



Alert Summary

More than 70 online services vendors participate in FEDLINK's Direct Express program. Similar to making a purchase using the GSA schedule, FEDLINK customers can place orders directly with online services vendors via the Direct Express option. Under this streamlined purchasing process, products and service offerings are as comprehensive as always—electronic database publications, document delivery services, associated print publications and specialized access options.

Revolving Fund Establishes Authority for Direct Express

As a federal revolving fund program authorized under the Library of Congress' Fiscal Operations Improvement Act, P.L. 106- 481, section 103 (2 U.S.C. section 182c), the Library of Congress FEDLINK program can provide: (1) The procurement of commercial information services, publication in any format, and library support services; (2) Related accounting services; (3) Related education, information, and support services to federal offices and to other organizations entitled to use federal sources of supply. In addition to interagency transfers for Transfer Pay services, FEDLINK can accept fees from federal agencies that have "passed through" a vendor and have been earned for facilitating federal purchasing, i.e., the vendors pay the FEDLINK administrative fees.

To establish this option, FEDLINK negotiated Indefinite Delivery Indefinite Quantity (IDIQ) contracts and Basic Ordering Agreements (BOAs) with Database service vendors. These contract vehicles allow the government to place orders for an indefinite quantity of commercially available supplies or services during a fixed period.

Place the Order Directly With the Vendor

With Direct Express, the member agency's contracting official may simply cite the FEDLINK contract number on their agency purchase order and send it directly to the vendor. When citing FEDLINK procurement vehicles, members are responsible for executing all contract actions in accordance with applicable regulations. For Federal Procurement Data System (FPDS) reporting, the LC/ FEDLINK Agency ID is 0300; the IDIQ contract and BOA numbers are provided below.

For IDIQ contracts, no FBO synopsis or further competition is required on purchases over \$25,000. When comparing two vendors with similar database offerings, customers may want to compare prices or choose a vendor based upon their interface.

For Basic Ordering Agreements, a synopsis on FedBizOpps (www.fbo.gov) is required before placing orders over \$25,000 in accordance with FAR 16.703 and FAR 5.203(d). The Direct Express BOAs are identified with a "G" in the contract number. An FBO synopsis is posted under the Special Notice category and may be worded as follows:

"The (Requesting Agency) intends to issue a delivery order against existing LC/FEDLINK Basic Ordering Agreement

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#LC14G7XXX with (Vendor's Name) for (description of product/service) Services will be continued through (period of performance). NO SOLICITATION DOCUMENT EXISTS. No telephone calls will be accepted. Written responses should include prices and technical data sufficient to determine capability. No award will be based on any offer or proposal received in response to this notice. For further information on the Library of Congress' FEDLINK program, please visit www.loc.gov/flicc."

The vendor receives the purchase order, sets up the customer's account and promptly issues passwords and/or authorization numbers. The vendor will then invoice the FEDLINK customer directly against their agency's purchase order. The customer's agency finance office pays the invoice (and any interest penalties) and reports disbursements to the customer. FEDLINK does not issue statements of account for Direct Express purchases.

The vendor pays the FEDLINK administrative fee of 0.75% of total quarterly Direct Express sales. The fee is included in the contract award price(s) and reflected in the total amount charged to ordering activities. Direct Express customers are responsible for initiating the purchase including the creation of the sole source justification at the order level, managing delivery of the products and services, and paying invoices.

FEDLINK Vendors Participate in Direct Express

The following vendors have contracts with FEDLINK to accept Direct Express orders. (See the chart below.) These same vendors are also available under Transfer Pay mode but are no longer available through the FEDLINK Direct Pay option. Note: Most contracts that do not start with "LC14" at the beginning of the contract number are existing FEDLINK contracts that have been extended. The extended contracts are valid thru March 31, 2014 and have no option years.

Vendors Offering Direct Express and Transfer Pay Options (Vendor ID follows vendor name, Contract #)

ABC-CLIO, LLC – GP LC09D7035
Access Innovations – QA LC14C7123
Access Intelligence – AE LC14C7158
American Chemical Society – CA LC09D7028
Appriss, Inc. – AG LC14C7142
Argosy Group, LLC – UC LC14C7105
ASI Government, Inc. – AQ LC14C7112
ASME – SE LC14C7157
Bloomberg BNA – NA LC14C7102
Bloomberg Finance, L.P. – BL LC14C7151
Books24x7/SkillSoft Corp. – TF LC09G7062
BRILL – BI LC10D7019
Business Monitor International – MI LC10D7022
CCH, Inc. - CC - LC11D7012
Columbia University Press – CO LC09D7036
Copyright Clearance Center – CR LC09G7600
Corporate Executive Board - CX LC14C7113

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CountryWatch, Inc., - CW LC12G7008
CQ ROLL CALL Inc. - CQ LC14C7126
CREDO Reference Limited – CD LC09G7107
CRIBIS Corporation – SM LC09G7003
DAR Partners – DP LC14C7103
Database USA LLC – DC LC14C7154
Dow Jones – DJ LC10D7006
Dun & Bradstreet – DU LC14C7120
East View Information – EV LC14C7155
EBSCO Publishing – EH LC09D7041
Economist Intelligence Unit, N. A. - EU LC14C7104
Elsevier BV – EL LC10D7021
e-Merges – EE LC11G7009
EXPERIAN Information Solutions, Inc. - ES LC11C7011
Factiva/Dow Jones – FV LC14C7124
Facts on File, Inc. - FF LC14C7144
Fedmine US – FM LC14C7159
Financial Times Publications - FN LC12C7006
Gale Cengage Learning - GR LC09D7046
Global Trade Information Services, Inc. - GT LC12D7013
IEEE – IE LC09D7011
IEEE Standards – SI LC09D7011
IGI Global - IG LC14C7118
IHS Global Insight – WG LC14C7115
IHS Global, Inc. – IH LC09D7059
InfoGroup (InfoUSA) – AI LC14C7116
Informa Research Services - IR LC14C7146
Inside Washington Publishers (IWP) – IW LC14C7133
Inventory Locator Service, LLC – IL LC09G7034
JANE's Information Group – JN LC09D7110
JSTOR and PORTICO – JS LC09D7031
Knovel Corporation – KN LC09D7029
Knowledge Mosaic, Inc. – KM LC11D7001
Leadership Directories – LE LC09D7056
LexisNexis - ML & MQ LC14C7121
Library Corp., The – LC LC09D7018
Market Research – MA LC09G7112
Morningstar, Inc. – MG LC14C7111
MyiLibrary, LLC – MY LC14C7141
National Archive Publishing – AN LC09D7017
Nature Publishing Group – NG LC09D7053
NewsBank, Inc. - NB LC14C7127
NewsPoweronline.com – NP LC09G7105
OCLC – OC LC11C7301
Outsell, Inc. – OS LC07D4001
OverDrive, Inc. – DR LC14C7106
Peterson's Nelnet – PG LC14C7108
ProQuest, LLC – UM LC14C7149

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PRS Group, Inc. – PQ LC09G7002
Questel/Orbit – OR LC14C7125
Reprints Desk, Inc. – RD LC14C7101
Safari Books Online – SF LC14C7143
Sage Publications – SG LC09G7060
Sociometrics Corp. – SC LC14C7140
Springer Science Business & Media, LLC - SO LC09D7030
Synergistics Research Corp. - SY LC12G7011
Taylor & Francis – TG LC10G7115
TDNet – TD LC09G7022
Thomson Reuters (RIA/PPC) – RI LC14C7114
Thomson Reuters Scientific – UD & UI LC14C7122
West Publishing Corp. – WE LC09D7012
Wolters Kluwer (Ovid Technologies, Inc.) – BR LC14C7152
World Bank – WB LC14C7117

As cost effective as Direct Express is, most current members will continue to prefer transfer pay mode, which offers them more flexibility in managing their funds and provides more assistance with procurement processes.

Under the Transfer Pay option, customers transfer both FEDLINK administrative fees and estimated annual service dollars to Library of Congress (LC)/FEDLINK via a signed Interagency Agreement (IAA). On behalf of the customer, LC/Contracts issues a delivery order to the vendor in the amount specified on the IAA. After receiving the delivery order, the vendor provides service to the customer and submits the customer's invoices to FEDLINK. FEDLINK reviews the invoices, rejects improper ones, and pays acceptable ones from the customer's account. FEDLINK sends the customer copies of rejected invoices, paid invoices, and a monthly statement of account.

If there are surplus funds in one vendor account, an amendment form can conveniently move these funds to another needed service.

Another major benefit of Transfer Pay is extended order deadlines. Instead of having to fulfill a member's order either by providing services or by issuing delivery orders to vendors prior to the end of the fiscal year, before their funds expire, FEDLINK is able to accept signed IAAs with firm orders late in September every year. In addition, FEDLINK is also authorized to accept IAAs and amendments by fax, pending receipt of originals via courier service or mail. This reduces the lead time necessary to add funds to purchase information products and services at the end of the fiscal year.

More Information Is Available

For questions on Direct Express, contact FEDLINK Network Operations by phone at (202) 707-4850 or by email to gharris@loc.gov. For assistance with your current accounts, please call the FEDLINK Fiscal Hotline at (202) 707-4900.