

## Frequently Asked Questions

- 1. My organization provides educational services to a specific constituency within my state. Would I be eligible to receive a grant?** The grants described in the current notice of funding opportunity will be awarded to nationally focused organizations that have existing dissemination channels that reach across the country. If your organization is focused on a more localized area, you should consider investigating a TPS regional grant.
- 2. May my organization propose a project to expand a currently funded and on-going grant project?** Yes, applicants may propose projects building on or continuing grant-funded projects. The application must justify the use of funds and must clearly articulate how the scope and budget of the proposed project do not overlap (or “double-dip”) if the project awards will be running concurrently. If awarded, additional reporting requirements to ensure proper stewardship of funds may be required.
- 3. Is this grant appropriate for pre-K students and pre- and in- service educators?** Yes.
- 4. Are STEM-related online episodes an appropriate fit for this opportunity announcement?** The Library of Congress encourages projects with content in all subject areas, including STEM.
- 5. Can projects utilize digitized collections in addition to the Library of Congress digitized collections?** Yes, items from other collections may be used. Library of Congress primary sources should be prominent in any proposed project.
- 6. If our organization has an established national network of dissemination partners, may our application use our existing network or must we find new dissemination partners?** Yes, applicants may propose to use existing and established national networks and partnerships to disseminate products developed under the grant project. Selected projects should also be open to collaborate with existing TPS Consortium partner organizations.
- 7. Should our SAM.gov registration be current at the time of the application deadline?** Yes, per the notice of funding opportunity the applying organization’s SAM.gov should be active or in the process of becoming active. If the organization SAM’s registration is in the process of becoming active, a note with proof of SAM application and registration should be submitted with the proposal. If selected by the Review Selection Committee to be funded, the application will only be awarded if the SAM registration is active.
- 8. Is there an example of a completed logic framework available? How much detail or board should the framework include?** We are not able to provide a completed logic framework, but many examples exist online. Please provide as much detail as you feel is necessary to succinctly describe your proposed project.

9. **Can our project proposal include international teachers? Both Department of Defense international teachers and private organization international teachers?** Yes, your project may include teachers who work overseas, in American schools, like those operated by the Department of Defense.

10. **Is inclusion of an online interactive mandatory?** No, your proposal may describe a curriculum, instructional materials or an app/online interactive.

**11. Logic framework:**

a. **Are priorities goals? If so, what goes in the impact statement?** Yes, you could put your goals in the priorities section. The impact statement describes what you think the overall impact of your work will be, if you meet your goals. In other words, why are you doing this? What difference do you expect to make?

b. **What is the time frame for the outcomes on the logic framework?** The intermediate outcomes should be achievable within the three years of the grant. The long term objectives will extend beyond the three years. As you write these, please especially consider those you will support over the years.

c. **Do we have to include evidence for assumptions in logic framework?** Your proposal should articulate the evidence undergirding your assumptions.

d. **Can logic framework extend over one page?** Yes

e. **Is it ok to focus on history and geography?** Yes

f. **Is it ok to hone that focus to technology?** Yes

g. **Does detailed description of past activities go in the proposal or in Appendix C?** Appendix C would be better. There is a page limit for the body of the proposal (15 pages), but not for the appendices. That being said, we would expect the body of the proposal to include at least a cursory description of past activities and expertise that would be substantiated in appendices.

h. **In description of project, do methodologies refer to how the project will be developed and administered or does it refer to the pedagogical methodologies? Same with formats?** Methodologies and formats refer to pedagogy.

i. **Does rationale for approaches refer to how project will proceed? Not rationale for doing the project?** Rationale in this case refers to the reasons why you are interested in doing this project and why you have selected the pedagogical approaches included in your proposal.

j. **Does budget narrative focus solely on first year, seems to extend over three years?** It would extend to all of the years of funding you are requesting.

k. **Is there a section for continuation of project for other two years?** Please submit budgets and narratives for all three years.

l. **Can the logic framework be single-spaced?** Yes

12. **Are there funds for substitutes for teachers attending project meetings?** Yes, you would include that in your budget.

13. **Is this opportunity appropriate for organizations developing products with the intent of selling the product to schools?** No, all developed interactives, curriculum, and other resources and deliverables must be free and open access.

14. **Are school districts encouraged to apply?** No, school districts are not encouraged for this funding opportunity. Grants must have national reputations and distribution channels.
15. **Is there a section for continuation of the project for other two years?** If you anticipate needing the two extension years to complete your project, please include budgets and budget narratives covering fiscal years 2020, 2021, and 2023, in your proposal. Note that second and third year grants are contingent upon the availability of funds and the grantee's effective year one performance.
16. **How often are funding opportunities for this program available?** Funding opportunities for the Teaching with Primary Sources Program may be available every 1-5 years depending upon Congressional appropriations, awarded project timelines, and other factors each year.
17. **May I apply for an application extension?** No, unfortunately application extensions are not available as the proposal deadline extension may offer an unfair advantage. In the rare event of an application extension due to unforeseen circumstances, a public press release will be issued offering all applicants a deadline extension.
18. **Can the appendix materials (logic framework, budget narrative, resumes, and bios) be singled-spaced?** Yes
19. **If awarded, when would funding be available?** October 1, 2019
20. **For multi-year funding, should the annual costs for all 3 years be the same year to year?** Not necessarily. Projects may fluctuate year to year depending on project work proposed. A budget for each fiscal year 2020, 2021, and 2021 should indicate the project costs.
21. **Budget: Is there an expectation to show matching funds of the participating partners named in the project? If not, may we include this information?** You are not required to include matching funds, but may do so if you chose.
22. **Dissemination:**
- a. **May "dissemination partners" include some of the organizations listed under the Library's current TPS Consortium Members?** Consortium members will automatically help disseminate your product among interested groups of teachers, as part of their normal activities. If you like, though, you may identify Consortium members whose missions and or constituencies are especially compatible to yours, for illustrative purposes.
  - b. **Is it a requirement that "dissemination partners" only be from the Library's TPS Consortium and/or regional grant recipients?** No, in fact we are seeking grantees who have already-existing national dissemination channels.
  - c. **Can "dissemination partners" be any organization?** We ask grantees to identify organizations, not yet a part of the TPS program, and suggest that they apply for grants.

23. **Is it better to submit a project proposal for 1-year and then re-apply for a similar amount for the following year? Or should we apply for funding for a 3-year period (\$500k per year for a total of \$1.5 million if that is our total over 3 years)?** Please include 3 budgets with the proposal for fiscal years 2020, 2021, and 2022. We can only fund budgets 1 year at a time, but if you have a 3-year project in mind, we want to see the full arc of your intended project.
24. **If our grant expenses will be \$500,000 per year, would we put the similar amount \$500,000 for year 2 and 3?** The budgets do not have to be the same amount year to year. The maximum amount you may request annually is \$500,000. Once you have created your product, expenses for subsequent years might be less. The review panel will pay a lot of attention to justifications for why a requested amount is needed.