

**Date**

Wednesday, October 15th, 2014

Time

9:00am - 12:00pm

Place

Dining Room A
Madison Building
Library of Congress
101 Independence Ave.
Washington, DC 20540

Metro/Directions

Capitol South
(Orange & Blue Lines)

Sponsor

FEDLINK

Information

Email Holly Kerwin
hnic@loc.gov
TTY (202) 707-4995
Request ADA
Accommodations five
business days in advance at
ADA@loc.gov.

Registration

This program is FREE, but
registration is required.
Registration will open on
September 8th – watch FedLib
for the announcement. The
program will be available via
iCohere for those who are
unable to attend in person.

Cancellations

Please notify FEDLINK at
(202) 707-4813 if you cannot
attend to allow those on the
waiting list an opportunity
to register.

How to Use FEDLINK

Managing your account, services and products

Learn the FEDLINK procurement process from
beginning to end.

This class will cover Strategic Sourcing, **NEW**
FEDLINK contracting procedures,
procurement authority and eligibility, and
will include information on the interagency
agreement (IAA) process.

Discussion of the benefits of using FEDLINK
to procure library services, products and services
offered, and how to budget and manage your
FEDLINK accounts, including navigating
the FEDLINK website to access and interpret
monthly bills and statements.

SAVE THE DATE!!

COMING SOON!!