FEDLINK Funding Sheet Instructions

Member will transfer funds to the Library of Congress in accordance with the payment method selected below.

* **FUND CITATION FOR THE FULL AMOUNT SHOWN ABOVE:**

CITATION: Enter SLOA, Fund Citation number here. **(REQUIRED)**
_____

* **FUNDING PERIOD OF AVAILABILITY**:
Select Funding Type **(REQUIRED)**

_____ One Year Funds
_____ No Year Funds
_____ Multi-Year Funds
_____ Final year of availability: _____
_____ Non-appropriated Funds

FUNDING DOCUMENT:

_____ The Member requests that the Library accept attached local funding document number: **Enter MIPR or other funding document numbers here.**_____

The Member acknowledges that the terms of this Annual Order and the governing IAA supersede the terms of the local funding document.

FUNDING INFORMATION:

	Servicing Agency Library of Congress	Requesting Agency Member
Business Partner Network (BPN) #:	788790434	_____
Trading Partner Code:	0300	_____
Treasury Agency Code:	03	_____
Accounting Treatment:		_____
Fees-SGL 5200:		_____
Service Dollars-SGL 2310:		_____
* IPAC Agency Location Code:	03000001	**Required for IPAC, number must be valid.**
* Treasury Account Symbol (TAS):	03X4543	**Required, unless NAF funding. Number must be current and valid.**
Business Event Type Code (BETC):	COLL	**Required, provide your TAS-BETC information from your finance department.**
* Purchase Order/Obligation #:	(Required)	**Required, provide your internal funding number and the document, if possible.**
Contract #:	(Optional)	_____
Accounting Classification Code:	850001-850002	_____
FSN/AAA/ADSN (e.g. Fiscal Station #):	Optional	_____

* **PAYMENT METHOD:** **Select payment method, if IPAC, select who will initiate. (REQUIRED)**

Include the Annual Order number on all payments.

_____ IPAC: _____ Library of Congress/FEDLINK will initiate. _____ Member will initiate.
_____ Government Purchase Card: Provide billing address and go to www.pay.gov .
_____ Other – Check/ACH/Fedwire:

Payee: Library of Congress FEDLINK
ACH Agency Location Code: 00006192
Bank ABA Routing Number: 051036706
Bank Account: 303018

Member Invoice Address:
_____
_____
_____
_____

FEDLINK LIBRARY OF CONGRESS