



FEDLINK

Information

Alert

IA201203

Interagency Agreements & Streamlined Payment Methods

To increase efficiencies for better customer service, FEDLINK has streamlined the payment method for interagency agreements (effective October 1, 2011). FEDLINK now requires agencies to initiate the payment through their accounting office to the Library of Congress. Previously, the payment was initiated from FEDLINK through the IPAC payment system. The process had faults due to inconsistencies with document requirements for each agency.

The impact to our members is minimal. All federal agencies have the ability to process electronic payments within their agencies and authorize those payments based on appropriate funding, and documentation to support authorization of the payment. Allowing each agency to initiate payments through IPAC or ACH reduces chargeback, and thus reduces the inefficiencies in the payment process. Agencies will initiate payments using IPAC, ACH, manual check, or government purchase card.

Your agency will receive a bill with the appropriate information for payments along with the signed interagency agreement. If your agency has provided a funding document for signature, the funding document will be returned along with the FEDLINK invoice and Library of Congress interagency agreement. FEDLINK cannot complete orders without the appropriate funding in your account. Please plan to ensure your account is funded to ensure your service is executed appropriately.

Please contact the FEDLINK Fiscal Hotline at 202-707-4900 for questions or assistance with payment. You may also contact Mr. John Thompson at 202-707-4923 of the FEDLINK Fiscal Office if you need assistance concerning payment, copy of the invoice, or assistance with processing your agency funding document for FEDLINK services.

To view a sample of the interagency agreement, please click [here](#).