

Serial & Government Publications Division
Newspaper & Current Periodical Reading Room
Comic Book Request Form

DATE _____

DESK # _____

Please help us care for our comic book collection
We want it to be enjoyed now and in the future!

Conditions of comic book collection request (review all before signing):

- Staff reserve the right to restrict use of requested item(s) if warranted by the condition of the item(s).
- If a facsimile (reproduction, microfiche, or digital) is available for any original item, it will be served in place of the original item. Exceptions may be made if the nature of the research requires exclusive use of the original item(s). Consult with reading room staff.
- Use comic book vault material separately from other collection material in the Newspaper & Current Periodical Reading Room (bound volumes, single issue newspaper, unbound periodicals, etc.).
- Handle comic book material at assigned desks and return items to staff at the Circulation Desk before leaving the reading room.
- You must remain in the reading room until staff have checked in all returned items.
- Takes notes in pencil, and do not use collection material as a backing for note-taking.
- Personal cameras (no flash!) and the overhead scanners may be used to obtain images of collection material.

NAME _____

READER CARD # _____

Signature

Optional (we would like to know more about your research!)

Subject of Research: _____

Institutional affiliation (if any): _____ Email: _____

PUBLIC NOTICE: "Any person who shall steal, wrongfully deface, injure, mutilate, tear, or destroy any book, pamphlet, manuscript, or any portion thereof, belonging to the Library of Congress, or to any Public Library in the District of Columbia, whether the property of the United State or of the District of Columbia, or of any individual or corporation in said District, or who shall steal, wrongfully deface, injure, mutilate, tear or destroy any book, pamphlet, document, manuscript, print, engraving, medal, newspaper, or work of art, the property of the United States, shall be held guilty of a misdemeanor, and, on conviction thereof, shall, when the offense is not otherwise punishable by some statute of the United States, be punished by a fine of not less than ten dollars nor more than one thousand dollars, and by imprisonment for not less than one month or more than one year, or both, for every such offense." Section 22-3106, District of Columbia Code (1961).

Request Comic materials using the title as displayed on the Online Public Access Catalog. Consult with reading room staff for assistance:

Call Number	Series Title	Issue number	Month/Year	Box # <i>(Staff use)</i>	# of issues pulled <i>(Staff use)</i>	# of issues returned <i>(Staff initial)</i>

For additional comic requests, use an additional Comic Book Request Form