



## The Veterans History Project at the Library of Congress

The United States Congress created the Veterans History Project (VHP) in 2000 as part of the American Folklife Center at the Library of Congress.

VHP's mission is to collect, preserve, and make accessible the personal accounts of American war veterans so that future generations may hear directly from veterans and better understand the realities of war.

### Participate

**Share your story**, if you're a veteran. Simply sit down with a friend or loved one and **record** a conversation about your military experiences for 30 minutes or longer. **Interview a veteran** in your family or community. **Collect** a veteran's historical documents.

**Collaborate** with your local high schools and universities, retirement communities, veteran service organizations, churches, area businesses, and other community groups. All you need is the VHP Field Kit, an interviewer, and an interviewee. Once the interview is recorded, keep a copy for yourself and submit the original along with the required forms to VHP.

### Add To Our Collection

You can contribute:

A video or audio-recorded interview of a veteran of 30 minutes or longer.

10 or more original:

- Photographs
- Two-dimensional artwork
- Letters
- Official military documents

20 pages or more of original:

- Unpublished memoirs
- Diaries or journals

**Please note that we only accept original materials; we cannot accept scans, photocopies, or reproductions of any kind.**

### Deceased veterans

Next of kin may donate photographs, letters, diaries and memoirs of a deceased veteran. The biographical data form and a release form on behalf of the deceased veteran must be completed and accompany submitted materials. VHP cannot accept proxy interviews recorded for a deceased veteran.

### Learn more

Visit us online at [www.loc.gov/vets](http://www.loc.gov/vets) and click on our *Frequently Asked Questions*.

## Preserve History

**Participate** with the Veterans History Project (VHP), and **contribute** to the permanent collections of the Library of Congress, one of the world's most **respected research and cultural institutions**.

### Participation is Simple:

Visit [www.loc.gov/vets](http://www.loc.gov/vets).

**Watch** the 15-minute Field Kit Companion Video.

**Click** on *How to Participate*.

- Download the online Field Kit—a “how-to record a story” booklet.
- Complete the required and appropriate forms from the Field Kit.
- Follow the *30-20-10 Rule*:
  - \_30 minutes or more for interviews
  - \_20 pages or more for memoirs, diaries, or journals
  - \_10 or more photographs or letters
- Only send original materials to VHP. Keep copies for yourself and the veteran.
- All submissions become property of the Library of Congress and cannot be duplicated for you.
- VHP will return materials that do not adhere to the standards outlined in the Field Kit.

### Send:

**All materials must be delivered via commercial carrier (e.g., FedEx, UPS, DHL, etc.). Expedited service is not necessary.**

**To:** Veterans History Project  
The Library of Congress  
101 Independence Ave., SE  
Washington, DC 20540-4615

### Or hand deliver:

Stop by the address above, Room LM-109, between 10:00 a.m. and 3:00 p.m. Monday-Friday, and a VHP representative will assist you.

## Request a Field Kit

Field Kits may be downloaded and printed from the VHP Web site, [www.loc.gov/vets](http://www.loc.gov/vets). If you do not have Internet access, complete and submit this tear-off card or call the toll-free information line at 888-371-5848 to request a printed version of the Field Kit.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Please send \_\_\_\_\_ Field Kit(s).  
(Supplies are limited.)

Send this completed form to the Veterans History Project. **You may expedite your request by faxing it to 202-252-2046.** No cover sheet is necessary.

### Commercial Carrier:

Veterans History Project  
The Library of Congress  
101 Independence Ave., SE  
Washington, DC 20540-4615

2/2012

