

APPLICATION CHECKLIST

*Of the People: Widening the Path: Connecting Communities Digital Initiative Grants
Higher Education*

We have provided this checklist to applicants as a handy reference for you as you complete your application. It is not required and does not need to be submitted with your application.

CHECKLIST

- Registered with **SAM.gov** (Note: Registration is free, but it may take up to three weeks to become active in the system.)
- A completed **Proposal Narrative**, including the following elements:
 - Cover Page**
 - Project Details** (maximum 5 pages, double-spaced, 11-point font)
 - Appendices**
 - All other required documents** as applicable, per Section D.5.1.1 of the Notice (Other Information)
- A completed **Budget Plan Worksheet**
- A completed **Budget Narrative** (2-4 pages, double-spaced, 11-point font)
- A completed **SF-424 Application for Federal Domestic Assistance Form**
- Read through Section D.6 of the Notice** (Submission Requirements) and ensure that all application documents:
 - are within file size limits (no more than 20 MB);
 - adhere to required file naming conventions;
 - are not zipped or locked; and
 - are not submitted via third party websites.