

3. Marking, Stamping, and Labelling (MSL) Manual

The JIG-L produced recommendations and graphical representations that identify placement of labels on material for the following categories:

3.1 Paper—Bound—Book

Non-rare book and bound serial
Non-rare special format
Book with accompanying material
Directory
Copyright paperback collection

3.2 Paper—Unbound

Collection level cataloging (CLC)
Serial issue
Newspaper
Copyright comic book collection
Copyright moving image descriptive material

3.3 Paper—Sheet

Still image, including architectural/technical drawing, poster, photograph, map

3.4 Disc—Digital

CD/CD-R
CD-ROM
DVD

3.5 Disc—Magnetic

Floppy disk

3.6 Disc—Vinyl

Vinyl disc

Labelling Procedures

3.7 Film

Microfilm

Microfiche

Slide

Motion picture film

3.8 Magnetic tape

Audio cassette tape

Video cassette tape

Video open reel

3.9 Mixed media

3.10 Copyright realia