PROJECT NARRATIVE

Of the People: Widening the Path: Community Collections Grant to Individuals

Please use this template for proposal cover page and proposal details portion of the project narrative. Additional documents should be included as appendices. The cover page is a single page, and the project details may be up to 5 additional pages.

COVER PAGE

Notice of Funding Opportunity Number

Working Title of Proposed Project

Applicant Name

Applicant Phone Number

Applicant Mailing Address

Applicant Email Address

Date of Submission

A single-spaced (max 200 word) project summary (main aims and project activities)

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You may respond to the prompts below in the spaces provided, or submit a separate narrative which addresses the prompts in-text.

This section of the Narrative should be no longer than 5 pages, double-spaced, and in 11 or 12-point font.

1. **Key Project Staff/Consultants (suggested length: 1 page)**: In this section, provide a list of essential project team members who will carry out the funded activities, including descriptions of their roles in the project, their relationships to the proposed community, and prior experience that demonstrates their ability to carry out tasks assigned to their role. It is encouraged that essential project staff are identified in advance, but if they are not known by name by the application deadline, please list the position title(s) instead.

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2. **Detailed Description of the Proposed Project (suggested length: 2 pages):** In this section, please provide the following:
   a. Brief description of community and cultural activity that will be documented.
   b. Description of the planned cultural documentation activities that clearly indicates the planned project’s size and scope (e.g., including an approximate number of planned interviews).
   c. Description of the planned cultural documentation methods and the technologies that will be used.
   d. A timeline or work plan reflecting all planned project activities over the grant period that demonstrates realistic and feasible project outcomes.
   e. Brief description of the proposed project’s significance and potential community impact.
3. **Description of Past Activities (suggested length: 1 page).** Please provide descriptions of past activities relevant to the grant project proposed. This can include incorporating (as applicable): links to relevant websites and related articles, user testimonials, reviews, research findings, etc.

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