148,844	6					
www.montgomerycountymd.gov							
	55,095	6					
mcpl.aspendiscovery.org							
	31,926	6					
montgomerycountymd.gov							
	14,206	6					
www.bing.com							
	10,251	6					

Devices



Phase 3: Thematic Analysis





Research Nugget: the smallest amount of information that provides an insight.

What customers want:

Themes

- Mobile-first user experience
- A mobile app
- Clarity about how to use our apps: Kanopy, Overdrive, Libby, Hoopla
- Clearer, simpler paths to using our online resources

What customers think:

- No distinction between our website and the catalog
- They love periodicals (as noted both in the survey and in link analytics)
- They favor simplicity in design

What customers do:

- Catalog is King
- Mobile use is increasing
- Finding us through Google

Proposed solutions for redesign



Restructure the site map and menu architecture: bring forward popular resources and search paths while highlighting strategic priorities for the library.



Design for Mobile: Bring the discovery layer forward, reduce touchpoints for "on-the-go" resources: eBooks, eAudio, eMusic



Incorporate user feedback on design and functionality: use plain language, logical information architecture and minimize assets to increase loading speeds and decrease data useage.

Implementation and next steps

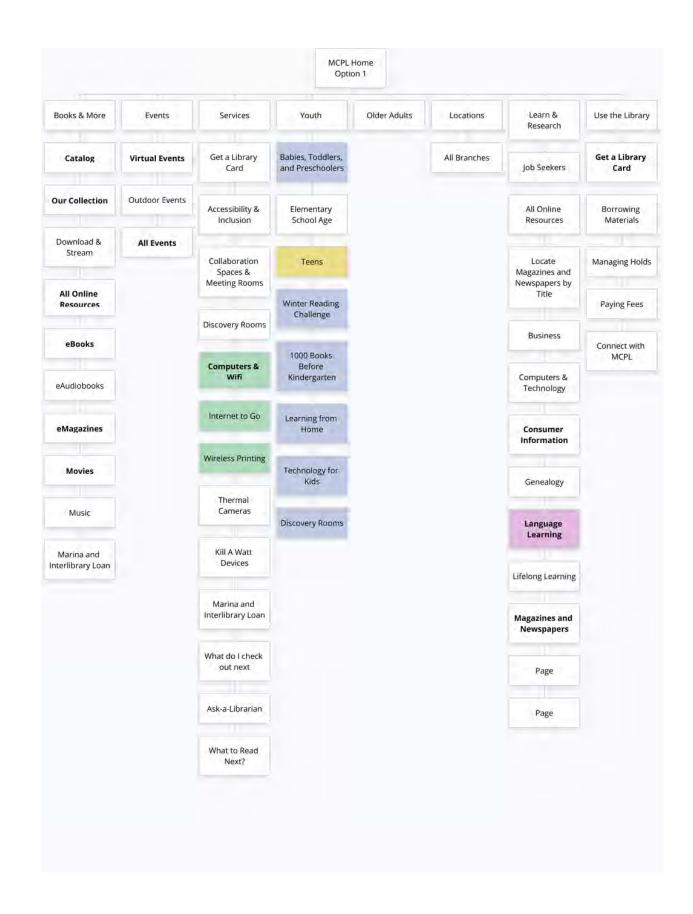
March:

- Begin making small iterative changes to the menu, site map, and overall design
- Implement Communication Plan, Change Log, and Newsletter

April-December:

- Test assumptions
- Follow up with survey respondents for focus groups and usability testing
- Keep feedback loops open and continue to iterate on the design

Site Map Mock Ups

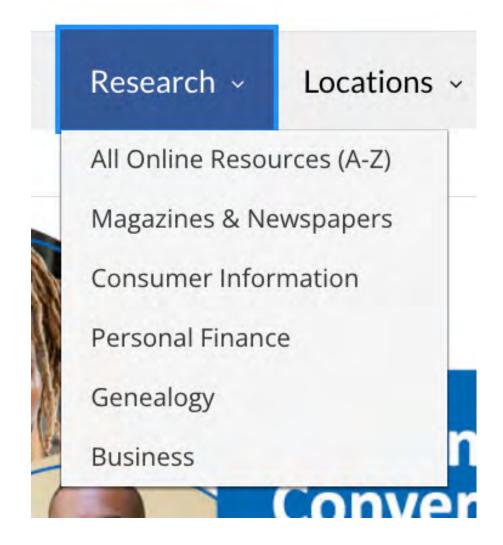




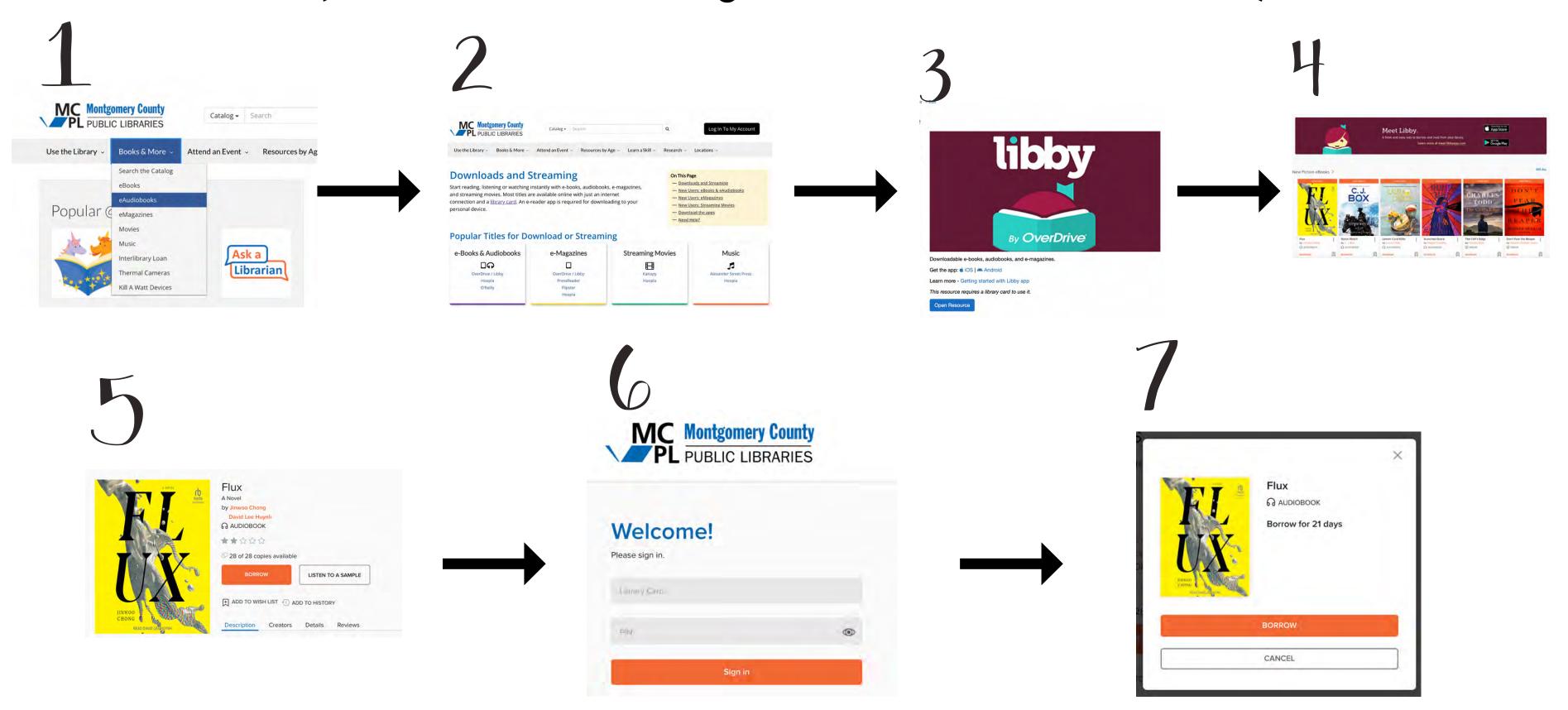
New Menu Architecture



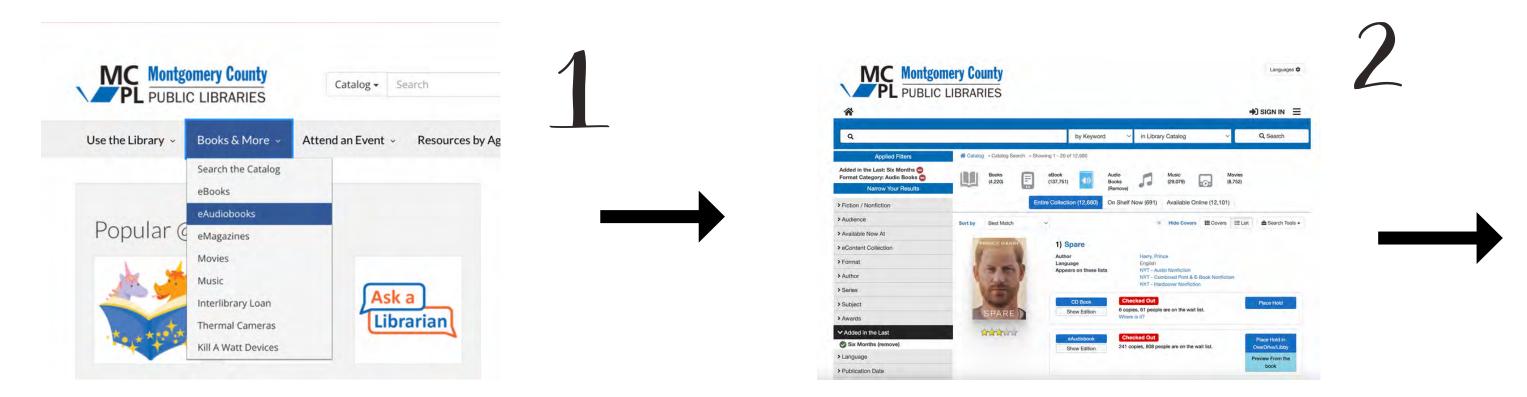


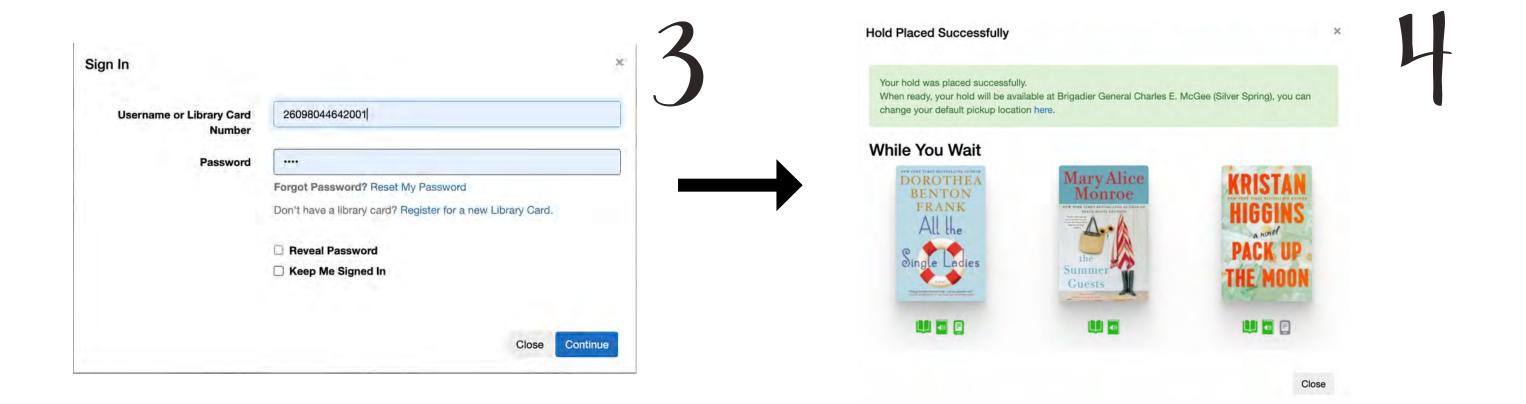


Checking out an eAudiobook BEFORE... (and limited to a single vendor in the collection)

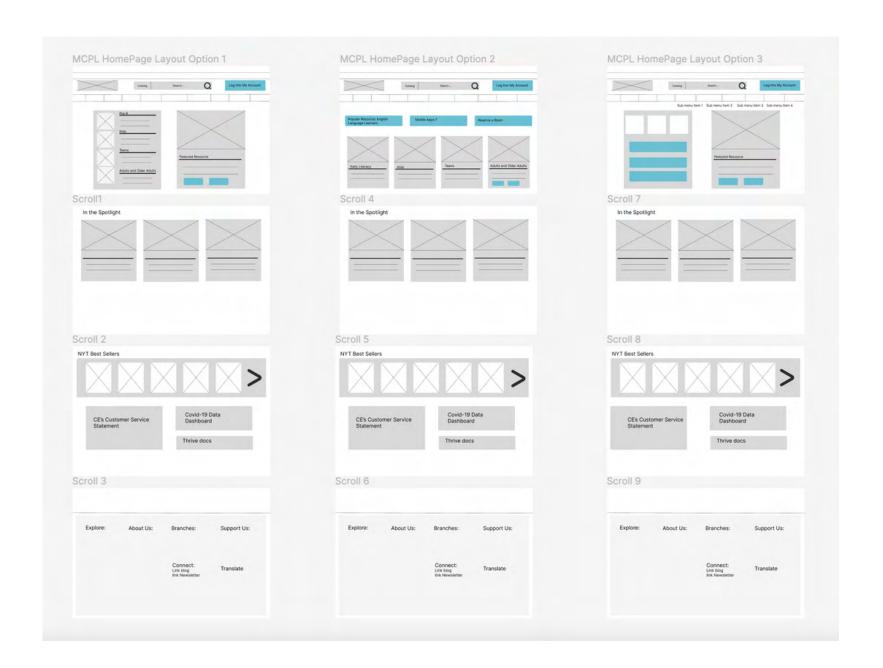


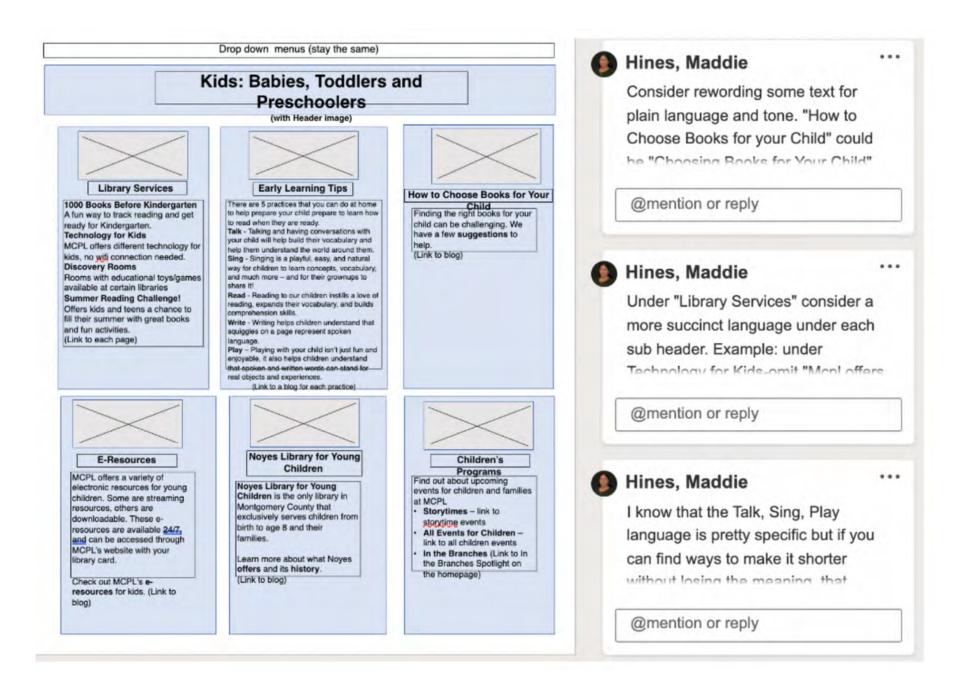
Checking out an eAudiobook AFTER: Full catalog view (not just Overdrive)





Working Wireframes for Homepage and New Kids Page





Redesigned Kid's Page: now called Babies, Toddlers and Preschoolers

Babies, Toddlers, and Preschoolers'

Babies, Toddlers, and Preschoolers

Explore all MCPL has to offer for you and your young child. Find <u>library services</u>, <u>early learning tips</u>, <u>early literacy reading lists</u>, <u>online resources</u>, <u>information about the Noyes Library for Young Children</u>, <u>storytimes</u> and more!



Library Services

1000 Books Before Kindergarten - A fun way to get your child ready for Kindergarten.

<u>Technology for Kids</u> - Tablets, computers and more; no wifi connection needed.

<u>Discovery Rooms</u> - Spaces to learn and play.

<u>Summer Reading Challengel</u> - Fill the summer with great books and fun activities.



Early Learning Tips

Five ways to help get your child ready to read.

<u>Talk</u> - Introduce new words by talking with children about everything in their world.

<u>Sing</u> - A playful, easy way for children to learn concepts, vocabulary, and more.

Read - Create a love of books, discover new words, and build comprehension.

Write - Connect squiggles on the page to spoken or signed words.

<u>Play</u> - Connect real objects/experiences with spoken, signed, or written words.



Choosing Books For Your Child

Finding the right books for your child can be hard. We have <u>a few suggestions to</u> help.



Online Resources

Check out MCPL's e-resources for kids.

Available 24/7 with your library card,
stream and download content for young



Noyes Library for Young Children

Noyes Library for Young Children is the only library in Montgomery County that serves children from birth to age 8 exclusively and their families.

Come visit Noyes Library for Young Children!



Children's Programs

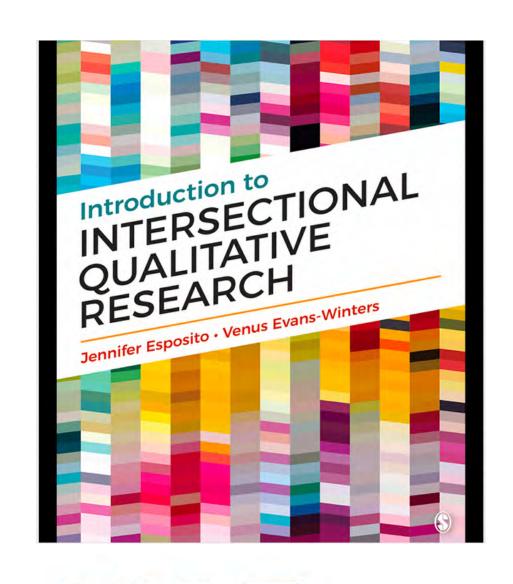
Storytimes

All Events for Children
In the Branches

Team, Partners and Mentors

- Ray Bryson, Jason Turner, and Laurie White: MCPL Digital Strategies Team
- Boon Sheridan-UX Research mentor from GSA.gov
- Felicity Brown and Emily Lamancusa: Koha and Aspen Team
- Evan Chan: Montgomery County Government Innovation Team
- Susanne Brunhartt-Wiggins- MCGOV Web Dev
- Rachel Rappaport: Racial Equity and Social Justice Team
- Central Programming Team- Subject Matter Experts
- Director's Team- Graphic Design and External Comms
- MCPL Staff at Large

Resources





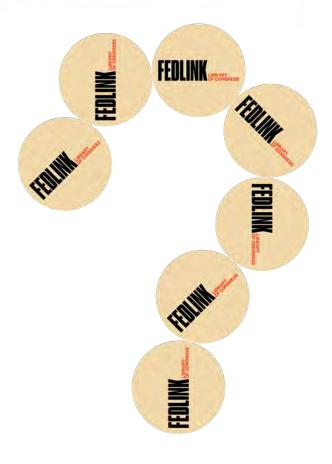






Digital Frontiers: Shaping the Future of Federal Libraries

Ask FEDLINK







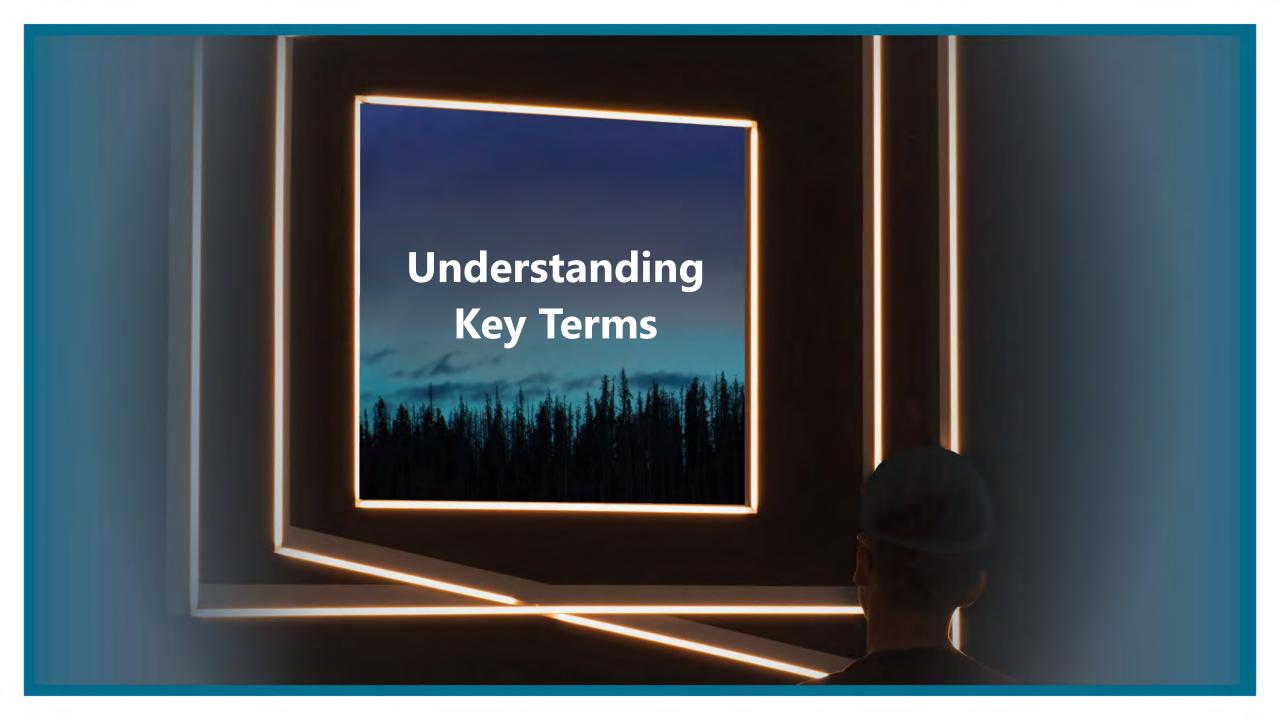


Today's Goals

- Recognize key terms for understanding your accounts
- Learn how to manage accounts to your best advantage

Why is this important?

- Actively managing accounts helps you:
 - Utilize money before it expires
 - Plan effective strategies to meet your library's needs
- Any funds that go unused after 5 years are returned to the Treasury
 - FY24 is the final year to utilize unexpired FY19 funds:
 - March 1, 2024: Deadline for requesting de-obligations of FY19 funds
 - May 1, 2024: Deadline for placing orders using FY19 funds



Types of Funds

- Annual: Funds that expire in the same fiscal year in which they originate (Ex. FY24 annual funds expire on 9/30/24)
- No-Year: Funds that have no expiration date*
- Multi-Year: Funds that are valid for more than one fiscal year (Ex. FY24 funds that expire on 9/30/25)*

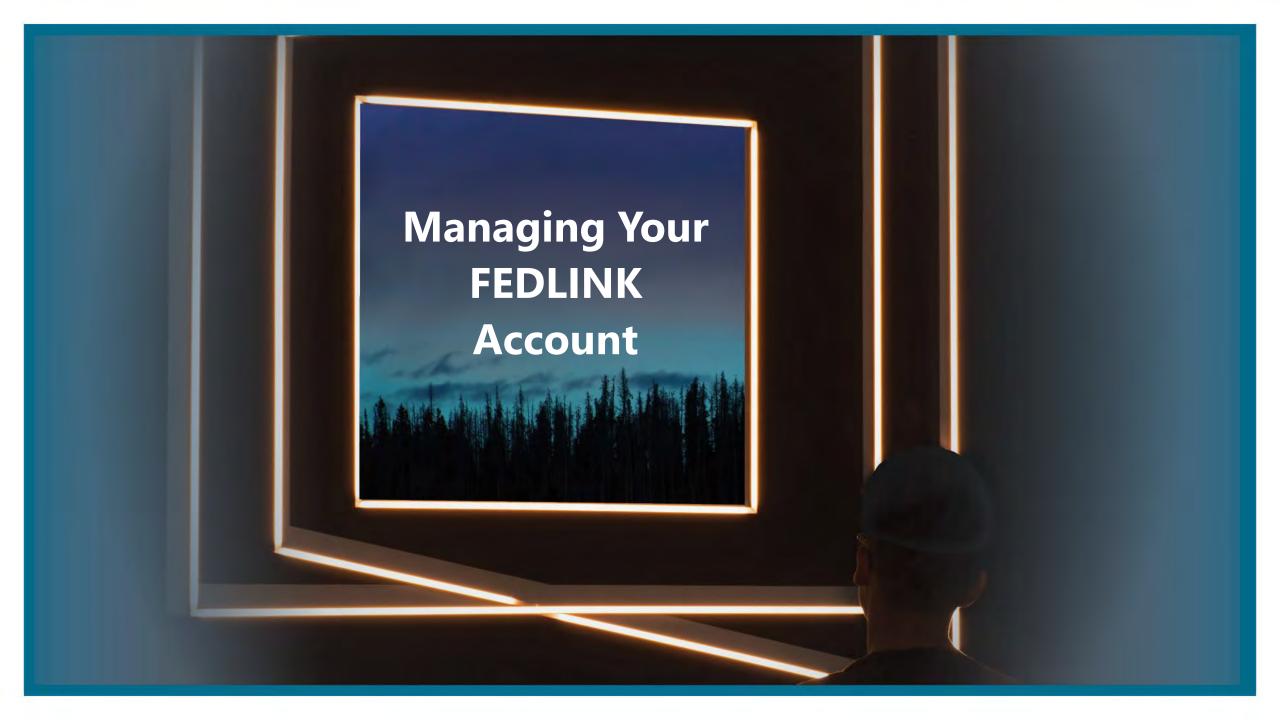
Any funds that go unused after 5 years will be returned to the Treasury, <u>regardless of funding type</u>. Member may also request a refund.

Status of Funds

- Available: Default status of new funds; can be moved/used as desired
- Committed: Funds are on hold for an order in progress; cannot be moved or used on other orders
- Obligated: Funds change from committed to obligated once order is completed (for vendor to invoice FEDLINK); cannot be moved or used on other orders
- Expired: Funding end date has passed; cannot be used on new orders

Are my funds usable?

- In order for funds to be usable, they must be:
 - Available (not obligated or committed), and
 - Unexpired



Review Accounts Regularly

- Not sure what you have?
 - Request account balance report from FEDLINK's Fiscal team at fliccffo@loc.gov
- Any funds that are available <u>and</u> unexpired may be used on new orders

Which funds to use next?

- "First expiring, First out" is the best policy for FEDLINK funds
- Using up the oldest funds first helps to:
 - Clean out older accounts,
 - Streamline future purchasing, and
 - Avoid funds expiring

Any funds that go unused after 5 years will be returned to the Treasury, <u>regardless of funding type</u>. Member may also request a refund.

Fund Actions

- Adding funds
- Moving funds
- Refunds



Forms available here:

www.loc.gov/flicc/onlinedoc/online index.html

- Tips:
 - Always submit new quote(s) or IGCE(s) when adding or moving money
 - Have unexpired funds available from multiple fiscal years?
 - Funds from multiple fiscal years can be used on a single order → submit a separate Move Funds form for each fiscal year

De-Obligating Funds

- De-obligation is a "negotiated modification"
 - This is a contract action that changes the status of funds from obligated to available, thus enabling them to be used on a new order
 - Only possible when vendor verifies no further invoices are due
- PALT to de-obligate is 60-90 days
- Tip: Request de-obligation(s) as early as possible to allow time for separate PALTs on the de-obligation(s) and any subsequent order(s)

Managing "Odds and Ends"

- Have older obligated funds that are unexpired?
 - These may be eligible for de-obligation so they can be used towards a new order. Please reach out!
- Not enough available in one fund to cover a purchase?
 - Request a funds move to consolidate money, and/or
 - Utilize funds from multiple fiscal years on a single order, and/or
 - Add enough funds to augment existing account balances

Stay aware of important dates

- Expiration dates funds must be used before their expiration date
- Fiscal Years funds must be used within 5 years
 - Last day to submit orders using available FY19 funds is May 1, 2024
- End-of-Year Deadlines released in Spring each year

Need help? Contact FEDLINK!

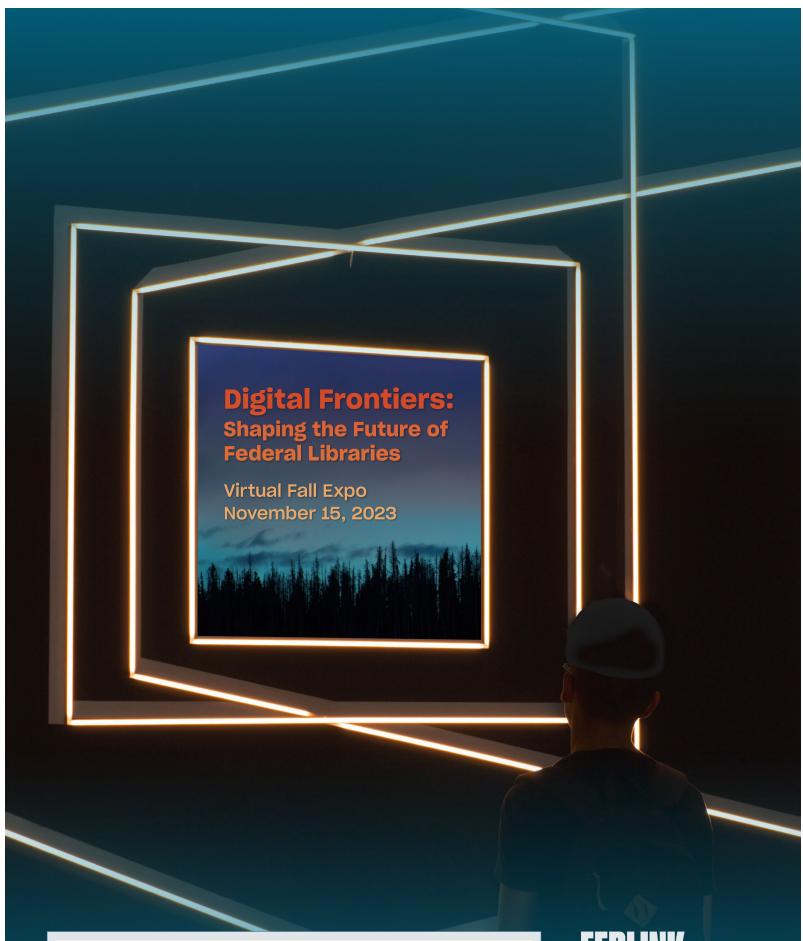
- Fiscal team: fliccffo@loc.gov
- Books: fedlinkbooks@loc.gov
- Electronic Resources: fedlinkir@loc.gov
- Library Support Services: fedlinkls@loc.gov
- Preservation: fedlinkpres@loc.gov
- Serials: fedlinkserials@loc.gov
- Training: fedlinktraining@loc.gov

Thank you for attending!

Save the Date
FEDLINK Spring Expo
May 15, 2024







GUIDE FOR PARTICIPANTS



Agenda for November 15, 2023 FEDLINK Fall Expo	
9:00-9:05 am	Welcome
9:05-10:00 am	Morning Keynote GAO's Artificial Intelligence Accountability Framework Dr. Farahnaaz Khakoo-Mausel, Assistant Director U.S Government Accountability Office
10:00-10:30 am	FEDLINK Joint Advisory Board and Membership Meeting
10:30-10:45 am	Break
11:00 am-12:00 pm	Vendor Virtual Marketplace
12:00-1:00 pm	Lunch break
1:00-2:00 pm	Afternoon Keynote Data Analytics and the Customer Experience at the National Library of Medicine Adam Korengold, Analytics Lead, NLM Dan Wendling, Technical Information Specialist, NLM
2:00-3:00 pm	 Solo Librarians from Around the Federal Sphere Moderator: Kera A. Winburn, Branch Chief for Information Services, Ralph J. Bunche Library, U.S. Department of State Eric Erickson, Librarian, US Department of Housing & Urban Development Edward "Ted" McClure, Librarian, Grand Canyon National Park Research Library Laura Moorer, Law Librarian, DC Court of Appeals
3:00-3:45 pm	Discovery by Design Maddie Hines, Head of Digital Strategy Montgomery County Public Libraries
3:45-4:15 pm	Ask FEDLINK

Fall Expo Call

The semi-annual Fall Expo focuses on the library professional and their response to both the challenges of emerging technologies and the growing demand for innovation and flexibility in program and project planning.

Please complete the post-event evaluation survey.

2023 Fall Expo Speakers

Gregory T. Abraham, Director, Library Enterprises, Library of Congress

Greg Abraham brings nearly 40 years of experience in leadership, operations, budgets, finance, and acquisitions to his position as Director Library Enterprises. Before arriving at FEDLINK, he served with the Chief Operating Officer for over a decade as a Supervisory Program Specialist, then as the Director Library Enterprises where he oversaw acquisition planning, contracting, revolving fund programs, and a multimillion-dollar annual budget. Prior to joining the Library, Abraham served 30 years in key management positions in private sector retail and manufacturing organizations. Abraham earned his bachelor's degree in Business Administration from Youngstown State University.

Michael Bates, Supervisory Contract Specialist, FEDLINK

For the third year, Michael Bates serves as the Section Head of FEDLINK's Network Operations. He brings more than a decade of federal acquisition and procurement experience, managing portfolios in excess of \$1B for agencies in all three branches of government, including the Veterans Administration, Administrative Office of the U.S. Courts, and Department of Defense. Bates holds a Master's Certificate in Contract Management, a Master of Science degree in Enterprise Business Management, and a Master of Business Administration in Operations and Supply Chain Management.

Melissa Blaschke, Executive Director, FEDLINK

A seasoned manager and librarian at FEDLINK since 2016, Melissa Blaschke has 15 years of experience at the Library of Congress. Before joining FEDLINK, she first served in the Library's Collections Conservation Section of the Preservation Directorate before becoming a contract specialist in its Office of Contracts and Grants Management. Blaschke started her library career at the University of Chicago Special Collections Research Center processing archives and manuscripts. Blaschke earned her M.S. in Library and Information Science at the University of Illinois and her M.A. in Divinity at the University of Chicago. She received her B.A. in Religious Studies from the University of Southern California.

Eric Erickson, Librarian, US Department of Housing & Urban Development

Eric Erickson has served as the HUD Librarian since 2016. He was program manager for Knowledge Management for human resources professionals at the U.S. Department of Veterans Affairs. He was the Electronic Resources Librarian for the Pentagon Library. He earned his MLIS at McGill University, an MA in International Relations at George Washington University, and a BA in History from Brigham Young University.

Maddie Hines, Head of Digital Strategy, Montgomery County Public Libraries

Maddie Hines is a senior digital strategist working in public libraries with a passion for centering library users at every online touchpoint. Dynamic, inclusive and accessible public libraries are essential to thriving communities, and her role focuses on ushering the customer through online services, resources and applications that improve lives, create joy and generate equity.

Dr. Farahnaaz Khakoo-Mausel, Assistant Director, U.S Government Accountability Office

Farahnaaz is an Assistant Director with the U.S Government Accountability Office (GAO), an independent, nonpartisan agency that works for Congress. Since 2019, she manages a portfolio area in the Science, Technology Assessment and Analytics team, where she leads work on U.S. research security, oversight and accountability of federal implementation of artificial intelligence systems, and government-wide efforts to harmonize regulations and administrative tasks in the research environment. Farahnaaz also represents GAO in the International Organization of Supreme Audit Institutions, where she supports efforts for the Working Group on Science and Technology. Farahnaaz received a Ph.D. in Public Policy and Political Economics, Masters of Science in Applied Economics and Masters of Public Affairs from the University of Texas at Dallas. She received a Bachelor of Arts degree in Political Science from the University of North Texas.

Adam Korengold, Analytics Lead, National Library of Medicine

Adam Korengold is a contractor Analytics Lead with the National Library of Medicine (NLM), one of 27 institutes of the National Institutes of Health in Bethesda, Maryland. With more than twenty years of experience in analytics, research, insight generation, and data visualization, he leads NLM's efforts to drive data-based decision making across product teams. He holds an MBA from The George Washington University and a marketing research certificate from the University of Georgia, and he teaches in the graduate Data Analytics and Visualization program of the Maryland Institute College of Art in Baltimore, Maryland.

Edward "Ted" McClure, Librarian, Grand Canyon National Park Research Library

Ted McClure has served as the Librarian for the Grand Canyon National Park Research Library, Arizona, since 2012. Before he joined the National Park Service, Ted was the Faculty Services Librarian at Phoenix School of Law, Phoenix, Arizona. He is a 2002 graduate of the School of Library and Information Science at Catholic University of America, Washington, DC, and holds a JD from Campbell University, an MA in International Relations from the University of Southern California, an MS in Industrial Administration from what is now the Tepper School of Business at Carnegie Mellon University, and his BA in Communications from CMU.

He was commissioned into the U.S. Army through ROTC in 1971 and was awarded the Legion of Merit on his retirement in 1998 after serving his last five years in the Pentagon. He is a "recovering attorney," having been admitted to the bar in North Carolina, Virginia, and the District of Columbia. He and his wife Bobbie have been married for 52 years and live near Sierra Vista, Arizona.

Laura Moorer, Law Librarian, DC Court of Appeals

Laura Moorer is the Law Librarian for the D.C. Court of Appeals. She joined the Court in 2019 and prior to that was the Law Librarian for the Public Defender Service for D.C. for almost fourteen years. Laura received her MLS from the University of Maryland, her JD from Mercer Law School, and her Bachelors of Science from Virginia Tech, Magna Cum Laude. Laura is barred in Maryland, the District of Columbia, and Georgia. Laura enjoys providing legislative history assistance and training sessions to the Court's clerks and especially enjoys studying D.C. history, especially as it relates the Courts and the creation of D.C.'s unique court history. Laura is married to Richard Moorer, a park ranger at Pinnacles NP, and is the proud mom to two kids. Laura also maintains an Instagram account re: the library, and it can be found @dccalibby.

Jocelyn Shapiro, Supervisory Librarian, FEDLINK Network Operations

Prior to joining FEDLINK in 2022, Jocelyn was Head of the Geography, Political Science, and Education Section within the Acquisitions and Bibliographic Access Directorate. She co-founded the Women's Forum for Growth and Networking at the Library of Congress and serves as Vice President of the Library of Congress Professional Association.

Shapiro's experience outside the federal government includes nearly a decade in federal contracting where she was Executive VP at LAC Group, leading federal business operations and development. A certified COR and PMP, Shapiro combines her expertise and experience to ensure FEDLINK members have the resources and information they need to make the best purchasing decisions for their agencies. She earned her MLS from the University of Maryland and her BA in Linguistics from Portland State University.

Maria Markham Thompson, Financial Manager, FEDLINK

Maria Markham Thompson, CPA, CFA, CGFM is the Financial Manager for FEDLINK. She has been with the Library of Congress for almost ten years, during which she has worked on many interesting financial assignments such as division operating budgets, financial statement preparation, leases for new space, internal control manuals, and FEDLINK's migration from a standalone accounting system into the Legislative Branch Financial Management System.

Prior to joining the Library, Thompson had 30 years of experience in financial management in state and local governments and financial sector firms, with a specialty in financing infrastructure with tax-exempt bonds from small water systems to nuclear power facilities. Her career includes service as the CFO of an investment manager and as the portfolio manager for ethically screened mutual funds.

Ms. Thompson earned a BS in Public Administration and Economics at the New York University Stern School of Business and a Master of Urban Planning from NYU's Wager Graduate School of Public Service. She is licensed as a certified public accountant in Maryland and holds the designations of Chartered Financial Analyst and Certified Government Financial Manager.

Dan Wendling, Technical Information Specialist, National Library of Medicine

Dan Wendling, MLS, is a member of the National Library of Medicine's Web and Information Management Unit, Public Services Division. He has been exploring and summarizing customer experience and analytics data for many years. He is a graduate of the University of Maryland College of Information Studies and is a Certified Usability Analyst.

Kera A. Winburn, Branch Chief for Information Services, Ralph J. Bunche Library, U.S. Department of State

Before becoming the Branch Chief for Information Services at the Ralph J. Bunche, U.S. Department of State Library, Kera Winburn was a law librarian at the U.S. Department of Justice. She has a Masters of Library and Information Science from The Catholic University of America. In her spare time, she enjoys hiking, knitting, and making cards.

FEDLINK Advisory Board Members

Chair

Dr. Carla Hayden

Librarian of Congress

Vice Chair

Julie Arrighetti

U.S. Department of State

Appointed Members

Jennifer McMahan (2021-2023)

Deputy Library Director

U.S. Department of Justice

Elected Members

Julie Arrighetti (2019-2023) (Chair)

Chief Librarian

Ralph J. Bunche Library

U.S. Department of State

Robin Miller Dixon (2022-2024)

Head of Knowledge Resources and Library Services

Branch

NASA Goddard Space Flight Center

Ann Holman (2022-2023)

Director

Darnall Medical Library

Walter Reed National Military

Medical Center

Ben Hope (2019-2023)

Information Architect/Office of Operations

FDA Library

U.S. Food and Drug Administration

Michael McNulty (2021-2023)

Librarian of the Army

Beata Moore (2021-2023)

Associate Director

Data Production Division

National Agricultural Library

Karen Tate (2021-2023)

Director

National Library of Education

David Walls (2019-2023)

Preservation Librarian

Library Services and Content Management

Government Publishing Office

Andrew Young (2021-2023)

Librarian

Treasury Library

Organizational Observers

Madison Bolls

Senior Program Officer, Grants to States

Institute of Museum and Library Services

Todd Carpenter

Executive Director

National Information Standards Organization



Joint FEDLINK Membership and Advisory Board Meeting

Agenda: November 15, 10:00-10:30 a.m.

1. Call to Order and Executive Director's Report

Melissa Blaschke (FEDLINK)

2. Committee and Working Groups

Awards Committee

Education Working Group

eResources Working Group

Information Technology Working Group

Leadership Working Group

Preservation Working Group

Research and Metrics Working Group

3. FEDLINK Assisted Acquisitions and Programming

Assisted Acquisitions Update - Michael Bates (FEDLINK) and Jocelyn Shapiro (FEDLINK)

Financial Update - Maria Thompson (FEDLINK)

Education and Publication Updates – Robin Harvey (FEDLINK)

4. Reports from Liaison Organizations

IMLS - Madison Bolls

NISO – Todd Carpenter

5. State of the Profession Survey

Annie Rorem (FRD)



Virtual Vendor Exhibits

Clarivate

Clarivate is a global leader in information services, serving the public sector for over 60 years. Together with ProQuest and ExLibris, both part of Clarivate[™], we equip government libraries and information centers with extensive dissertation-to-publication, open access, and multi-media curated content; premier library discovery and workflow management tools; and trusted research evaluation capabilities led by Web of Science best-in-class publication and citation data.



Elsevier Inc

Elsevier Research Intelligence is a platform developed by Elsevier, a leading global information analytics company specializing in science and health. It provides comprehensive and sophisticated solutions for research institutions, funding agencies, and policymakers to analyze research performance, assess research impact, and make data-driven decisions.



FiscalNote

FiscalNote is a leader in policy and global intelligence. By uniquely combining data, technology, and insights, FiscalNote empowers customers with critical insights and the tools to turn them into action. Home to CQ.com, FiscalNote.com, Oxford Analytica and many other industry-leading brands, FiscalNote helps organizations stay ahead of political and business risk with information and knowledge management services.



IEEE

The IEEE Xplore® Digital Library is your gateway to trusted research—journals, conferences, standards, eBooks, open science solutions, and educational courses—with nearly 6 million documents to help you fuel imagination, build from previous research, and inspire new ideas. Visit innovate.ieee.org or email a.bhorkar@ieee.org.

View directory profile

LexisNexis

LexisNexis is a leading global provider of information and analytics. The company offers innovative tools for law firm, corporate, tax, government, academic and non-profit organizations that help customers increase productivity, improve decision-making, access essential insights and advance the rule of law around the world.



Midwest Library Service

For more than a half-century, Midwest Library Service has been defined by its superior service to libraries. Our comprehensive range of products, services, and resources includes books supplied from more than 15,000 U.S., Canadian, and U.K. publishers and an out-of-print service. We are committed to fulfilling your entire order, not just those books that are easily obtained, substantially reducing the time and effort you would otherwise expend reordering books. Midwest has a dedicated Fedlink customer service expert to assist with your orders. MLS can provide an on-line ordering system, standing order services, and customized cataloging & processing services.

View directory profile

Military Periscope

For over 30 years, Military Periscope has put facts and information for more than 165 nations and 7,500 weapons systems at the fingertips of our users. MP's database provides information on the following:

- » Nation's Armed Forces Features complete details about air, ground, naval, special warfare, paramilitary and strategic forces for 165 nations. Plus, information on deployment plans, programs and budgets.
- » Weapon Systems Provides detailed overview and illustrations of more than 7,500 weapons, systems and platforms from across the globe.
- » Terrorist Organizations (Archived Info).
- View directory profile

POLITICO Pro and E&E

POLITICO Pro is a customizable policy intelligence platform that arms professionals with the intelligence, workflow tools, and news they need to stay ahead. E&E News, a POLITICO subsidiary, provides essential energy and environment news for professionals. Access to both POLITICO Pro and E&E are subscription based platforms that are relied on by professionals in most federal and state government organizations, for profit companies, associations, and non-profits.

View directory profile

Sage Publishing

Sage is a global academic publisher of books, journals, and library resources with a growing range of technologies to enable discovery, access, and engagement.



Unison Virtual Acquisition Office LLC

Developed by acquisition professionals for acquisition professionals, the Virtual Acquisition Office™ (VAO) is a total workforce development solution, providing a common platform to facilitate expanded acquisition knowledge and productivity. With more than 65,000 subscribers across all cabinet-level agencies, the VAO is the government's trusted source for up-to-date federal acquisition news, research, training and tools that enable acquisition managers and the workforce to stay on top of the latest news and developments, maximize efficiency and effectiveness, and engage in continuous learning.



Zimmerman Associates, Inc.

Zimmerman Associates, Inc. (ZAI) was founded in 1977 as a library services and information management company and has a 40+ year history of successfully enhancing both traditional and virtual libraries for our Federal Government customers through flexible staffing, responsive management, and innovative approaches that help them navigate and adapt to a rapidly changing information landscape.

View directory profile

FEDLINK Background

The Federal Library and Information Network (FEDLINK) is an organization of federal agencies working together to achieve optimum use of the resources and facilities of federal libraries and information centers by promoting common services, coordinating and sharing available resources, and providing continuing professional education.

Since 1965, FEDLINK has served as a forum for discussion of the policies, programs, procedures and technologies that affect federal libraries and the information services they provide to all branches of the federal government and the American people.

Federal information professionals join together to support the common goals of information access, library service, and collection stewardship. Current programs and working groups support the following initiatives:

American Indian Libraries

Identifies federal efforts to support American Indian Libraries in their preservation, digitization, cataloging, and reference services efforts.

eResources

Provides a forum to share best practices and discuss creative solutions to common challenges in eResources acquisitions and management. The working group works in synergy with the FEDLINK Advisory Board and other federal and non-federal groups interested in increasing pricing transparency, open access, and the acquisition and management of eResources.

FEDLINK Awards

Makes annual awards to recognize the innovative ways that federal libraries, librarians, and library technicians fulfill the information demands of government, business and scholarly communities, and the American public.

Education

Sponsors professional development programs, including the semi-annual FEDLINK expositions featuring topics for federal librarians and technicians on the latest information policies, procedures, and issues affecting federal libraries and information centers. Hosts the "Great Escapes" program offering numerous tours and orientations to federal and special collection libraries.

Federal Library Leadership

Provides a forum for library leadership to share best practices and discuss creative solutions to common problems, establish a consolidated voice that advocates for the interests of federal libraries, and build a strong and sustainable future for federal libraries.

Preservation and Digitization

Develops strategies for long-term preservation and access to federal library resources by promoting adherence to standards and recommended practices in federal preservation, digitization, and stewardship of federal digital assets.

Research and Metrics

Coordinates research across the federal enterprise using relevant metrics, data sets, analysis, training, and education to ensure that federal libraries and information centers have the expertise and resources necessary to make critical decisions about their services and programs.

FEDLINK also combines nearly 50 years of experience in purchasing and managing library and information services with the buying power of a consortium of federal agencies. FEDLINK streamlines procurement for commercial information services and products for federal agencies in all three branches of government, tribal governments, and the District of Columbia.

FEDLINK offers:

- » Simplified acquisition of commercial information services and products.
- » Negotiated discounts and volume pricing.
- » Elimination of the high cost of duplicating contracting cycles and the cost associated with individual orders.

FEDLINK assisted acquisition products and services:

- » Books and media
- » Electronic resources
- » Library support services
- » Preservation and digitization
- » Serials

FEDLINK is a revolving fund (Section 103 of Public Law 106-481 (2 U.S.C. 182c)) and follows the Federal Acquisition Regulations (FAR) and the rules and procedures of GAO, OMB, and US Treasury.



Resources

Learn More

Visit the FEDLINK website.

Registration

Register online for fiscal year 2024.

Direct Express Procurement

Request information on FEDLINK contracts and pricing.

FEDLINK Interagency Agreements

➡ View the <u>Interagency Agreement FAQ</u> to answer questions about IAA forms and policies.

Acquisitions

➡ View the <u>Acquisitions FAQ</u> to learn about buying products and services through FEDLINK.

Vendor Services

Review the latest vendor products and services available in the <u>FEDLINK Vendor Services Directory</u>.

Thank you for attending!

The next FEDLINK Expo is May 15, 2024.

